



## TEWKESBURY TOWN COUNCIL PLANNING COMMITTEE

Wednesday 16<sup>th</sup> October 2019

**Present:** Councillors Joanne Raywood, Simon Raywood and Helen Davis

**Also present:** One member of the public was present.

### MINUTES

**P.19.156 Welcome and introductions**

The meeting commenced at 19:00 The chairman welcomed all present, noting that everyone was known to each other and issued the usual housekeeping notices.

**P.19.157 To receive apologies for absence**

GP – personal reasons

**P.19.158 To receive declarations of interest**

None

**P.19.159 To receive and consider requests for dispensations**

None

**P.19.160 Public participation** *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*

None.

**P.19.161 To approve the minutes of the Planning Committee meeting held on 2<sup>nd</sup> October 2019**

Proposed by Cllr. H. Davis      Seconded by Cllr. S. Raywood  
It was **resolved** to **approve** the minutes.

**P.19.162 To receive updates on matters arising from the minutes – for information only**

Re. P.19.123 – the Borough Pre-submission Plan is now open for consultation, until 18th November. There will be hard copies of the plan here in the Town Hall.

Re. P.19.141 – ongoing.

Re. P.19.149 – the tree charter will be considered at a future meeting.



**P.19.163 To note correspondence**

Update on 3, Saffron Road – Cllr. S. Raywood, Debbie and Cllr. J. Raywood have met with the owners, who have expressed a wish to comply with the terms of the easement over their land. We have been invited to meet with them on site, on a date to be agreed.

**P.19.164 Erection of a two storey side and front extension, single storey rear extension and front terrace.**

Planning Application  
51 Digby Drive Mitton Tewkesbury Gloucestershire GL20 8AL  
Ref. No: 19/00933/FUL

Letter reference	Date requested	Expiry date
DC/E07000083/PYDYP0QDGD01	Thu 26 Sep 2019	Thu 17 Oct 2019
Observations:		
No objection		

**P.19.165 Remove overhanging branches of willow tree to boundary line of 132 High Street.**

Planning Application  
The Wheatsheaf 132 High Street Tewkesbury Gloucestershire GL20 5JR  
Ref. No: 19/00916/TCA

Letter reference	Date requested	Expiry date
DC/E07000083/PYHYHLQD08001	Fri 27 Sep 2019	Fri 18 Oct 2019
Observations:		
No objection		

**P.19.166 Demolition of existing derelict outbuildings and demolition and re-building of existing boundary wall**

Planning Application  
49 Barton Street Tewkesbury Gloucestershire GL20 5PU  
Ref. No: 19/00914/FUL

Letter reference	Date requested	Expiry date
DC/E07000083/PY12W5QDGBC14	Thu 03 Oct 2019	Thu 24 Oct 2019
Observations:		
No objection		



**P.19.167 Erection of detached single storey outbuilding for use as public house staff facilities only, and internal alterations to existing building to include the removal of existing partitions**

Planning Application  
 Royal Hop Pole Hotel Church Street Tewkesbury Gloucestershire  
 Ref. No: 19/00698/LBC

Letter reference	Date requested	Expiry date
DC/E07000083/PYQUZJQD0IU00	Thu 03 Oct 2019	Thu 24 Oct 2019
Observations:		
No objection		

**P.19.168 Erection of detached single storey outbuilding for use as public house staff facilities only, and internal alterations to existing building to include the removal of existing partitions**

Planning Application  
 Royal Hop Pole Hotel Church Street Tewkesbury Gloucestershire  
 Ref. No: 19/00697/FUL

Letter reference	Date requested	Expiry date
DC/E07000083/PUOAIBQD0IU01	Thu 03 Oct 2019	Thu 24 Oct 2019
Observations:		
No objection		

**P.19.169 Variation of condition (C) of planning application reference T.1465/B/1, to extend the hours of operation to: 07:30 to 18:00 Monday to Friday, 08:00 to 17:00 on Saturdays, 10.00 to 16.00 on Sundays and 08:30 to 16:30 on Bank and Public Holidays**

Planning Application  
 A T S Ltd Oldbury Road Tewkesbury Gloucestershire GL20 5LU  
 Ref. No: 19/00593/FUL

Letter reference	Date requested	Expiry date
DC/E07000083/PZ1SEVQD0IU02	Tue 08 Oct 2019	Tue 29 Oct 2019
Observations:		
No objection		



**P.19.170 Revised Notice - Removal of 1 x Cherry Tree**

Planning Application

Abbey Cottage Stables 1 Gloucester Road Tewkesbury Gloucestershire GL20 5SS

Ref. No: 19/00978/TCA

Letter reference	Date requested	Expiry date
DC/E07000083/PZ27TNQD08001	Tue 08 Oct 2019	Tue 29 Oct 2019
Observations:		
No objection		

**P.19.171 To note any additional information on the Planning Portal regarding applications to which this committee has already responded and agree further actions**

60, High Street – The Borough Officer has brought to JR’s attention this application, which has been on the Planning Portal for some time but was not in our in-tray, although it should have been. It will have expired before the next meeting. Looking at the application informally, the committee sees no reason to object to it.

**Action:** JR will inform the Borough officer of this view and consult the Town Clerk in respect of further actions required.

**P.19.172 To note the decisions made in September, in respect of planning applications to Tewkesbury Borough Council**

Noted

**P.19.173 To review the budget report of the Planning Committee from 1<sup>st</sup> July to 30<sup>th</sup> September 2019**

Reviewed. It is noted that the new accounting software presents the information in a more positive light than the old one did.

**P.19.174 To discuss and agree on a draft committee budget for financial year 2020/21 and to consider the budget requirements for 2021/22 and 2022/23**

- In the light of the transfer of responsibility for Community Development Planning having passed to this committee from Environment and Amenities, there will have to be a cost centre for it from the next financial year onwards. It is proposed that £1,000 be made available in the new cost centre, for the year 2020-21.
- It is proposed to earmark the £2,000 for communication and display equipment from the year 2019-20 and to request a further £1,000 for that purpose for the



year 2020-21, in order to ensure that sufficient funds are available with which to make the purchase of appropriate equipment during the course of that year.

- It is proposed that any unspent money from the Outreach budget go into general reserves.
- It is proposed that the Outreach budget for the year 2020-21 should be £500.
- With regard to future years, the Planning Committee will review its list of possible projects on which CIL money could be spent, before the end of this calendar year. It foresees no reason to suppose that it will need to increase the overall size of its budget during the next five years, but will not wish to reduce it either, while it expands its public engagement activities.

**P.19.175 To note that the Borough Plan is out for consultation until 18<sup>th</sup> November 2019 and that all representations must be made by that date**

[www.tewkesbury.gov.uk/boroughplan](http://www.tewkesbury.gov.uk/boroughplan)

Noted

**P.19.176 To discuss arrangements for the next Planning Open Forum Meeting, scheduled for 13<sup>th</sup> November and agree any actions**

The topic of the next Open Forum Meeting, on 13<sup>th</sup> November, is likely to be the M5, junction 9, the A46 and the Ashchurch Masterplan, or Tewkesbury Garden Town, although confirmation from the Borough is still awaited. This is likely to attract larger numbers of visitors, including councillors from neighbouring parishes, so we will probably need to hold it in the Corn Exchange and borrow a PA system from somewhere. We will also need to supply refreshments on a larger scale than hitherto. It is proposed that this committee approve the hire of a PA system and the purchase of refreshments, for a total sum of up to £150.

Proposed by Cllr. H. Davis      Seconded by Cllr. S. Raywood.  
It was **resolved** to **approve** the proposal.

There being no further business, the meeting closed at 19:48.

Signature of Chairman

Date