

**TEWKESBURY TOWN COUNCIL
FINANCE COMMITTEE
THURSDAY 25TH JULY 2019**

To: Members of Finance Committee: Councillors T Walker, (Chairman), K Brennan, P Aldridge, C Danter, J Raywood and S Raywood

You are summoned to attend a meeting of the Finance Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **Thursday 25th July 2019 commencing at 6.00pm**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
19th July 2019

AGENDA

1. To receive apologies
2. To receive declarations of Interests
3. To receive dispensations
4. To approve the minutes of the Finance Committee meeting held on 19th June 2019
5. Matters arising from the minutes – for information only
6. To receive correspondence relating to the Finance Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. To review the bank reconciliations for June 2019
9. To review aged debtors and creditors reports
10. To review income & expenditure reports for June 2019
11. To review budget reports
12. To agree a date for the internal control checking
13. To discuss and agree the purchase of additional bicorn and tricorn hats and any additional requirements for the Mayoral hat
14. To discuss and agree whether to purchase the Asset Inventory system from Rialtas Business Solutions
15. To consider and agree grant applications from outside bodies
16. To agree the payments list

17. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following item on this agenda

18. To discuss a proposal from Tewksbury Rotary Club regarding 20.21

MINUTES

of the

Finance Committee meeting held on 19th June 2019

In the Mayor's Parlour at the Town Hall, High Street, Tewkesbury

Present: Cllrs T Walker (Chair), K Brennan, C Danter, J Raywood, S Raywood

In attendance: D Hill (Town Clerk), two members of the public

F.19.001 To receive apologies

Cllr Aldridge

F.19.002 To receive declarations of interest

Cllr Walker declared an interest in item 20 (minute ref: F.19.020)

F.19.003 To receive dispensations

The Town Clerk granted a dispensation to Cllr Walker in respect of the declaration relating to minute reference F.19.020 due to needing to remain quorate.

F.19.004 To approve the Minutes of the Finance Committee meeting held on 2nd May 2019

Proposed by Cllr Danter, seconded by Cllr J Raywood. It was RESOLVED to approve the Minutes of the Finance Committee meeting.

F.19.005 Matters arising from the Minutes – for information only in relation to matters not on the agenda

F.18.155 VOIP Telephone System – analogue phone now purchased

F.18.182 Aged creditors & debtors – typographical error now corrected

F.18.186 Year end & internal audit – 17/18 Part 3 information now removed from the website

Historic VAT reclaim – payment of £13,748 received from HMRC

F.19.006 To receive correspondence relating to the Finance Committee

Letter received from HOPP

F.19.007 Public Participation

- When will a complete 2018/19 Watson Hall account be available
Post meeting note: accounts for 2018/19 will be available for public inspection and details on how to inspect will be published on the website and posted in the noticeboard at the Town Hall
- Would the Council please specifically confirm recognition of the historic status of the Watson Hall and thus end any confusion in accounting practice
Post meeting note: the Town Council is in the process of confirming the historical acquisition of land and buildings that now forms the Watson Hall
- Annual return should not contain figures relating to the Watson Hall
- The Town Council should hold at least one Trustee meeting per year

- GDPR not adopted in Standing Orders
- Why is the Town Council still using petty cash
- Where are cleaning & maintenance costs recorded for the Watson Hall
- Issues with Watson Hall accounting
- Confusion regarding the status of the Watson Hall
- Publication of minutes on the website

F.19.008 To review bank reconciliations for April & May 2019

The bank reconciliations were reviewed.

F.19.009 To review aged debtors and creditors reports

The reports were reviewed and discussed.

Action: Town Clerk to check whether purchase order 8 is still required.

F.19.010 To review income & expenditure reports for April 2019

The income and expenditure reports were reviewed.

F.19.011 To review budget reports

The budget reports were reviewed.

Action: Town Clerk to check expenditure against Town Hall Garden income.

F.19.012 To receive and discuss the Internal Audit Report for 2018/19

The Internal Audit Report for 2018/19 was reviewed and the recommendations contained within the report were discussed.

- Standing Orders & Financial Regulations to be reviewed. Spending authorities and petty cash will be reviewed at this time
- Check to be made by an officer or member before online payments are confirmed
- Earmarked reserves to be reviewed in October/November
- Format of payments list amended and now produced in Excel to enable to total to be reported at each meeting
- Member to also sign bank reconciliations
- Type of interest to be recorded in minutes
- Consider attaching statements of income and expenditure to minutes. The whole agenda pack is now published online

F.19.013 To receive and discuss year end accounts for 2018/19

The year end accounts for 2018/19 were received.

F.19.014 To discuss reserves (general and earmarked) as at 31st March 2019

The reserves were reviewed.

F.19.015 To review the bank mandate for the main account and the Mayor's charity account

Cllr Workman to be removed from the bank mandate for the main account and Cllr Walker to be added.

Cllr Walker to be added to the Mayor's charity account.

F.19.016 To agree internal control checkers for 2019/20

Cllr J Raywood is happy to continue as an internal control checker for 2019/20.

Action: add to Full Council agenda in July.

F.19.017 **To review payments made by direct debit**
Payments made by direct debit were reviewed.

F.19.018 **To review the asset register**
The summarised version of the asset register was reviewed. It was noted that the description against Watson Hall may be duplicated. The detailed asset register is to be reviewed for accuracy as part of the internal control checks and figures to be checked back to the totals in Scribe.

F.19.019 **To consider and agree grant applications from outside bodies**
It was RESOLVED to approve the following grant payments:
Tewkesbury Town (North) Residents Association £400.00 – proposed by Cllr Danter, seconded by Cllr J Raywood.
Repair Cafe £200.00 – proposed by Cllr Walker, seconded by Cllr Brennan.

F.19.020 **To agree the payments list**
It was RESOLVED to agree the payments list.
A total expenditure of £49,026.25 was authorised on the payment list. Proposed by Cllr S Raywood, seconded by Cllr J Raywood.

There being no further business the meeting closed at 7.26pm

Signature of Chairman upon approval of the minutes 25th July 2019

Tewkesbury Town Council
RECONCILIATION - Lloyds Bank - Business Account

From Accounts	£273,862.39
Payments not cashed Add	£25,416.14
Receipts not entered Subtract	£533.80
<hr/>	
Statement should be	£298,744.73

Tewkesbury Town Council
RECONCILIATION - Lloyds bank Savings Account

From Accounts	£51,222.34
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£51,222.34

Tewkesbury Town Council
RECONCILIATION - Lloyds Bank - Mayors Charity Fund

From Accounts	£243.29
Payments not cashed Add	£1,000.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£1,243.29

Tewkesbury Town Council

OUTSTANDING SALES INVOICE LIST

Invoice No	Date	Ref	Code	Name	Description	Amount
65	07/05/2019		10,000	Infinity Pole Dance	Dance & Fitness Classes	17.50
94	30/05/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	67.20
95	30/05/2019		90,000	Creators of Craft	Craft Fair	72.00
106	30/05/2019		90,000	Tewkesbury Borough Council	Planning Enquiry Meeting	265.50
123	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
124	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
125	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
126	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
127	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
128	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
129	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
130	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
131	25/06/2019		90,000	H.O.P.P.	Coffee Morning	31.20
136	02/07/2019		10,000	Rikasystemz	Event	112.00
138	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	79.20
139	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	79.20
140	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	146.40
141	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	79.20
142	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	79.20
143	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	146.40
144	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	79.20
145	02/07/2019		90,000	Crafts, Cakes & Collectables	Craft Fair	79.20
146	02/07/2019		90,000	Tewkesbury Country Markets	Craft Fair	41.10
147	02/07/2019		90,000	Tewkesbury Country Markets	Craft Fair	41.10
148	02/07/2019		90,000	Tewkesbury Country Markets	Craft Fair	79.20
149	02/07/2019		90,000	Tewkesbury Country Markets	Craft Fair	79.20
150	02/07/2019		90,000	Creators of Craft	Craft Fair	79.20
151	02/07/2019		90,000	Creators of Craft	Craft Fair	146.40
153	02/07/2019		90,000	Emporium Enterprises	Craft Fair	69.60
154	02/07/2019		90,000	Emporium Enterprises	Craft Fair	69.60
159	09/07/2019		90,000	Redacted	Event	14.40
Total						2,202.80

Tewkesbury Town Council

OUTSTANDING PURCHASE ORDER LIST

Order No	Date	Cheque	Code	Name	Description	Amount
7	25/04/2019	Electronic	13,801	Midland Arboricultural & Woodland	Mapping of the docks	870.00
11	02/05/2019	Electronic	10,300	Total Floor Care	Floor Repairs	1,428.00
21	24/05/2019	Electronic	9,500	Digital Telecom Ltd	Door Entry System	756.00
23	29/05/2019	Electronic	10,300	Gloucester Event Hire	Fridge	108.00
27	12/06/2019		10,500	Packwood Printers Ltd	Banner & Poster	111.60
28	19/06/2019		10,500	SPA Security	Security	216.00
36	03/07/2019		5,850	Winchcombe Pottery	Fix Mayor Chain	3,420.00
37	09/07/2019	Electronic	9,500	KB Heating & Building Services	Re-routing of waste pipe	385.00
38	10/07/2019		13,800	Wicksteed Leisure Ltd	Play Equipment	56,664.00
39	17/07/2019	Electronic	10,300	GES	Electrical work	576.00
41	18/07/2019	Electronic	10,300	Total Floor Care	Floor Repairs	1,428.00
Total						65,962.60

Tewkesbury Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2019 to 30/06/2019)

Cost Centre BUILDINGS & MOORINGS

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number 1,000 Moorings Income										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
188	20/06/2019	May 19	Lloyds Bank -	DD	Mooring Rent	Redacted	S	45.50	9.10	54.60
189	20/06/2019	May 19	Lloyds Bank -	DD	Mooring Rent	Redacted	S	97.50	19.50	117.00
190	18/06/2019		Lloyds Bank -	501176	Mooring Rent	Redacted	S	288.70	57.74	346.44
Subtotal for Code: Moorings Income								£431.70	£86.34	£518.04

Code Number 11,50 War Memorial R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
220	13/06/2019	02.05.19	Lloyds Bank -		Recharge for damage	Viscount Textiles	S	7.25	1.45	8.70
Subtotal for Code: War Memorial R&M								£7.25	£1.45	£8.70

Code Number 90,00 Town Hall Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
215	25/06/2019		Lloyds Bank -	501178	Coffee Morning	H.O.P.P.	S	26.00	5.20	31.20
216	25/06/2019	01.07.19	Lloyds Bank -	501179	Coffee Morning	H.O.P.P.	S	26.00	5.20	31.20
219	25/06/2019	02.12.19	Lloyds Bank -		Coffee Morning	H.O.P.P.	S	26.00	5.20	31.20
267	12/06/2019	13.04.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	112.00	22.40	134.40
281	25/06/2019	05.07.19	Lloyds Bank -		Hall hire	Severn Rivers Trust	S	24.00	4.80	28.80
Subtotal for Code: Town Hall Income								£214.00	£42.80	£256.80
Subtotal for Cost Centre: BUILDINGS & MOORINGS								652.95	130.59	783.54

Cost Centre ENVIRONMENT & AMENITIES

Code Number 3,000 Spring Gardens Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
126	10/06/2019		Lloyds Bank -	501173	Spring Gardens WC Cash	Tewkesbury Town Council	E	97.00	0.00	97.00
141	14/06/2019		Lloyds Bank -	501175	Spring Gardens WC Cash	Tewkesbury Town Council	E	31.40	0.00	31.40
192	20/06/2019		Lloyds Bank -	501176	Spring Gardens WC Cash	Tewkesbury Town Council	E	53.80	0.00	53.80
214	28/06/2019		Lloyds Bank -	501178	Spring Gardens WC Cash	Tewkesbury Town Council	E	77.60	0.00	77.60
Subtotal for Code: Spring Gardens Income								£259.80	£0.00	£259.80

Code Number 3,001 Gloucester Road Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
127	10/06/2019		Lloyds Bank -	501173	Gloucester Road WC Cash	Tewkesbury Town Council	E	40.20	0.00	40.20
142	14/06/2019		Lloyds Bank -	501175	Gloucester Road WC Cash	Tewkesbury Town Council	E	10.00	0.00	10.00
191	20/06/2019		Lloyds Bank -	501176	Gloucester Road WC Cash	Tewkesbury Town Council	E	30.07	0.00	30.07
213	28/06/2019		Lloyds Bank -	501178	Gloucester Road WC Cash	Tewkesbury Town Council	E	42.67	0.00	42.67
Subtotal for Code: Gloucester Road Income								£122.94	£0.00	£122.94
Subtotal for Cost Centre: ENVIRONMENT &								382.74	0.00	382.74

Cost Centre FINANCE

Code Number 5,150 Bank Interest

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
-------	------	--------	------	-----------	-------------	----------	----------	-----	-----	-------

Tewkesbury Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2019 to 30/06/2019)

133	10/06/2019	30.04.19-3	Lloyds bank	Bank Interest Received	Lloyds Bank	E	32.57	0.00	32.57
Subtotal for Code: Bank Interest							£32.57	£0.00	£32.57
Subtotal for Cost Centre: FINANCE							32.57	0.00	32.57

Cost Centre SEVERN HAM

Code Number 2,103 Severn Ham Hay Auction

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
144	18/06/2019		Lloyds Bank -	501176	Auction of Ham hay	Carver Knowles	E	166.90	0.00	166.90
Subtotal for Code: Severn Ham Hay Auction							£166.90	£0.00	£166.90	
Subtotal for Cost Centre: SEVERN HAM							166.90	0.00	166.90	

Cost Centre WATSON HALL

Code Number 10,00 Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
199	13/06/2019		Lloyds Bank -	501177	Event	Redacted	Z	175.00	0.00	175.00
200	13/06/2019		Lloyds Bank -	501177	Event	Redacted	Z	150.00	0.00	150.00
201	25/06/2019		Lloyds Bank -	501177	Wedding Event	Redacted	Z	297.60	0.00	297.60
203	20/06/2019		Lloyds Bank -	Card	Event	The Cotswold Canaries	E	43.75	0.00	43.75
204	20/06/2019		Lloyds Bank -	Card	Event	The Cotswold Canaries	E	87.50	0.00	87.50
221	19/06/2019	20.07.19	Lloyds Bank -	Card	Event	KNE (Kyle Nemesis Entertainment)	E	205.00	0.00	205.00
225	13/06/2019	Deposit	Lloyds Bank -	Card	Charity music event concert	Goals Beyond Grass	Z	48.75	0.00	48.75
Subtotal for Code: Income							£1,007.60	£0.00	£1,007.60	

Code Number 10,40 Tudor Bar

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
134	11/06/2019		Lloyds Bank -	501174	Bar Takings	Tewkesbury Town Council	E	136.50	0.00	136.50
135	11/06/2019		Lloyds Bank -	501174	Bar Takings	Tewkesbury Town Council	E	170.00	0.00	170.00
136	11/06/2019		Lloyds Bank -	501174	Bar Takings	Tewkesbury Town Council	E	555.70	0.00	555.70
202	25/06/2019	23.06.19	Lloyds Bank -	501177	Bar Takings	Tewkesbury Town Council	S	128.58	25.72	154.30
Subtotal for Code: Tudor Bar							£990.78	£25.72	£1,016.50	

Code Number 10,50 Events

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
137	11/06/2019		Lloyds Bank -	501174	D-Day Darling Ticket Sales	Tewkesbury Town Council	E	480.00	0.00	480.00
138	11/06/2019		Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
139	11/06/2019		Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.70	0.00	24.70
145	18/06/2019		Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	48.00	0.00	48.00
146	18/06/2019		Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.00	0.00	36.00
147	18/06/2019		Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	18.00	0.00	18.00
148	18/06/2019		Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	54.70	0.00	54.70
149	18/06/2019		Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.70	0.00	36.70
150	18/06/2019		Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.70	0.00	24.70
151	18/06/2019		Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	54.70	0.00	54.70

Tewkesbury Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2019 to 30/06/2019)

152	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.70	0.00	36.70
153	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
154	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	90.70	0.00	90.70
155	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.00	0.00	36.00
156	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
157	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.70	0.00	36.70
158	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.70	0.00	36.70
159	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	18.00	0.00	18.00
160	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	72.70	0.00	72.70
161	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	54.00	0.00	54.00
162	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.00	0.00	36.00
163	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.70	0.00	36.70
164	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
165	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
166	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
167	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	12.00	0.00	12.00
168	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.70	0.00	24.70
169	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	12.70	0.00	12.70
170	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.70	0.00	24.70
171	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
172	18/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
173	18/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.70	0.00	36.70
174	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
175	19/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	72.70	0.00	72.70
176	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
177	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.70	0.00	24.70
178	19/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	18.70	0.00	18.70
179	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.70	0.00	24.70
180	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
181	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	12.00	0.00	12.00
182	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	12.00	0.00	12.00
183	19/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.00	0.00	36.00
185	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
186	19/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	60.00	0.00	60.00
187	19/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	72.00	0.00	72.00
205	26/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	54.70	0.00	54.70
206	26/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
207	26/06/2019	Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	12.00	0.00	12.00
208	26/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.00	0.00	36.00
209	26/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	72.00	0.00	72.00

Tewkesbury Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2019 to 30/06/2019)

210	26/06/2019	Lloyds Bank -	Card	Wurzels	Tewkesbury Town Council	E	36.70	0.00	36.70
					Subtotal for Code: Events		£2,258.70	£0.00	£2,258.70
					Subtotal for Cost Centre: WATSON HALL		4,257.08	25.72	4,282.80
TOTALS							£5,492.24	£156.31	£5,648.55

Tewkesbury Town Council

Listing of Payments in each Code for All Cost Centres (Between 01/06/2019 to 30/06/2019)

Cost Centre BUILDINGS & MOORINGS

Code Number 1,100 Moorings R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
220	10/06/2019	Retained	Lloyds Bank -	DD	Pest Control	Ames Group Ltd	S	23.33	4.67	28.00
235	10/06/2019	Retained	Lloyds Bank -	Electronic	Supplies	Haywards Tewkesbury Ltd	S	1.25	0.25	1.50
346	26/06/2019	Retained	Lloyds Bank -	DD	Pest Control	Ames Group Ltd	S	23.33	4.67	28.00
347	26/06/2019	Retained	Lloyds Bank -	DD	Pest Control	Ames Group Ltd	S	23.33	4.67	28.00
Subtotal for Code: Moorings R&M								£71.24	£14.26	£85.50

Code Number 1,200 Moorings Business Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
349	26/06/2019	June 2019	Lloyds Bank -	DD	Business Rates - Moorings ADJ	Tewkesbury Borough Council	Z	56.00	0.00	56.00
350	26/06/2019	June 2019	Lloyds Bank -	DD	Business Rates - Moorings Back Of	Tewkesbury Borough Council	Z	69.00	0.00	69.00
Subtotal for Code: Moorings Business Rates								£125.00	£0.00	£125.00

Code Number 9,200 Town Hall Business Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
254	11/06/2019	May 2019	Lloyds Bank -	DD	Business Rates - Town Hall	Tewkesbury Borough Council	Z	412.00	0.00	412.00
Subtotal for Code: Town Hall Business Rates								£412.00	£0.00	£412.00

Code Number 9,400 Town Hall Utilities

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
230	10/06/2019	May 2019	Lloyds Bank -	DD	Gas - Town Hall	CNG	U	82.90	4.15	87.05
Subtotal for Code: Town Hall Utilities								£82.90	£4.15	£87.05

Code Number 9,500 Town Hall R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
237	10/06/2019	Retained	Lloyds Bank -	Electronic	Supplies	Haywards Tewkesbury Ltd	S	42.55	8.51	51.06
247	11/06/2019	Retained	Lloyds Bank -	Electronic	Supplies	Hy-clean Supplies Ltd	S	23.97	4.80	28.77
341	25/06/2019	Retained	Lloyds Bank -	Electronic	Bracket erection	Tewkesbury Battlesfield Society	Z	30.00	0.00	30.00
343	26/06/2019	Retained	Lloyds Bank -	Electronic	Storage unit & Padlock	Screwfix - Tewkesbury	S	106.65	21.33	127.98
348	26/06/2019	Emergency	Lloyds Bank -	Electronic	Fix damaged window	Upton Glass & Glazing Ltd	S	320.00	64.00	384.00
Subtotal for Code: Town Hall R&M								£523.17	£98.64	£621.81

Code Number 9,600 Town Hall Garden Expenditure

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
238	10/06/2019	Retained	Lloyds Bank -	Electronic	Supplies	Haywards Tewkesbury Ltd	S	39.98	8.00	47.98
278	18/06/2019	Retained	Lloyds Bank -	Electronic	Nameplate Plaque	Brunel Engraving Company	S	70.45	14.09	84.54
Subtotal for Code: Town Hall Garden								£110.43	£22.09	£132.52

Code Number 11,50 War Memorial R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
244	10/06/2019	Retained	Lloyds Bank -	Electronic	Picture frame glass	The Photo Studio (Tewkesbury) Ltd	S	7.25	1.45	8.70
Subtotal for Code: War Memorial R&M								£7.25	£1.45	£8.70
Subtotal for Cost Centre: BUILDINGS & MOORINGS								1,331.99	140.59	1,472.58

Tewkesbury Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01/06/2019 to 30/06/2019)

Cost Centre	ENVIRONMENT & AMENITIES			Supplier	Vat Type	Net	Vat	Total
Code Number	3,550	Derek Graham R&M						
Vchr.	Date	Minute	Bank					
270	13/06/2019		Lloyds Bank -	Tudor Environmental	S	2.70	0.54	3.24
			Electronic	Derek Graham R&M		£2.70	£0.54	£3.24
				Subtotal for Code:				
Code Number	3,725	Spring Gardens R&M						
Vchr.	Date	Minute	Bank					
231	10/06/2019		Lloyds Bank -	GAB Services	Z	170.00	0.00	170.00
234	10/06/2019	Retained	Lloyds Bank -	Haywards Tewkesbury Ltd	S	2.49	0.50	2.99
272	13/06/2019		Lloyds Bank -	High Speed Training Limited	S	25.00	5.00	30.00
345	26/06/2019		Lloyds Bank -	KB Heating & Building Services	Z	100.00	0.00	100.00
				Subtotal for Code:		£297.49	£5.50	£302.99
Code Number	3,730	Spring Gardens Water						
Vchr.	Date	Minute	Bank					
283	18/06/2019		Lloyds Bank -	Waterplus	Z	349.29	0.00	349.29
			DD	Spring Gardens Water		£349.29	£0.00	£349.29
				Subtotal for Code:				
Code Number	3,740	Spring Gardens Rates						
Vchr.	Date	Minute	Bank					
352	26/06/2019	June 2019	Lloyds Bank -	Tewkesbury Borough Council	Z	300.00	0.00	300.00
			DD	Spring Gardens Rates		£300.00	£0.00	£300.00
				Subtotal for Code:				
Code Number	3,807	Gloucester Road Rates						
Vchr.	Date	Minute	Bank					
351	26/06/2019	June 2019	Lloyds Bank -	Tewkesbury Borough Council	Z	228.00	0.00	228.00
			DD	Gloucester Road Rates		£228.00	£0.00	£228.00
				Subtotal for Code:				
Code Number	3,850	Notice Boards						
Vchr.	Date	Minute	Bank					
268	13/06/2019		Lloyds Bank -	Trevor Steger	Z	550.00	0.00	550.00
			Electronic	Notice Boards		£550.00	£0.00	£550.00
				Subtotal for Code:				
Code Number	11,50	Hygiene Contract						
Vchr.	Date	Minute	Bank					
334	20/06/2019	Retained	Lloyds Bank -	Initial	S	26.51	5.30	31.81
			DD	Hygiene Contract		£26.51	£5.30	£31.81
				Subtotal for Code:		1,753.99	11.34	1,765.33
				Subtotal for Cost Centre:				
Cost Centre	FINANCE							
Code Number	5,026	Bank Charges						
Vchr.	Date	Minute	Bank					
255	11/06/2019	138	Lloyds Bank -	Square Card	E	0.42	0.00	0.42
256	11/06/2019	139	Lloyds Bank -	Square Card	E	0.62	0.00	0.62
287	18/06/2019	145	Lloyds Bank -	Square Card	E	1.20	0.00	1.20

Tewkesbury Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01/06/2019 to 30/06/2019)

288	18/06/2019	146	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
289	18/06/2019	147	Lloyds Bank -	Card	Card fees	Square Card	E	0.45	0.00	0.45
290	18/06/2019	148	Lloyds Bank -	Card	Card fees	Square Card	E	1.37	0.00	1.37
291	18/06/2019	149	Lloyds Bank -	Card	Card fees	Square Card	E	0.92	0.00	0.92
292	18/06/2019	150	Lloyds Bank -	Card	Card fees	Square Card	E	0.62	0.00	0.62
293	18/06/2019	151	Lloyds Bank -	Card	Card fees	Square Card	E	1.37	0.00	1.37
294	18/06/2019	152	Lloyds Bank -	Card	Card fees	Square Card	E	0.92	0.00	0.92
295	18/06/2019	153	Lloyds Bank -	Card	Card fees	Square Card	E	0.60	0.00	0.60
296	18/06/2019	154	Lloyds Bank -	Card	Card fees	Square Card	E	2.27	0.00	2.27
297	18/06/2019	155	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
298	18/06/2019	156	Lloyds Bank -	Card	Card fees	Square Card	E	0.60	0.00	0.60
299	18/06/2019	157	Lloyds Bank -	Card	Card fees	Square Card	E	0.92	0.00	0.92
300	18/06/2019	158	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
301	18/06/2019	159	Lloyds Bank -	Card	Card fees	Square Card	E	0.45	0.00	0.45
302	18/06/2019	160	Lloyds Bank -	Card	Card fees	Square Card	E	1.82	0.00	1.82
303	18/06/2019	161	Lloyds Bank -	Card	Card fees	Square Card	E	1.35	0.00	1.35
304	18/06/2019	162	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
305	18/06/2019	163	Lloyds Bank -	Card	Card fees	Square Card	E	0.92	0.00	0.92
306	18/06/2019	164	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
307	18/06/2019	165	Lloyds Bank -	Card	Card fees	Square Card	E	0.60	0.00	0.60
308	18/06/2019	166	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
309	18/06/2019	167	Lloyds Bank -	Card	Card fees	Square Card	E	0.21	0.00	0.21
310	18/06/2019	168	Lloyds Bank -	Card	Card fees	Square Card	E	0.62	0.00	0.62
314	18/06/2019	169	Lloyds Bank -	Card	Card fees	Square Card	E	0.32	0.00	0.32
315	18/06/2019	170	Lloyds Bank -	Card	Card fees	Square Card	E	0.62	0.00	0.62
316	18/06/2019	171	Lloyds Bank -	Card	Card fees	Square Card	E	0.42	0.00	0.42
317	18/06/2019	172	Lloyds Bank -	Card	Card fees	Square Card	E	0.63	0.00	0.63
318	18/06/2019	173	Lloyds Bank -	Card	Card fees	Square Card	E	0.92	0.00	0.92
319	19/06/2019	174	Lloyds Bank -	Card	Card fees	Square Card	E	0.42	0.00	0.42
320	19/06/2019	175	Lloyds Bank -	Card	Card fees	Square Card	E	1.82	0.00	1.82
321	19/06/2019	176	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
322	19/06/2019	177	Lloyds Bank -	Card	Card fees	Square Card	E	0.62	0.00	0.62
323	19/06/2019	178	Lloyds Bank -	Card	Card fees	Square Card	E	0.47	0.00	0.47
324	19/06/2019	179	Lloyds Bank -	Card	Card fees	Square Card	E	0.62	0.00	0.62
325	19/06/2019	180	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
326	19/06/2019	181	Lloyds Bank -	Card	Card fees	Square Card	E	0.30	0.00	0.30
327	19/06/2019	182	Lloyds Bank -	Card	Card fees	Square Card	E	0.30	0.00	0.30
328	19/06/2019	183	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
329	19/06/2019	185	Lloyds Bank -	Card	Card fees	Square Card	E	0.42	0.00	0.42
330	19/06/2019	186	Lloyds Bank -	Card	Card fees	Square Card	E	1.50	0.00	1.50

Tewkesbury Town Council

Listing of Payments in each Code for All Cost Centres (Between 01/06/2019 to 30/06/2019)

331	19/06/2019	187	Lloyds Bank -	Card	Card fees	Square Card	E	1.26	0.00	1.26
333	19/06/2019		Lloyds Bank -		Balance correction	Tewkesbury Town Council	E	0.52	0.00	0.52
353	26/06/2019	117	Lloyds Bank -	Card	Card fees	Square Card	E	1.09	0.00	1.09
354	26/06/2019	118	Lloyds Bank -	Card	Card fees	Square Card	E	2.19	0.00	2.19
355	26/06/2019	205	Lloyds Bank -	Card	Card fees	Square Card	E	1.37	0.00	1.37
356	26/06/2019	206	Lloyds Bank -	Card	Card fees	Square Card	E	0.60	0.00	0.60
357	26/06/2019	207	Lloyds Bank -	Card	Card fees	Square Card	E	0.30	0.00	0.30
358	26/06/2019	208	Lloyds Bank -	Card	Card fees	Square Card	E	0.90	0.00	0.90
359	26/06/2019	209	Lloyds Bank -	Card	Card fees	Square Card	E	1.80	0.00	1.80
360	26/06/2019	210	Lloyds Bank -	Card	Card fees	Square Card	E	0.92	0.00	0.92
361	26/06/2019	211	Lloyds Bank -	Card	Card fees	Square Card	E	1.73	0.00	1.73
Subtotal for Code: Bank Charges										£48.41
Code Number	Date	5,525	Telephone, IT	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	Bank							
241	10/06/2019	Retained	Lloyds Bank -	DD	Office 365 Licence	IntY Limited	S	48.88	9.78	58.66
253	11/06/2019		Lloyds Bank -	DD	Unlimited Business Broadband	Plusnet plc	S	17.00	3.40	20.40
260	12/06/2019		Lloyds Bank -	DD	Telephone System	Digital Telecom Ltd	S	42.50	8.50	51.00
271	13/06/2019		Lloyds Bank -	DD	IT Support	Charlton Networks Ltd	S	75.00	15.00	90.00
273	14/06/2019		Lloyds Bank -	DD	Telephone System	Digital Telecom Ltd	S	58.08	11.62	69.70
285	18/06/2019		Lloyds Bank -	DD	Telephone System	Digital Telecom Ltd	S	205.67	41.13	246.80
286	18/06/2019		Lloyds Bank -	DD	Telephone System	Digital Telecom Ltd	S	128.41	25.68	154.09
Subtotal for Code: Telephone, IT										£575.54
Code Number	Date	5,550	Stationery & Consumables	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	Bank							
243	10/06/2019	Retained	Lloyds Bank -	Electronic	Stationery	Proactive Business Supplies	S	77.97	15.60	93.57
281	18/06/2019		Lloyds Bank -	Electronic	Binding of Council Minutes	Shaw & Sons Limited	S	130.00	26.00	156.00
Subtotal for Code: Stationery & Consumables										£207.97
Code Number	Date	5,600	Petty Cash	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	Bank							
366	26/06/2019		Lloyds Bank -	2386	Petty Cash	Tewkesbury Town Council	Z	100.00	0.00	100.00
Subtotal for Code: Petty Cash										£100.00
Code Number	Date	5,728	Audit	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	Bank							
280	18/06/2019	Emergency	Lloyds Bank -	Electronic	Independent auditor scheme	GAPTC	Z	391.70	0.00	391.70
Subtotal for Code: Audit										£391.70
Code Number	Date	5,875	Mayor's Allowance	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	Bank							
313	18/06/2019	FC	Lloyds Bank -	2383	Mayor's Allowance	Tewkesbury Town Council	E	1,500.00	0.00	1,500.00
Subtotal for Code: Mayor's Allowance										£1,500.00

Tewkesbury Town Council

Listing of Payments in each Code for All Cost Centres (Between 01/06/2019 to 30/06/2019)

Code Number 5,925 Grants - Community												
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
274	14/06/2019	Finance	Lloyds Bank -	2384	Community Grants	Tewkesbury Repair Cafe	E	200.00	0.00	200.00		
276	14/06/2019	FC	Lloyds Bank -	2387	Community Grants	Tewkesbury RFC	E	500.00	0.00	500.00		
277	14/06/2019	Finance	Lloyds Bank -	2385	Community Grants	Tewkesbury Town (North)	E	400.00	0.00	400.00		
312	18/06/2019	Finance	Lloyds Bank -	2382	Community Grants	Tewkesbury Mens Group	E	240.00	0.00	240.00		
						Subtotal for Code: Grants - Community		£1,340.00	£0.00	£1,340.00		
Code Number 13,50 Town Crier Stipend												
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
311	18/06/2019	FC	Lloyds Bank -	Electronic	Stipend	Tewkesbury Town Council	Z	1,000.00	0.00	1,000.00		
						Subtotal for Code: Town Crier Stipend		£1,000.00	£0.00	£1,000.00		
						Subtotal for Cost Centre: FINANCE		5,163.62	156.71	5,320.33		
Cost Centre SEVERN HAM												
Code Number 2,543 Carver Knowles (Basic Payment												
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
269	13/06/2019		Lloyds Bank -	Electronic	Advertising & undertaking the 2019	Carver Knowles	S	400.00	80.00	480.00		
						Subtotal for Code: Carver Knowles (Basic		£400.00	£80.00	£480.00		
						Subtotal for Cost Centre: SEVERN HAM		400.00	80.00	480.00		
Cost Centre STAFFING												
Code Number 7,500 Salaries												
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
257	11/06/2019	April 2019	Lloyds Bank -	DD	Pension Payment	NEST	E	53.39	0.00	53.39		
336	20/06/2019	Salaries	Lloyds Bank -	Electronic	Salaries	Tewkesbury Town Council	Z	6,574.45	0.00	6,574.45		
						Subtotal for Code: Salaries		£6,627.84	£0.00	£6,627.84		
Code Number 7,550 FM Contractor												
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
217	03/06/2019	Contract	Lloyds Bank -	Electronic	Contractor Costs	GAB Services	E	2,208.75	0.00	2,208.75		
						Subtotal for Code: FM Contractor		£2,208.75	£0.00	£2,208.75		
Code Number 7,700 Staff & Councillor Travel												
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
337	25/06/2019		Lloyds Bank -	Electronic	NALC Local Council Expo	Tewkesbury Town Council	Z	10.80	0.00	10.80		
338	25/06/2019		Lloyds Bank -	Electronic	NALC Local Council Expo	Tewkesbury Town Council	Z	10.80	0.00	10.80		
						Subtotal for Code: Staff & Councillor Travel		£21.60	£0.00	£21.60		
						Subtotal for Cost Centre: STAFFING		8,858.19	0.00	8,858.19		
Cost Centre WATSON HALL												
Code Number 10,00 Income												
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
267	12/06/2019		Lloyds Bank -	2381	Refund	Milton Manor Pre-School	E	79.20	0.00	79.20		
						Subtotal for Code: Income		£79.20	£0.00	£79.20		

Tewkesbury Town Council

Listing of Payments in each Code for All Cost Centres (Between 01/06/2019 to 30/06/2019)

Code Number		10,10 Water Rates		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DD	DD	Water Bill	Water Bill	Waterplus	Waterplus	Z	Z	41.14	0.00	41.14	0.00	41.14	15.84
245	10/06/2019	Retained	Lloyds Bank -	DD		Water Bill	Water Bill	Waterplus	Waterplus	Z	Z	41.14	0.00	41.14	0.00	41.14	15.84
332	19/06/2019		Lloyds Bank -	DD		Water Bill	Water Bill	Waterplus	Waterplus	Z	Z	15.84	0.00	15.84	0.00	15.84	15.84
		Subtotal for Code: Water Rates						Water Rates				£56.98		£0.00		£56.98	
Code Number		10,20 Utilities		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DD	DD	Gas - Watson Hall	Gas - Watson Hall	CNG	CNG	U	U	82.60	4.13	86.73	4.13	86.73	86.73
229	10/06/2019	May 2019	Lloyds Bank -	DD		Gas - Watson Hall	Gas - Watson Hall	CNG	CNG	U	U	82.60	4.13	86.73	4.13	86.73	86.73
		Subtotal for Code: Utilities						Utilities				£82.60		£4.13		£86.73	
Code Number		10,30 R&M		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Electronic	Electronic	Intruder Alarm System Servicing & Maintenance Work	Maintenance Work	Allocooper Security Solutions	Armitage Building & Capentry	S	Z	310.00	62.00	372.00	0.00	400.00	400.00
219	10/06/2019	B&M	Lloyds Bank -	Electronic		Intruder Alarm System Servicing & Maintenance Work	Maintenance Work	Allocooper Security Solutions	Armitage Building & Capentry	S	Z	310.00	62.00	372.00	0.00	400.00	400.00
221	10/06/2019	B&M	Lloyds Bank -	Electronic		Maintenance Work	Maintenance Work	Armitage Building & Capentry	Armitage Building & Capentry	Z	Z	400.00	0.00	400.00	0.00	400.00	400.00
222	10/06/2019	Emergency	Lloyds Bank -	Electronic		Maintenance Work	Maintenance Work	Armitage Building & Capentry	Armitage Building & Capentry	Z	Z	250.00	0.00	250.00	0.00	250.00	250.00
223	10/06/2019	Emergency	Lloyds Bank -	Electronic		Maintenance Work	Maintenance Work	Armitage Building & Capentry	Armitage Building & Capentry	Z	Z	280.00	0.00	280.00	0.00	280.00	280.00
232	10/06/2019	B&M	Lloyds Bank -	Electronic		Electrical work	Electrical work	GES	GES	S	S	1,000.00	200.00	1,200.00	200.00	1,200.00	1,200.00
236	10/06/2019	Retained	Lloyds Bank -	Electronic		Supplies	Supplies	Haywards Tewkesbury Ltd	Haywards Tewkesbury Ltd	S	S	136.72	27.35	164.07	27.35	164.07	164.07
242	10/06/2019	N/A	Lloyds Bank -	Electronic		Plumbing	Plumbing	KB Heating & Building Services	KB Heating & Building Services	Z	Z	65.00	0.00	65.00	0.00	65.00	65.00
246	11/06/2019		Lloyds Bank -	Electronic		Service	Service	TKR Refrigeration Ltd	TKR Refrigeration Ltd	S	S	135.30	27.06	162.36	27.06	162.36	162.36
279	18/06/2019		Lloyds Bank -	Electronic		Replace broken lock	Replace broken lock	Locksmiths Gloucester	Locksmiths Gloucester	Z	Z	110.00	0.00	110.00	0.00	110.00	110.00
340	25/06/2019		Lloyds Bank -	Electronic		Bracket erection	Bracket erection	Tewkesbury Battlefield Society	Tewkesbury Battlefield Society	Z	Z	45.00	0.00	45.00	0.00	45.00	45.00
344	26/06/2019		Lloyds Bank -	Electronic		Padlock	Padlock	Screwfix - Tewkesbury	Screwfix - Tewkesbury	S	S	14.99	3.00	17.99	3.00	17.99	17.99
362	28/06/2019		Lloyds Bank -	Electronic		Investigate fire panel	Investigate fire panel	Allocooper Security Solutions	Allocooper Security Solutions	S	S	53.00	10.60	63.60	10.60	63.60	63.60
363	28/06/2019		Lloyds Bank -	Electronic		Investigate alarm issues	Investigate alarm issues	Allocooper Security Solutions	Allocooper Security Solutions	S	S	102.00	20.40	122.40	20.40	122.40	122.40
364	28/06/2019		Lloyds Bank -	Electronic		Takeover existing intruder alarm	Takeover existing intruder alarm	Allocooper Security Solutions	Allocooper Security Solutions	S	S	78.90	15.78	94.68	15.78	94.68	94.68
368	26/06/2019		Lloyds Bank -	Electronic		Square domed inserts	Square domed inserts	Vital Parts Ltd	Vital Parts Ltd	S	S	38.55	7.71	46.26	7.71	46.26	46.26
		Subtotal for Code: R&M						R&M				£3,019.46		£373.90		£3,393.36	
Code Number		10,40 Tudor Bar		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Bacs	DD	Ice King Ice Maker	Bar Supplies	BGrade Domestics Ltd	Cellar Supplies Cheltenham Ltd	Z	S	159.00 <td>0.00</td> <td>159.00</td> <td>25.47</td> <td>184.47</td> <td>184.47</td>	0.00	159.00	25.47	184.47	184.47
224	10/06/2019		Lloyds Bank -	Bacs		Ice King Ice Maker	Bar Supplies	BGrade Domestics Ltd	Cellar Supplies Cheltenham Ltd	Z	S	159.00	0.00	159.00	25.47	184.47	184.47
226	10/06/2019	Retained	Lloyds Bank -	DD		Bar Supplies	Bar Supplies	Cellar Supplies Cheltenham Ltd	Cellar Supplies Cheltenham Ltd	S	S	127.36	25.47	152.83	34.40	187.23	187.23
227	10/06/2019	Retained	Lloyds Bank -	DD		Bar Supplies	Bar Supplies	Cellar Supplies Cheltenham Ltd	Cellar Supplies Cheltenham Ltd	S	S	171.98	34.40	206.38	34.40	240.78	240.78
228	10/06/2019	Retained	Lloyds Bank -	DD		Bar Supplies	Bar Supplies	Cellar Supplies Cheltenham Ltd	Cellar Supplies Cheltenham Ltd	S	S	355.64	71.13	426.77	71.13	497.90	497.90
240	10/06/2019		Lloyds Bank -	Electronic		Bar Supplies	Bar Supplies	Inferno Brewery Ltd	Inferno Brewery Ltd	Z	Z	87.50	0.00	87.50	0.00	87.50	87.50
248	11/06/2019	501174	Lloyds Bank -	Electronic		Purchase of items	Purchase of items	Co-operative	Co-operative	S	S	2.86	0.40	3.26	0.40	3.26	3.26
249	11/06/2019	501174	Lloyds Bank -	Electronic		Staff costs	Staff costs	Tewkesbury Town Council	Tewkesbury Town Council	E	E	54.00	0.00	54.00	0.00	54.00	54.00
250	11/06/2019	501174	Lloyds Bank -	Electronic		Staff costs	Staff costs	Tewkesbury Town Council	Tewkesbury Town Council	E	E	48.00	0.00	48.00	0.00	48.00	48.00
251	11/06/2019	501174	Lloyds Bank -	Electronic		Staff costs	Staff costs	Tewkesbury Town Council	Tewkesbury Town Council	E	E	99.00	0.00	99.00	0.00	99.00	99.00
252	11/06/2019	501174	Lloyds Bank -	Electronic		Purchase of items	Purchase of items	Tewkesbury Town Council	Tewkesbury Town Council	E	E	1.35	0.00	1.35	0.00	1.35	1.35
262	12/06/2019	Retained	Lloyds Bank -	DD		Bar Supplies	Bar Supplies	Cellar Supplies Cheltenham Ltd	Cellar Supplies Cheltenham Ltd	S	S	137.22	27.44	164.66	27.44	192.10	192.10

Tewkesbury Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01/06/2019 to 30/06/2019)

263	12/06/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	484.61	96.92	581.53	
264	12/06/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	165.98	33.20	199.18	
265	12/06/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	245.25	49.05	294.30	
266	12/06/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	37.13	7.42	44.55	
282	18/06/2019	Retained	Lloyds Bank -	Electronic	Menu board & glass collector	Hy-clean Supplies Ltd	S	25.61	5.12	30.73	
335	20/06/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	147.40	29.48	176.88	
342	25/06/2019	501177	Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	48.00	0.00	48.00	
								Subtotal for Code: Tudor Bar	£380.03	£2,777.92	
Code Number 10,50 Events											
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
284	18/06/2019	Retained	Lloyds Bank -	Electronic	Banner & Poster	Packwood Printers Ltd	S	93.00	18.60	111.60	
339	12/06/2019		Lloyds Bank -	Electronic	Event	Fuelled by Cider	E	275.00	0.00	275.00	
411	20/06/2019		Lloyds Bank -		Poster advert	Tewkesbury Direct	S	95.00	19.00	114.00	
								Subtotal for Code: Events	£37.60	£500.60	
								Subtotal for Cost Centre: WATSON HALL	6,099.13	795.66	6,894.79
TOTALS								£23,606.92	£1,184.30	£24,791.22	

Tewkesbury Town Council

Budget Report

All Cost Centres and Codes

Cost Centre BUILDINGS & MOORINGS

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
1,00	Moorings Income	5,500.00	1,508.70	-3,991				-3,991	
1,10	Moorings R&M				3,000.00	340.29	2,660	2,660	
1,20	Moorings Business Rates				1,500.00	498.20	1,002	1,002	
1,30	Moorings Earmarked Reserves								
1,50	Moorings Leases				100.00		100	100	
1,60	Moorings Projects				5,000.00	87.50	4,913	4,913	
8,50	Museum Running Costs				8,000.00		8,000	8,000	
8,55	Museum R&M				4,000.00	152.00	3,848	3,848	
8,70	Museum Earmarked Reserves								
9,10	Town Hall Garden Income	50.00		-50				-50	
9,20	Town Hall Business Rates				4,000.00	1,240.40	2,760	2,760	
9,30	Town Hall Water Rates				675.00		675	675	
9,40	Town Hall Utilities				4,000.00	520.07	3,480	3,480	
9,50	Town Hall R&M				10,000.00	8,307.77	1,692	1,692	
9,60	Town Hall Garden Expenditure		70.45	70	250.00	401.26	-151	-81	
9,65	Town Hall Events								
9,70	Town Hall Earmarked Reserves								
9,80	Town Hall Projects				12,000.00		12,000	12,000	
11,5	War Memorial R&M		7.25	7	250.00	7.25	243	250	
11,7	War Memorial Group	50.00	50.00						
11,8	War Memorial Earmarked								
90,0	Town Hall Income	14,000.00	3,567.40	-10,433				-10,433	
90,0	B&M Contingency				3,498.00		3,498	3,498	
SUB TOTAL		19,600.00	5,203.80	-14,396	56,273.00	11,554.74	44,718	30,322	

Cost Centre ENVIRONMENT & AMENITIES

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
3,00	Spring Gardens Income	3,000.00	961.80	-2,038				-2,038	
3,00	Gloucester Road Income	1,500.00	520.04	-980				-980	
3,55	Derek Graham R&M				2,000.00	3,233.25	-1,233	-1,233	
3,57	Mitton R&M				1,000.00	516.80	483	483	
3,60	Warwick Place R&M				1,500.00	521.40	979	979	
3,62	CCTV				6,000.00	3,025.00	2,975	2,975	
3,65	Tree Maintenance				3,000.00		3,000	3,000	
3,67	Street Furniture & Clock				4,000.00		4,000	4,000	
3,70	Emergency Plan/Adverse				1,000.00		1,000	1,000	
3,72	Spring Gardens R&M				3,000.00	996.45	2,004	2,004	
3,72	Spring Gardens Projects				2,000.00		2,000	2,000	
3,73	Spring Gardens Water				2,000.00	604.05	1,396	1,396	
3,74	Spring Gardens Rates				3,000.00	1,195.10	1,805	1,805	
3,75	Spring Gardens Utilities				650.00	352.31	298	298	
3,80	Gloucester Rd R&M				1,750.00	120.00	1,630	1,630	
3,80	Gloucester Road Water				650.00	367.69	282	282	
3,80	Gloucester Road Rates				2,200.00	915.15	1,285	1,285	
3,83	Gloucester Road Utilities				400.00	144.92	255	255	
3,85	Notice Boards					550.00	-550	-550	
3,88	Cleaning & Maintenance				1,500.00	279.05	1,221	1,221	
3,89	Combined Consumables				2,500.00	465.88	2,034	2,034	
11,5	Warwick Place Improvement	15,000.00		-15,000				-15,000	
11,5	Youth Budget								
11,5	Arrivall Insurance				250.00	268.40	-18	-18	

Tewkesbury Town Council

Budget Report

All Cost Centres and Codes

11,5	Bus Shelter R&M			1,000.00	1,910.20	-910	-910	
11,5	Hygiene Contract			1,200.00	827.31	373	373	
13,5	Flood Support							
13,5	GIS			650.00		650	650	
13,5	Grass Cutting			2,840.00	946.98	1,893	1,893	
13,7	E&A Earmarked Reserves							
13,8	Playparks Projects	38,000.00	38,000	40,500.00	27,238.66	13,261	51,261	
SUB TOTAL		19,500.00	39,481.84	19,982	84,590.00	44,478.60	40,111	60,093

Cost Centre FINANCE

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
5,02	Bank Charges				60.00	181.49	-121	-121	
5,10	Precept	301,288.00	150,644.00	-150,644					-150,644
5,15	Bank Interest	250.00	95.61	-154					-154
5,50	Photocopier				2,500.00	529.67	1,970	1,970	
5,52	Telephone, IT				4,000.00	2,756.77	1,243	1,243	
5,55	Stationery & Consumables				1,600.00	630.74	969	969	
5,60	Petty Cash				1,000.00	300.00	700	700	
5,70	Contingency				6,000.00		6,000	6,000	
5,72	Legal				12,000.00	3,750.16	8,250	8,250	
5,72	Subscriptions				4,000.00	2,541.35	1,459	1,459	
5,72	Website Hosting				350.00		350	350	
5,72	Audit				2,000.00	391.70	1,608	1,608	
5,72	Professional				3,500.00	500.00	3,000	3,000	
5,73	Elections				1,000.00		1,000	1,000	
5,73	Publications				200.00		200	200	
5,75	Asset Management Project								
5,77	Newsletter				500.00		500	500	
5,82	Events & Services				3,200.00		3,200	3,200	
5,85	Regalia				2,000.00		2,000	2,000	
5,86	Civic				1,000.00	914.31	86	86	
5,87	Mayor's Allowance				1,500.00	1,500.00			
5,92	Grants - Community				10,000.00	2,090.00	7,910	7,910	
13,5	Tourism & Marketing				380.00		380	380	
13,5	Insurance				6,000.00	6,438.20	-438	-438	
13,5	Town Crier Stipend				1,000.00	1,000.00			
13,6	Finance Earmarked Reserves								
SUB TOTAL		301,538.00	150,739.61	-150,798	63,790.00	23,524.39	40,266	-110,533	

Cost Centre MAYOR'S CHARITY

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
13,0	Income		60.00	60					60
13,5	Expenditure					5,280.00	-5,280	-5,280	
SUB TOTAL			60.00	60		5,280.00	-5,280	-5,220	

Cost Centre PLANNING

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
4,00	CIL	140.00		-140					-140
4,10	Outreach Expenses				500.00		500	500	
4,20	Comm & Display Equipment				2,000.00		2,000	2,000	
4,90	Planning Earmarked Reserves								
SUB TOTAL		140.00		-140	2,500.00		2,500	2,360	

Tewkesbury Town Council

Budget Report

All Cost Centres and Codes

Cost Centre SEVERN HAM

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
2,00	Fishing Rights	1,500.00		-1,500				-1,500
2,10	Severn Ham Natural England	22,248.00	5,516.38	-16,732				-16,732
2,10	Severn Ham Hay Auction	190.00	166.90	-23				-23
2,10	Severn Ham Single Payment	13,000.00		-13,000				-13,000
2,20	Wayleaves	695.00		-695				-695
2,50	Commoners Grazing				2,000.00		2,000	2,000
2,50	Hay Sowing Project				10,000.00		10,000	10,000
2,50	Volunteers (Rec & Prom)				2,000.00		2,000	2,000
2,50	Utilities				250.00		250	250
2,50	Auction Fees				450.00		450	450
2,50	Weeding				2,500.00		2,500	2,500
2,50	Tree Conservation				5,000.00		5,000	5,000
2,54	Ancillary Management/Salaries				4,000.00		4,000	4,000
2,54	Nesting Project				2,000.00		2,000	2,000
2,54	Carver Knowles (Basic				2,250.00	600.00	1,650	1,650
2,54	Cross Compliance Consultancy				500.00		500	500
2,54	Conservation Advisor				5,250.00	1,250.00	4,000	4,000
2,54	Footpath Repairs				3,000.00		3,000	3,000
2,60	Severn Ham Earmarked							
13,8	Severn Ham		14,924.50	14,925		4.99	-5	14,920
SUB TOTAL		37,633.00	20,607.78	-17,025	39,200.00	1,854.99	37,345	20,320

Cost Centre STAFFING

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
7,50	Salaries				121,861.00	38,281.56	83,579	83,579
7,55	FM Contractor				24,225.00	8,795.50	15,430	15,430
7,60	Staff & Councillor Training				2,500.00	335.00	2,165	2,165
7,70	Staff & Councillor Travel				100.00	436.04	-336	-336
7,80	Payroll Processing				750.00	111.00	639	639
7,90	Professional				3,500.00		3,500	3,500
7,95	Staffing Earmarked Reserves							
SUB TOTAL					152,936.00	47,959.10	104,977	104,977

Cost Centre VAT Admin

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
12,0	Vat admin							
SUB TOTAL								

Cost Centre WATSON HALL

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
10,0	Income	15,000.00	4,202.30	-10,798		79.20	-79	-10,877
10,1	Water Rates				500.00	217.26	283	283
10,2	Utilities				3,500.00	1,154.56	2,345	2,345
10,3	R&M				8,000.00	7,212.60	787	787
10,4	Tudor Bar		7,049.87	7,050		6,327.34	-6,327	723
10,5	Events		6,740.20	6,740		7,913.20	-7,913	-1,173
10,6	Earmarked Reserves							
10,7	Leases	20,150.00	20,000.00	-150				-150
10,8	Projects				15,000.00	9,288.17	5,712	5,712

Tewkesbury Town Council
Budget Report
All Cost Centres and Codes

SUB TOTAL	35,150.00	37,992.37	2,842	27,000.00	32,192.33	-5,192	-2,350
NET TOTAL	413,561.00	254,085.40	-159,476	426,289.00	166,844.15	259,445	99,969
V.A.T.		17,358.62			15,849.77		
GROSS TOTAL		271,444.02			182,693.92		