


**TEWKESBURY TOWN COUNCIL
BUILDINGS & MOORINGS COMMITTEE
THURSDAY 27TH JUNE 2019**

To: Councillors C Danter (Chairman), A. Carter, A. Rudge, K. Powell, S. Raywood,
K. Brennan

You are hereby summoned to a meeting of the Buildings & Moorings Committee to be held in the Town Hall, High Street, Tewkesbury, **Thursday 27th June at 6.30 pm. in the Council Chamber**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
20th June 2019

AGENDA

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To approve the minutes of the Buildings & Moorings Committee meeting held on 13th May 2019
5. Matters arising from the minutes – for information only
6. To receive correspondence relating to the Buildings & Moorings Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. To receive the committee income and expenditure reports for April & May
9. To receive the committee Budget Report
10. To approve signature of the lease in respect of The Rehearsal Rooms at Saffron Road on behalf of the George Watson Hall Memorial Trust
11. To agree to dispose of a piano at the Watson Hall
12. To approve retrospectively the additional expenditure incurred to replace both noticeboards at the Watson Hall
13. To receive an update from the Town Clerk on the easement at 3 Saffron Road and to delegate authority to the Town Clerk to liaise with Thomson & Bancks over exercising this right

- 14.** To agree rates for hall hire for the Town Mayor's fundraising events
- 15.** To discuss proposed work and agree next steps at the Watson Hall for:
 - i.** Garden Room
 - ii.** Fire Exit Door
- 16.** To approve the repairs to the Corn Exchange façade
- 17.** To approve retrospectively the purchase of a new lawnmower for the Town Hall gardens
- 18.** To discuss the request to silence the clock at the Town Hall between the hours of 11pm and 7am and agree any necessary action
- 19.** To receive an update and approve actions regarding the drainage issue in the kitchen at the Town Hall
- 20.** To receive an update from the Town Clerk in relation to the lease to Avon Navigation Trust
- 21.** To discuss and agree next steps for the Town Council's moorings at St. Mary's Road (Abbey Mill end)
- 22.** To approve retrospectively the emergency repairs to the moorings at St Mary's Road and the installation of eight flood proof rising posts
- 23.** Payments list for approval
- 24.** Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following item on this agenda
- 25.** To review income generation and future plans at the Watson Hall

MINUTES

of the

Extra-ordinary Buildings & Moorings Committee meeting held on 15th May 2019

In the Corn Exchange at the Town Hall, High Street, Tewkesbury

Present: Cllrs K Brennan (Chair); C Danter: J Raywood; S Raywood & K Powell

In attendance: D Hill (Town Clerk)
Two members of the public

B&M.18.169 To receive apologies
Cllrs Walker & Preedy

B&M.18.170 To receive declarations of interest
Cllr J Raywood in respect of item 18.178

B&M.18.171 To receive dispensations
None received.

B&M.18.172 To approve the Minutes of the Buildings & Moorings Committee meeting held on 4th March 2019
It was RESOLVED to approve the minutes, subject to amending those present, items 165 & items 167
Proposed by Cllr Danter, seconded by Cllr Powell.

B&M.18.173 Matters arising from the Minutes – for information only in relation to matters not on the agenda
B&M18.106 Town Hall clock – Town Clerk reported clock should be back in two weeks' time.
B&M 18.142 Noticeboards Watson Hall – Noticeboards are almost complete. Final bill to be retrospectively in the next agenda.
B&M18.166 Display Energy Certificates – These will be displayed once they are received.

B&M.18.174 Public Participation
Running of the Watson Hall Memorial Trust going forwards

B&M.18.175 To review the work programme and agree the schedule of work
The work programme was reviewed.

B&M.18.176 To receive the committee income and expenditure reports for February & March 2019.
The committee income and expenditure reports for February & March 2019 were received.

B&M.18.177 To receive the Committee budget report
The Committee budget report was received.

B&M.18.178 To consider and agree any budget amount to be earmarked by the Buildings & Moorings Committee from 2018/19

It was RESOLVED to earmark for following budget amounts from 2018/19

- £3,975 from Museum R&M for window
- £250 from War Memorial R&M repairs
- £2,433 from Moorings R&M for St Mary's Lane Moorings

Proposed by Cllr S Raywood, seconded by Cllr Danter.

B&M.18.179 To note the use of emergency powers by the Town Clerk for repairs to the Corn Exchange façade and to agree further repairs required.

The use of emergency powers was noted.

B&M.18.180 To agree the asbestos survey work at the Watson Hall

It was RESOLVED to delegate authority to the Town Clerk to action asbestos surveys for both buildings to survey areas identified previously as containing asbestos and areas not previously surveyed.

Proposed by Cllr S Raywood, seconded by Cllr Brennan.

B&M.18.181 To discuss and agree next steps regarding moorings at St Mary's Lane:

- i. **Replacement of fencing**
Fencing suggestion has been received from Urban Design Officer.
- ii. **Collapsed Mooring**
Deferred to next meeting.

B&M.18.182 To discuss and agree the options for grass cutting in the Town Hall Garden and the Anglo-American Remembrance Garden.

To be reviewed once the condition of the lawnmower is known. In the meantime, if the lawnmower fails the Town Clerk to arrange for Countrywide to cut the grass.

B&M.18.183 To discuss current storage arrangements at the Watson Hall

It was agreed that the storage room could be tidier in order to be able to utilise the space more fully. Cllr J Raywood offered to assist and liaise with the Museum.

B&M.18.184 To agree to move the maintenance and monitoring of the alarm systems at the Watson Hall to Allcooper Ltd

It was RESOLVED to agree to move the maintenance and monitoring of the alarm systems at the Watson Hall to Allcooper Ltd.

Proposed by Cllr Danter, seconded by Cllr S Raywood

B&M.18.185 To authorise the Town Clerk to spend up to £1000 per building, to obtain building condition reports for the Town Council buildings

Specification for the condition report, speak to Craig Fletcher.

Deferred to the next meeting.

B&M.18.186 To agree the purchase of a storage cupboard for cleaning supplies at the Town Hall

Try to get second-hand cupboard in the first instance. **Action:** Clerk to search for a second hand cupboard.

B&M.18.187 To authorise the Town Clerk to appoint a structural engineer to survey the wall at the Back of Avon

It was RESOLVED to authorise the Town Clerk to appoint a Structural Engineer to survey the wall at the Back of Avon.

Proposed by Cllr Danter, seconded by Cllr Brennan

B&M.18.188 Payments list for approval

It was RESOLVED to approve the payments list.

Proposed by Cllr Danter and seconded by Cllr J Raywood

There being no further business the meeting closed at 20:00

Signature of Chairman upon approval of the minutes 27th June 2019

DRAFT

Tewkesbury Town Council
Listing of Receipts in each Code for Cost Centre - BUILDINGS & MOORINGS
 (Between 01/04/2019 to 31/05/2019)

Cost Centre BUILDINGS & MOORINGS

Code Number 1,000 Moorings Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
15	26/04/2019	Mar 19	Lloyds Bank -	D/D	Moorings Rent	Andy Phipps	S	97.50	19.50	117.00
16	26/04/2019	March	Lloyds Bank -	D/D	Moorings Rent	Clive Andrews	S	45.50	9.10	54.60
73	09/05/2019	April 19	Lloyds Bank -	DD	Moorings Rent	Andy Phipps	S	97.50	19.50	117.00
75	09/05/2019	April 19	Lloyds Bank -	DD	Moorings Rent	Clive Andrews	S	45.50	9.10	54.60
119	31/05/2019		Lloyds Bank -	Card	Moorings Rent	W.A. Andrews & Partners	S	648.00	129.60	777.60
					Subtotal for Code: Moorings Income			£934.00	£186.80	£1,120.80

Code Number 90,00 Town Hall Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	18/04/2019		Lloyds Bank -	501160	Craft Fair	Emporium Enterprises	S	96.00	19.20	115.20
6	23/04/2019	10.04.19	Lloyds Bank -	501161	Craft Fair	Creators of Craft	S	60.00	12.00	72.00
7	23/04/2019	17.04.19	Lloyds Bank -	501161	Craft Fair	Emporium Enterprises	S	48.00	9.60	57.60
8	23/04/2019	24.04.19	Lloyds Bank -	501161	Craft Fair	Emporium Enterprises	S	48.00	9.60	57.60
22	23/04/2019	28.04.19	Lloyds Bank -	Card	Craft Sale	Sue's Crafts	S	160.00	32.00	192.00
31	23/04/2019	01.05.19	Lloyds Bank -	501163	Craft Fair	Emporium Enterprises	S	48.00	9.60	57.60
36	18/04/2019	01.03.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	24.80	4.96	29.76
37	18/04/2019	08.03.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
38	18/04/2019	15.03.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
39	18/04/2019	22.03.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
40	18/04/2019	29.03.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
41	18/04/2019	05.04.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
42	23/04/2019	12.04.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
43	23/04/2019	18.04.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
44	23/04/2019	26.04.19	Lloyds Bank -	501165	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
45	18/04/2019	22.03.19	Lloyds Bank -	BACS	Craft Fair	Crafts, Cakes & Collectables	S	112.00	22.40	134.40
46	18/04/2019	26.03.19	Lloyds Bank -	BACS	Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
47	18/04/2019	02.04.19	Lloyds Bank -	BACS	Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
48	23/04/2019	09.04.19	Lloyds Bank -	BACS	Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
49	23/04/2019	16.04.19	Lloyds Bank -	BACS	Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
50	23/04/2019	20.04.19	Lloyds Bank -	BACS	Craft Fair	Crafts, Cakes & Collectables	S	112.00	22.40	134.40
51	18/04/2019	13 &	Lloyds Bank -	BACS	Music Event	Valley Brass Band (Haydock)	S	52.00	10.40	62.40
86	15/05/2019	15.05.19	Lloyds Bank -	501168	Craft Fair	Emporium Enterprises	S	48.00	9.60	57.60
97	10/05/2019	08.05.19	Lloyds Bank -	501170	Craft Fair	Creators of Craft	S	60.00	12.00	72.00
98	16/05/2019	25.05.19	Lloyds Bank -	501170	Craft Fair	Creators of Craft	S	112.00	22.40	134.40
108	23/04/2019	23.04.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
109	23/04/2019	30.04.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
110	23/04/2019	04.05.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	112.00	22.40	134.40
111	26/04/2019	27.04.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	72.00	14.40	86.40

Tewkesbury Town Council
Listing of Receipts in each Code for Cost Centre - BUILDINGS & MOORINGS
(Between 01/04/2019 to 31/05/2019)

112	15/05/2019	29.05.19	Lloyds Bank -	501172	Craft Fair	Emporium Enterprises	S	48.00	9.60	57.60
128	23/04/2019	03.05.19	Lloyds Bank -	501173	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
129	16/05/2019	24.05.19	Lloyds Bank -	501173	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
130	16/05/2019	31.05.19	Lloyds Bank -	501173	Country Market	Tewkesbury Country Markets	S	28.00	5.60	33.60
131	30/05/2019	08.06.19	Lloyds Bank -	501173	Craft Fair	Emporium Enterprises	S	96.00	19.20	115.20
132	30/05/2019	17.06.19	Lloyds Bank -		Coffee Morning	H.O.P.P.	S	26.00	5.20	31.20
140	30/05/2019	12.06.19	Lloyds Bank -	501175	Craft Fair	Emporium Enterprises	S	48.00	9.60	57.60
143	30/05/2019	15.06.19	Lloyds Bank -	501176	Craft Fair	Creators of Craft	S	112.00	22.40	134.40
193	10/05/2019	07.05.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
194	16/05/2019	14.05.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
195	16/05/2019	18.05.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	112.00	22.40	134.40
196	16/05/2019	21.05.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
197	16/05/2019	28.05.19	Lloyds Bank -		Craft Fair	Crafts, Cakes & Collectables	S	56.00	11.20	67.20
Subtotal for Code: Town Hall Income								£2,474.80	£494.96	£2,969.76
Subtotal for Cost Centre: BUILDINGS & MOORINGS								3,408.80	681.76	4,090.56
TOTALS								£3,408.80	£681.76	£4,090.56

Tewkesbury Town Council
Listing of Payments in each Code for Cost Centre - BUILDINGS & MOORINGS
 (Between 01/04/2019 to 31/05/2019)

Cost Centre BUILDINGS & MOORINGS

Code Number 1,100 Moorings R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
26	24/04/2019	Retained	Lloyds Bank -	DD	Pest Control	Ames Group Ltd	S	23.33	4.67	28.00
86	02/05/2019	Retained	Lloyds Bank -	Electronic	Hardware Supplies	Timber & Hardware Supplies LTD	S	108.17	21.63	129.80
202	29/05/2019		Lloyds Bank -	Electronic	Fixtures & fittings	Timber & Hardware Supplies LTD	S	49.22	9.85	59.07
					Subtotal for Code: Moorings R&M			£180.72	£36.15	£216.87

Code Number 1,200 Moorings Business Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
49	26/04/2019	April 2019	Lloyds Bank -	DD	Business Rates - Moorings	Tewkesbury Borough Council	Z	66.40	0.00	66.40
50	26/04/2019	April 2019	Lloyds Bank -	DD	Business Rates - Moorings	Tewkesbury Borough Council	Z	56.80	0.00	56.80
131	09/05/2019	May 2019	Lloyds Bank -	DD	Business Rates - Moorings ADJ	Tewkesbury Borough Council	Z	69.00	0.00	69.00
132	09/05/2019	May 2019	Lloyds Bank -	DD	Business Rates - Moorings ADJ	Tewkesbury Borough Council	Z	56.00	0.00	56.00
					Subtotal for Code: Moorings Business Rates			£248.20	£0.00	£248.20

Code Number 8,550 Museum R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
91	03/05/2019	N/A	Lloyds Bank -	Electronic	Display of energy certificates	ESOS Energy Ltd	S	152.00	30.40	182.40
					Subtotal for Code: Museum R&M			£152.00	£30.40	£182.40

Code Number 9,100 Town Hall Garden Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
233	30/05/2019		Lloyds Bank -	Electronic	Lawn Mower	Haywards Tewkesbury Ltd	S	290.83	58.17	349.00
					Subtotal for Code: Town Hall Garden Income			£290.83	£58.17	£349.00

Code Number 9,200 Town Hall Business Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
94	03/05/2019	April 2019	Lloyds Bank -	DD	Business Rates - Town Hall	Tewkesbury Borough Council	Z	416.40	0.00	416.40
					Subtotal for Code: Town Hall Business Rates			£416.40	£0.00	£416.40

Code Number 9,400 Town Hall Utilities

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
29	24/04/2019	02.03.19-0	Lloyds Bank -	DD	Electricity	Squeaky Clean Energy Ltd	S	0.00	0.00	0.00
36	24/04/2019	March	Lloyds Bank -	DD	Gas - Watson Hall	CNG	S	217.02	43.40	260.42
156	14/05/2019	April 2019	Lloyds Bank -	DD	Gas - Town Hall	CNG	U	143.80	7.19	150.99
					Subtotal for Code: Town Hall Utilities			£360.82	£50.59	£411.41

Code Number 9,500 Town Hall R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	23/04/2019	Retained	Lloyds Bank -	Electronic	Service boiler	KB Heating & Building Services	Z	120.00	0.00	120.00
23	24/04/2019	Retained	Lloyds Bank -	Electronic	Supplies	Haywards Tewkesbury Ltd	S	73.26	14.65	87.91
27	24/04/2019	B&M	Lloyds Bank -	Electronic	Emergency Lighting	D N Fire Systems	Z	2,958.00	0.00	2,958.00
38	25/04/2019		Lloyds Bank -	Electronic	Display of energy certificates	ESOS Energy Ltd	S	152.00	30.40	182.40
125	09/05/2019	Retained	Lloyds Bank -	Electronic	Supplies	Haywards Tewkesbury Ltd	S	72.53	14.50	87.03

Tewkesbury Town Council
Listing of Payments in each Code for Cost Centre - BUILDINGS & MOORINGS
(Between 01/04/2019 to 31/05/2019)

162	16/05/2019	B&M 12/18	Lloyds Bank -	Electronic	Clock fix & regular service	The Cumbria Clock Company	S	1,129.50	225.90	1,355.40
193	28/05/2019	N/A	Lloyds Bank -	Electronic	Installation	GES	S	100.00	20.00	120.00
194	28/05/2019	B&M	Lloyds Bank -	Electronic	Installation	GES	S	210.00	42.00	252.00
201	29/05/2019		Lloyds Bank -	Electronic	Fixing of doors	Locksmiths Gloucester	Z	65.00	0.00	65.00
261	18/04/2019		Lloyds Bank -	Electronic	Clock fix & regular service	The Cumbria Clock Company	S	2,635.50	527.10	3,162.60
					Subtotal for Code: Town Hall R&M			£7,515.79	£874.55	£8,390.34
Code Number	Date	9,600	Town Hall Garden Expenditure	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	135	09/05/2019	Bank	2376	Hanging Baskets	Karen Brennan	Z	100.00	0.00	100.00
			Lloyds Bank -			Subtotal for Code: Town Hall Garden		£100.00	£0.00	£100.00
						Subtotal for Cost Centre: BUILDINGS & MOORINGS		9,264.76	1,049.86	10,314.62
						TOTALS		£9,264.76	£1,049.86	£10,314.62

Tewkesbury Town Council
Listing of Receipts in each Code for Cost Centre - WATSON HALL
 (Between 01/04/2019 to 31/05/2019)

Cost Centre WATSON HALL

Code Number	Date	10,00 Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	18/04/2019	24.02.19	Lloyds Bank -	501161	Brass Band Concert	Tewkesbury Town Band	Z	100.00	0.00	100.00
17	18/04/2019	11.03.19	Lloyds Bank -	BACS	Dance & Fitness Classes	Infinity Pole Dance	Z	52.50	0.00	52.50
18	18/04/2019	28.03.19	Lloyds Bank -	BACS	Event	Rikasystemz	Z	28.00	0.00	28.00
24	23/04/2019	25.04.19	Lloyds Bank -	CARD	Theatre rehearsal	Red Entertainment	Z	52.50	0.00	52.50
26	30/04/2019	26.05.19	Lloyds Bank -	Card	Christening	XXXXXXXXXX	E	120.00	0.00	120.00
32	02/05/2019		Lloyds Bank -	501164	Wrestling Event	South West Wrestling	E	300.00	0.00	300.00
33	02/05/2019		Lloyds Bank -	Card	Event	XXXXXXXXXX	E	105.00	0.00	105.00
52	18/04/2019	04.18 &	Lloyds Bank -	BACS	Event	Rikasystemz	Z	84.00	0.00	84.00
54	07/05/2019		Lloyds Bank -	BACS	Comedy Event	Scallywags Comedy	E	51.70	0.00	51.70
63	18/04/2019	20.07.19	Lloyds Bank -	BACS	Event	Priors Park Neighbourhood Project	Z	52.00	0.00	52.00
76	18/04/2019	31.05.19	Lloyds Bank -	Bacs	Event	H.O.P.P.	Z	145.00	0.00	145.00
81	15/05/2019		Lloyds Bank -	Card	Hall hire	XXXXXXXXXX	E	56.25	0.00	56.25
82	15/05/2019		Lloyds Bank -	BACS	Hall hire	XXXXXXXXXX	E	78.75	0.00	78.75
90	18/04/2019	05.04.19	Lloyds Bank -	BACS	Fashion Show	Kudos	Z	195.00	0.00	195.00
93	21/05/2019		Lloyds Bank -	501169	Sale of old amp	XXXXXXXXXX	Z	4.95	0.00	4.95
94	23/04/2019	30.06.19	Lloyds Bank -	501170	Tea concert	XXXXXXXXXX	Z	35.00	0.00	35.00
99	18/04/2019	Start March	Lloyds Bank -	BACS	Pulmonary Rehabilitation Course	NHS Glos Respiratory Team	Z	262.50	0.00	262.50
103	18/04/2019	18.03.19/2	Lloyds Bank -		Dance & Fitness Classes	Infinity Pole Dance	Z	52.50	0.00	52.50
104	18/04/2019	25.03.19/2	Lloyds Bank -		Dance & Fitness Classes	Infinity Pole Dance	Z	52.50	0.00	52.50
105	18/04/2019	15.04.19/3	Lloyds Bank -		Dance & Fitness Classes	Infinity Pole Dance	Z	52.50	0.00	52.50
106	18/04/2019	01.04.19/3	Lloyds Bank -		Dance & Fitness Classes	Infinity Pole Dance	Z	52.50	0.00	52.50
107	23/04/2019	29.04.19	Lloyds Bank -		Dance & Fitness Classes	Infinity Pole Dance	Z	52.50	0.00	52.50
113	30/05/2019		Lloyds Bank -	501172	Choir Festival	Tewkesbury Big Sing	Z	185.00	0.00	185.00
184	23/04/2019	28.09.19	Lloyds Bank -		90's alternative disco	To Have & To Hold Records	Z	67.50	0.00	67.50
198	29/05/2019	01.06.19	Lloyds Bank -		Hall hire	Tewkesbury Town Band	Z	155.00	0.00	155.00
						Subtotal for Code: Income		£2,393.15	£0.00	£2,393.15

Code Number	Date	10,40 Tudor Bar	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
9	25/04/2019	05.04.19	Lloyds Bank -	501159	Bar Takings	Tewkesbury Town Council	S	113.75	22.75	136.50
10	25/04/2019	11.12 &	Lloyds Bank -	501161	Bar Takings	Tewkesbury Town Council	S	761.00	152.20	913.20
11	25/04/2019	14.04.19	Lloyds Bank -	501161	Bar Takings	Tewkesbury Town Council	S	8.75	1.75	10.50
28	30/04/2019		Lloyds Bank -	501163	Bar Takings	Tewkesbury Town Council	S	881.00	176.20	1,057.20
29	30/04/2019		Lloyds Bank -	501163	Bar Takings	Tewkesbury Town Council	S	661.58	132.32	793.90
55	07/05/2019	03.05.19	Lloyds Bank -	501165	Bar Takings	Tewkesbury Town Council	S	336.17	67.23	403.40
56	07/05/2019	04.05.19	Lloyds Bank -	501165	Bar Takings	Tewkesbury Town Council	S	1,134.42	226.88	1,361.30
77	09/05/2019	07.05.19	Lloyds Bank -	501166	Bar Takings	Tewkesbury Town Council	S	481.83	96.37	578.20
80	14/05/2019	11.05.19	Lloyds Bank -	501167	Bar Takings	Tewkesbury Town Council	S	529.25	105.85	635.10

Tewkesbury Town Council
Listing of Receipts in each Code for Cost Centre - WATSON HALL
(Between 01/04/2019 to 31/05/2019)

Code Vchr.	Number	Date	10.50 Events Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
91	21/05/2019	18.05.19		Lloyds Bank -	501169	Bar Takings	Tewkesbury Town Council	S	206.25	41.25	247.50
92	21/05/2019	20.05.19		Lloyds Bank -	501169	Bar Takings	Tewkesbury Town Council	S	164.67	32.93	197.60
100	28/05/2019	25.05.19		Lloyds Bank -	501171	Bar Takings	Tewkesbury Town Council	S	487.54	97.51	585.05
116	29/04/2019			Lloyds Bank -		Bar Services	Kudos	S	156.00	31.20	187.20
						Subtotal for Code:	Tudor Bar		£5,922.21	£1,184.44	£7,106.65
12	25/04/2019	17.04.19		Lloyds Bank -	501161	Bouncy cafe event	Tewkesbury Town Council	E	213.00	0.00	213.00
19	26/04/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	8.00	0.00	8.00
20	26/04/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	16.00	0.00	16.00
21	26/04/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	8.00	0.00	8.00
23	26/04/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	56.00	0.00	56.00
25	26/04/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	16.00	0.00	16.00
27	30/04/2019	26.04.19		Lloyds Bank -	501163	Spring Fling Tickets	Tewkesbury Town Council	E	625.20	0.00	625.20
57	08/05/2019			Lloyds Bank -	BACS	Spring Fling Event	Tewkesbury Town Council	E	32.00	0.00	32.00
58	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	64.00	0.00	64.00
60	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	8.00	0.00	8.00
61	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	32.00	0.00	32.00
62	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
64	08/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Borough Council	E	36.00	0.00	36.00
65	08/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Borough Council	E	36.00	0.00	36.00
66	08/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Borough Council	E	24.00	0.00	24.00
67	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	16.00	0.00	16.00
68	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
69	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
70	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	16.00	0.00	16.00
71	08/05/2019			Lloyds Bank -	Card	Spring Fling Tickets	Tewkesbury Town Council	E	41.00	0.00	41.00
72	08/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
74	09/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
101	29/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
102	29/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
117	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
118	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
120	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
121	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
122	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
123	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	36.00	0.00	36.00
124	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.70	0.00	24.70
125	31/05/2019			Lloyds Bank -	Card	D Day Darlings Tickets	Tewkesbury Town Council	E	24.00	0.00	24.00
						Subtotal for Code:	Events		£1,643.90	£0.00	£1,643.90

Tewkesbury Town Council
Listing of Receipts in each Code for Cost Centre - WATSON HALL
(Between 01/04/2019 to 31/05/2019)

Subtotal for Cost Centre: WATSON HALL	9,959.26	1,184.44	11,143.70
TOTALS	£9,959.26	£1,184.44	£11,143.70

Tewkesbury Town Council
Listing of Payments in each Code for Cost Centre - WATSON HALL
 (Between 01/04/2019 to 31/05/2019)

Cost Centre WATSON HALL

Code Number 10,10 Water Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
53	26/04/2019	Retained	Lloyds Bank -	DD	Water Bill	Waterplus	Z	15.84	0.00	15.84
126	09/05/2019	Retained	Lloyds Bank -	DD	Water Bill	Waterplus	Z	128.60	0.00	128.60
206	30/05/2019	038505089	Lloyds Bank -	DD	Water Bill	Waterplus	Z	15.84	0.00	15.84
Subtotal for Code: Water Rates								£160.28	£0.00	£160.28

Code Number 10,20 Utilities

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	23/04/2019	B&M	Lloyds Bank -	Electronic	Bar Supplies & Installation	Inferno Brewery Ltd	Z	281.00	0.00	281.00
99	07/05/2019	08.03.19-0	Lloyds Bank -	DD	Electricity	Squeaky Clean Energy Ltd	S	488.72	97.74	586.46
155	14/05/2019	April 2019	Lloyds Bank -	DD	Gas - Watson Hall	CNG	U	77.31	3.87	81.18
Subtotal for Code: Utilities								£847.03	£101.61	£948.64

Code Number 10,30 R&M

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	23/04/2019	Retained	Lloyds Bank -	Electronic	Service boiler	KB Heating & Building Services	Z	120.00	0.00	120.00
16	24/04/2019	Retained	Lloyds Bank -	Electronic	Hardware Supplies	Timber & Hardware Supplies LTD	S	6.89	1.38	8.27
24	24/04/2019	Retained	Lloyds Bank -	Electronic	Supplies	Haywards Tewkesbury Ltd	S	107.54	21.51	129.05
37	25/04/2019	Retained	Lloyds Bank -	Electronic	Display of energy certificates	ESOS Energy Ltd	S	152.00	30.40	182.40
76	02/05/2019	Retained	Lloyds Bank -	Electronic	Fur-Tab-Poseur	Gloucester Event Hire	S	68.00	13.60	81.60
78	02/05/2019	Retained	Lloyds Bank -	Electronic	Supply & deliver B grade cabinet	TKR Refrigeration Ltd	S	360.00	72.00	432.00
79	02/05/2019	Emergency	Lloyds Bank -	Electronic	Call out to investigate issue with ice	TKR Refrigeration Ltd	S	30.00	6.00	36.00
124	09/05/2019	Retained	Lloyds Bank -	Electronic	Supplies	Haywards Tewkesbury Ltd	S	9.56	1.91	11.47
160	16/05/2019	Retained	Lloyds Bank -	Electronic	Expenses	Becky Blockley	S	38.58	7.71	46.29
169	17/05/2019	Retained	Lloyds Bank -	Electronic	Noticeboard	Trevor Steger	Z	550.00	0.00	550.00
181	21/05/2019	Retained	Lloyds Bank -	Electronic	Hanging Baskets	Sable's Hidden Florist	Z	80.00	0.00	80.00
192	28/05/2019	Emergency	Lloyds Bank -	Electronic	Installation	GES	S	340.00	68.00	408.00
196	28/05/2019	Emergency	Lloyds Bank -	Electronic	Installation	GES	S	380.00	76.00	456.00
258	18/04/2019	B&M	Lloyds Bank -	Electronic	Shutter	Shades & Shutters	S	1,750.00	350.00	2,100.00
Subtotal for Code: R&M								£3,992.57	£648.51	£4,641.08

Code Number 10,40 Tudor Bar

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	24/04/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	15.00	3.00	18.00
32	24/04/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	172.45	34.49	206.94
33	24/04/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	498.49	99.70	598.19
34	24/04/2019	Retained	Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	231.63	46.33	277.96
43	25/04/2019	05.04.19	Lloyds Bank -	501159	Staff costs	Tewkesbury Town Council	E	75.00	0.00	75.00
44	25/04/2019	11,12 &	Lloyds Bank -	501161	Staff costs	Tewkesbury Town Council	E	390.00	0.00	390.00
45	25/04/2019	501161	Lloyds Bank -		Fruit	Co-operative	Z	3.35	0.00	3.35

Tewkesbury Town Council
Listing of Payments in each Code for Cost Centre - WATSON HALL
(Between 01/04/2019 to 31/05/2019)

Code Vchr.	Date	10,50 Events	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
46	25/04/2019	501161		Lloyds Bank -		Ice cubes	Co-operative	Z	4.45	0.00	4.45
69	30/04/2019	501163		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	125.00	0.00	125.00
70	30/04/2019	501163		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	125.00	0.00	125.00
71	30/04/2019	501163		Lloyds Bank -		Bought items	Booker	S	71.61	14.32	85.93
72	30/04/2019	501163		Lloyds Bank -		Bought items	One Stop	Z	2.75	0.00	2.75
73	30/04/2019	501163		Lloyds Bank -		Purchased items for Watson Hall	Co-operative	S	3.35	0.05	3.40
74	30/04/2019	501163		Lloyds Bank -		Purchased items for Watson Hall	Co-operative	S	3.35	1.82	5.17
96	03/05/2019	N/A		Lloyds Bank -		Bar Supplies	Inferno Brewery Ltd	Z	47.50	0.00	47.50
103	07/05/2019	501165		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	125.00	0.00	125.00
104	07/05/2019	501165		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	192.00	0.00	192.00
105	07/05/2019	501165		Lloyds Bank -		Pink Gin	Tesco	S	18.33	3.67	22.00
106	07/05/2019	501165		Lloyds Bank -		Fruit	Co-operative	Z	3.35	0.00	3.35
108	08/05/2019	Retained		Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	724.46	144.89	869.35
136	09/05/2019	501166		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	129.00	0.00	129.00
140	10/05/2019	Retained		Lloyds Bank -	DD	Bar Supplies	Cellar Supplies Cheltenham Ltd	S	265.93	53.19	319.12
141	10/05/2019	N/A		Lloyds Bank -	Electronic	Cleaning & Caretaking	Hy-clean Supplies Ltd	S	46.27	9.26	55.53
151	14/05/2019	501167		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	132.00	0.00	132.00
152	14/05/2019	501167		Lloyds Bank -		Purchase of fruit	Co-operative	S	2.94	0.01	2.95
177	21/05/2019	501169		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	119.50	0.00	119.50
178	21/05/2019	501169		Lloyds Bank -		Purchase of items	Tesco	S	5.40	0.80	6.20
199	28/05/2019	501171		Lloyds Bank -		Purchase of items	Co-operative	S	3.90	0.05	3.95
200	28/05/2019	501171		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	245.00	0.00	245.00
Subtotal for Code: Tudor Bar											£4,193.59

Code Vchr.	Date	10,80 Projects	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	23/04/2019	N/A		Lloyds Bank -	Electronic	Hire of inflatables etc	JDP Leisure	Z	195.00	0.00	195.00
47	25/04/2019	501161		Lloyds Bank -		Fruit & squash	Tesco	S	17.81	2.70	20.51
48	25/04/2019	501161		Lloyds Bank -		Fun stickers	Poundland	Z	3.00	0.00	3.00
65	30/04/2019			Lloyds Bank -	Electronic	Sausage & Plain Baguettes	The Orchard Deli Ltd	S	285.00	57.00	342.00
66	30/04/2019	501163		Lloyds Bank -		Staff costs	Tewkesbury Town Council	E	75.00	0.00	75.00
67	30/04/2019	501163		Lloyds Bank -		Purchased items for Watson Hall	Sainsbury's	Z	33.05	0.00	33.05
68	30/04/2019	501163		Lloyds Bank -		Purchased items for Watson Hall	Poundland	S	19.17	3.83	23.00
87	02/05/2019	08.04.19		Lloyds Bank -	Electronic	The Mark Walby Band	Mark Walby Music	Z	650.00	0.00	650.00
90	03/05/2019	N/A		Lloyds Bank -	Electronic	Spring Fling live music	The No-Good Nancys	Z	150.00	0.00	150.00
95	03/05/2019	TC DA		Lloyds Bank -	Electronic	Hire of The Wurzels band	The Wurzels	S	1,875.00	375.00	2,250.00
207	30/04/2019			Lloyds Bank -	Electronic	Performance of the D Day Darlings	Revival Live UK	S	1,750.00	350.00	2,100.00
259	14/05/2019			Lloyds Bank -	Electronic	3m x 1m vinyl banner	Square One	S	54.17	10.83	65.00
Subtotal for Code: Events											£799.36

Tewkesbury Town Council
Listing of Payments in each Code for Cost Centre - WATSON HALL
(Between 01/04/2019 to 31/05/2019)

81	02/05/2019	B&M 8419	Lloyds Bank -	Electronic	Stage Lighting	Music Sound & Lighting Ltd	S	2,890.00	578.00	3,468.00
186	23/05/2019		Lloyds Bank -	Electronic	Microphone Clip	Music Sound & Lighting Ltd	S	4.17	0.83	5.00
191	28/05/2019	B&M	Lloyds Bank -	Electronic	Suppy & Installation of Wi-Fi	Digital Telecom Ltd	S	2,634.00	526.80	3,160.80
195	28/05/2019	B&M	Lloyds Bank -	Electronic	Installation	GES	S	3,760.00	752.00	4,512.00
					Subtotal for Code: Projects			£9,288.17	£1,857.63	£11,145.80
					Subtotal for Cost Centre: WATSON HALL			23,177.26	3,818.69	26,995.95
					TOTALS			£23,177.26	£3,818.69	£26,995.95

Tewkesbury Town Council
Budget Report
Cost Centre BUILDINGS & MOORINGS

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
1,000	Moorings Income	5,500.00	1,365.70	-4,134				-4,134
1,100	Moorings R&M				3,000.00	205.30	2,795	2,795
1,200	Moorings Business Rates				1,500.00	248.20	1,252	1,252
1,300	Moorings Earmarked Reserves							
1,500	Moorings Leases				100.00		100	100
1,600	Moorings Projects				4,020.00		4,020	4,020
8,500	Museum Running Costs				8,000.00		8,000	8,000
8,550	Museum R&M				4,000.00	152.00	3,848	3,848
8,700	Museum Earmarked Reserves							
9,100	Town Hall Garden Income	50.00		-50		290.83	-291	-341
9,200	Town Hall Business Rates				4,000.00	828.40	3,172	3,172
9,300	Town Hall Water Rates				675.00		675	675
9,400	Town Hall Utilities				4,000.00	443.72	3,556	3,556
9,500	Town Hall R&M				10,000.00	7,582.31	2,418	2,418
9,600	Town Hall Garden Expenditure				250.00	210.43	40	40
9,650	Town Hall Events							
9,700	Town Hall Earmarked Reserves							
9,800	Town Hall Projects				12,000.00		12,000	12,000
11,50	War Memorial R&M				250.00	7.25	243	243
11,70	War Memorial Group	50.00		-50				-50
11,80	War Memorial Earmarked							
90,00	Town Hall Income	14,000.00	2,474.80	-11,525				-11,525
NET TOTAL		19,600.00	3,840.50	-15,760	51,795.00	9,968.44	41,827	26,067
V.A.T.			768.10			1,095.78		
GROSS TOTAL			4,608.60			11,064.22		

Tewkesbury Town Council
Budget Report
Cost Centre WATSON HALL

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
10,00	Income	15,000.00	2,393.15	-12,607		79.20	-79	-12,686
10,10	Water Rates				500.00	217.26	283	283
10,20	Utilities				3,500.00	929.63	2,570	2,570
10,30	R&M				8,000.00	6,679.59	1,320	1,320
10,40	Tudor Bar		6,784.41	6,784		6,140.73	-6,141	644
10,50	Events		3,667.20	3,667		5,475.20	-5,475	-1,808
10,60	Earmarked Reserves							
10,70	Leases	20,150.00		-20,150				-20,150
10,80	Projects				15,000.00	9,288.17	5,712	5,712
NET TOTAL		35,150.00	12,844.76	-22,305	27,000.00	28,809.78	-1,810	-24,115
V.A.T.			1,184.44			4,539.63		
GROSS TOTAL			14,029.20			33,349.41		