

## MINUTES

### *of the*

### **Buildings & Moorings Committee meeting held on 11<sup>th</sup> December 2019**

#### ***In the Mayor's Parlour at the Town Hall, High Street, Tewkesbury***

**Present:** Cllrs C Danter (Chair); K Brennan, K Powell, S Raywood, A Rudge

**In attendance:** D Hill (Town Clerk)

**B&M.19.106 To receive apologies**

Apologies were received from Cllr Carter.

**B&M.19.107 To receive declarations of interest**

None received.

**B&M.19.108 To receive dispensations**

None received.

**B&M.19.109 To approve the minutes of the Building & Moorings Committee meeting held on 23<sup>rd</sup> October 2019**

It was RESOLVED to approve the minutes for the Building & Moorings Committee meeting held on 23<sup>rd</sup> October 2019. Proposed by Cllr Brennan, seconded by Cllr S Raywood.

**B&M.19.110 Matters arising from the minutes**

**B&M.18.173 – Town Hall Clock. Action:** Town Clerk to speak to Neil Davis re: recent visit from Cumbria Clock Company. Ongoing – add to the work programme.

**B&M.19.081 – War Memorial Inspection:** Complete

**B&M.19.081 – Moorings Inspection:** Ongoing – add to the work programme

**B&M.19.083 – ‘At risk’ registration for Museum:** Ongoing

**B&M.19.094 – Grounds maintenance:** Ongoing – Town Clerk to chase up email.

**B&M.19.111 To receive correspondence relating to the Buildings & Moorings Committee**

Letter received regarding recycling at the Town Hall.

**B&M.19.112 Public Participation**

There was no public participation.

**B&M.19.113 To receive the committee finance report for October**

The committee finance report was received.

**B&M.19.114 To review the draft committee budget for 2020/21**

The draft budget was reviewed. **Action:** Running costs for the Museum to be renamed projects.

**B&M.19.115 Payments list for approval**

There was no payments list.

- B&M.19.116 To review recent works undertaken, current and planned, including recent fire risk assessments**  
Deferred to the next meeting.
- B&M.19.117 To receive an update from the Town Clerk in relation to leases:**
- i. Back of Avon to Avon Navigation Trust**
  - ii. Lease / licence of the garden behind the Watson Hall (relating to 2 Saffron Road)**
- Deferred to the next meeting.
- B&M.19.118 To consider quotes for the electrical work required on the electrical circuits in the Council Chamber and to undertake an electrical inspection in the Town Hall**  
It was RESOLVED to appoint Gloucestershire Electrical Services to undertake the work at a cost of £3,950. Proposed by Cllr Brennan, seconded by Cllr Rudge.
- B&M.19.119 To approve retrospectively the purchase of vinyl flooring for events requiring reduced noise on the stage at the Watson Hall at a cost of £350**  
It was RESOLVED to retrospectively approve the purchase of vinyl flooring for events requiring reduced noise on the stage at the Watson Hall at a cost of £350. Proposed by Cllr Rudge, seconded by Cllr Danter.
- B&M.19.120 To approve the installation of speakers in the Tudor Room at the Watson Hall**  
It was RESOLVED to approve the installation of speakers in the Tudor Room at the Watson Hall at a cost of around £1,450. Proposed by Cllr Rudge, seconded by Cllr S Raywood.
- B&M.19.121 To consider quotes for upgrading the CCTV system in the Watson Hall and to consider whether to install additional cameras outside**  
It was RESOLVED to upgrade the CCTV system in the Watson Hall and to install three additional cameras outside at a cost of around £4,020. Proposed by Cllr Brennan, seconded by Cllr Rudge.
- B&M.19.122 To note the use of emergency powers in respect of the following:**
- i. Repairs / replacement of the gates at the rear of the Watson Hall (opening on to Saffron Road)**
- The use of emergency powers was noted.
- B&M.19.123 To review the net position of the Tudor Bar from March 2019**  
Deferred to the next meeting.
- B&M.19.124 To receive an update on the planning application to reinstate moorings at Prior's Court**  
Deferred to the next meeting.
- B&M.19.125 To consider the request to erect a plaque on the wall at the Back of Avon detailing information about the Alleycat sculpture**  
Deferred to the next meeting.

There being no further business, the meeting closed at 7.10pm