



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting held on 21st May 2019
In the Mayor's Parlour at the Town Hall, High Street, Tewkesbury

Present: Cllrs S Raywood (Chair), J Raywood, C Danter, M Sztymiak, H Davis, A Rudge

In attendance: J King (Assistant Town Clerk),

E&A 18/158 To receive apologies for absence
Apologies were received from Cllr Walker

E&A 18/159 To record declarations of interest
Cllr Danter declared an interest in item 11 (Payments List)

E&A 18/160 To consider requests for dispensations
None received.

E&A 18/161 To approve the Minutes of the meeting held on 9th April 2019
It was **RESOLVED** to approve the minutes.
Subject to the inclusion of 'Earmark £1222 from Bus Shelter R&M for repairs to Crescent bus shelter' under E&A 18/147.
Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 18/162 Matters arising from the minutes – for information only

- 18/053 Arrivall Public Art work** – Ongoing
- 18/083 Overgrown paths** – Cllr Danter to check
- 18/083 Mythe Speed Data** – Cllr Sztymiak & Cllr Raywood met to review the data, the average speed was 35 mph. Cllr J Raywood asked how much more dangerous that five miles an hour is to a pedestrian.
Action: Assistant Town Clerk to investigate and circulate result.
Action: Assistant Town Clerk to speak to PCSO about the data and any actions they wish to take.
- 18/107 Slide repairs at Derek Graham Play Area** – Complete
- 18/111 Repair to Crescent bus shelter** - Complete
- 18/114 Public Toilets** – Repainting of Spring Gardens toilet doors - complete.
- 18/116 Neighbourhood development plan** – Ongoing
- 18/124 No Smoking Signs in bus shelters** – Complete
- 18/131 Replacement noticeboards at George Watson Hall** - Complete
- 18/132 Additional Litter Bin on Jubilee Way** – Complete
- 18/134 Waste bins for Bloody Meadow & Link Road** – Complete
- 18/135 Bus shelter cleaning** – Complete
- 18/154 Zip wire repair at Derek Graham Play Area** - Complete



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- E&A 18/163 To receive correspondence relating to the Environment and Amenities Committee**
Correspondence was received from the Tewkesbury Refugee Support thanking GAB Services for their assistance at their event.
A member of the public emailed to thank the Town Council for the swift replacement of the dog waste bin on Digby Drive, Mitton.
Email from Tewkesbury Borough Council regarding dog fouling and the new Public space Protection Order.
Action: The Committee would like to invite Tewkesbury Borough Council to a Full Council meeting.
- E&A 18/164 Public Participation**
There was no public participation.
- E&A 18/165 To review the work programme**
Cllrs reviewed the work programme.
Is speed data ever moved to other locations? – yes on Glos Road – south of Gupshill Manor. Highways advised on locations at the time on installation. Interest on Glos Road closer to the Borough Council and whether this should be a formal crossing place.
- E&A 18/166 To receive Income and Expenditure Reports for April 2019**
The Income and Expenditure Reports for April 2019 were received.
- E&A 18/167 To receive the Committee Budget Report**
The Budget Report was received.
- E&A 18/168 To approve the payments list**
It was **RESOLVED** to approve the payments list.
Proposed by Cllr J Raywood, seconded by Cllr Sztymiak
- E&A 18/169 To receive updates on Play Areas and agree actions**
Access issues with the playground inspection database have been resolved.
Action: Assistant Town Clerk to create a priority list of all outstanding actions with associated repair costs (if applicable).
- Derrick Graham Memorial Park
It was **RESOLVED** to install anti-vandal fittings on the two new picnic benches at a cost of £90. Proposed Cllr Danter, seconded by Cllr J Raywood.
 - Warwick Place Play Area
Refurbishment phase 1 started on 16th May



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- E&A 18/170 To receive any update on the Lincoln Green Lane noticeboard**
Tewkesbury Borough Council have proposed a three-way licence with the Resident's Association. The Environment & Amenities Committee wish to review the licence before it is signed.
Action: Assistant Town Clerk to follow up with Andy Noble regarding the three-way licence.
- E&A 18/171 To agree the Post Installation Inspection (PII) cost for phase one of the Warwick Place Play Area refurbishment**
It is highly recommended that an independent inspection of new play equipment is carried out prior to the public being allowed access.
It was RESOLVED to agree the Post Installation Inspection (PII) for phase one of the Warwick Place Play Area refurbishment at a cost of £608.33.
Proposed Cllr Danter, seconded Cllr J Raywood.
- E&A 18/172 To discuss the youth budget for 2019/20 and agree the next steps**
The Committee discussed their desire to support the teens in the Town, particularly those aged 11-13. The Committee wish to investigate the current options available and the locations where activities may be carried out e.g. The Vineyards, Derek Graham or the playing fields at Mitton.
Action: Assistant Town Clerk to contact Gloucestershire Play Rangers and the local Police (re: The Aston Project) to see what is available.
- E&A 18/173 To discuss the Community Right to Bid application for Mitton and the next steps**
Action: Assistant Town Clerk to submit the Community Right to Bid application for Mitton.
- E&A 18/174 To discuss tree survey locations and to agree action required**
The Committee discussed the location of trees to be included in the survey. These should include:
St Mary's Road Mooring
Back of Avon
Town Hall Garden
Anglo-American Remembrance Garden
2 Saffron Road
Trees adjacent to 109 Churchill Grove
Derek Graham Play Area
Warwick Place Play Area
Action: Assistant Town Clerk to obtain quotations regarding the tree survey.

Trees to be numbered and then added to the asset register for regular review.
A Councillor asked where the ash trees are, so that they can be closely monitored.



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E&A 18/175 To discuss and agree the next steps for the grass cutting contract for Tewkesbury Town Council

The current contract is up for renewal in October. The next contract will also be for a three-year term. Current cutting starts in March each year. There have been no issues with the current provider over the last three years, so they will be invited to quote again. The Committee wish to receive quotations that also include the option to cut the Town Hall Garden and Anglo-American Remembrance Garden.

E&A 18/176 Pursuant to Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda

It was RESOLVED that because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda. Proposed by Cllr Danter, seconded by Cllr J Raywood.

E&A 18/177 To agree the Grant Funding Agreement in relation to the Warwick Place Play Area and to authorise the Town Clerk to sign the agreement on behalf of the Town Council.

It was RESOLVED to agree the Grant Funding Agreement in relation to the Warwick Place Play Area and to authorise the Town Clerk to sign the agreement on behalf of the Town Council. Proposed by Cllr Danter, seconded by Cllr J Raywood.

The meeting closed at 7.11pm

Signature of Chairman upon approval of the minutes2nd July 2019