



TEWKESBURY TOWN COUNCIL

MINUTES

of the

**Environment & Amenities Committee meeting held on 9th April 2019
In the Mayor's Parlour at the Town Hall, High Street, Tewkesbury**

Present: Cllrs S Raywood (Chair), J Raywood, C Danter (Mayor), M Sztymiak, S Franklin, K Powell

In attendance: J King (Assistant to the Town Clerk), 1 member of the public

E&A 18/137 To receive apologies for absence
Cllr Carter & Cllr Walker

E&A 18/138 To record declarations of interest
Cllr Sztymiak declared an interest as a Borough Council in item 21 (minute ref: E&A 18/157)

E&A 18/139 To consider requests for dispensations
None received.

E&A 18/140 To approve the Minutes of the meeting held on 5th March 2019
It was **RESOLVED** to approve the minutes.
Proposed by Cllr Danter, seconded by Cllr Franklin.

18/123 Post meeting note – Cllrs wish to record that there is no known policy that suggests that the standard Tewkesbury Town Council noticeboard would not comply with Tewkesbury Borough Council's requirements for planning.

E&A 18/141 Matters arising from the minutes – for information only

18/053 Arrivall Public Art work – Ongoing

18/083 Correspondence regarding purchase of the GIS system – Complete

18/083 Overgrown paths - Ongoing

18/083 Mythe Speed Data

Action: Cllrs S Raywood & Sztymiak to review and send results to the office

18/094 Playground inspections – Complete

18/114 Maintenance of public toilets – Repainting of Spring Gardens toilet doors will be completed by GAB Services.

18/116 Neighbourhood development plan – Ongoing

18/124 No Smoking Signs – Ongoing

18/132 Additional Litter Bin on Jubilee Way – Being provided via s106 money

18/136 Highways list – Has been returned to GCC



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- E&A 18/142 To receive correspondence relating to the Environment and Amenities Committee**
No correspondence had been received.
- E&A 18/143 Public Participation**
There was no public participation.
- E&A 18/144 To review the work programme**
Cllrs reviewed the work programme.
- E&A 18/145 To receive Income and Expenditure Reports for February & March 2019**
The Income and Expenditure Reports for February & March 2019 were received.
- E&A 18/146 To approve the payments list**
It was **RESOLVED** to approve the payments list.
Proposed by Cllr J Raywood, seconded by Cllr Franklin.
- E&A 18/147 To receive the Committee Budget Report and to agree the year end actions**
The Budget Report was received.
It was RESOLVED to:
- Vire £1235 from Street Furniture to Derek Graham R&M
 - Earmark £1571 in Derek Graham R&M for replacement benches
 - Earmark £625 from CCTV for Gloucester Road CCTV
 - Earmark £760 from Tree Maintenance for tree survey
 - Earmark £1500 from Street Furniture for repairs to the Smart Clock
 - Earmark £2164 from Spring Gardens R&M for new doors
 - Earmark £1219 from Gloucester Road R&M for new doors
 - Earmark £1500 from Noticeboards for Lincoln Green Lane noticeboard
 - Earmark £8976 from Warwick Place for play area improvement project
 - Earmark £2475 from Youth budget for supporting holiday playschemes
 - Earmark £1222 from Bus shelter R&M for repairs to Crescent bus shelter
- Proposed by Cllr Danter, seconded by Cllr J Raywood.
- E&A 18/148 To receive updates on Play Areas and agree actions**
- Derrick Graham Memorial Park
 - Waiting for erosion under slide to be repaired – weather issues
 - Zip wire awaiting repair
 - Mitton Play Area
 - Vandal proof drill bits purchased to allow access to inspection chamber of roundabout
 - Warwick Place Play Area
 - Grant of £2000 awarded by GPFA



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- Awaiting result of Barnwood Trust grant application.
- Phase 1 starts early May – expected completion by Friday 24th May – weather dependent.

E&A 18/149 To discuss and agree the next steps regarding bus shelter cleaning

It was RESOLVED to approve the cleaning of the sixteen bus shelters by Blue Moon Cleaning Ltd, at a cost of £160 per clean, four times a year.

Proposed by Cllr Danter, Cllr Powell.

The Councillors wished to thank all the companies that provided quotes.

E&A 18/150 To receive an update on the 2019/20 business rates for Public Conveniences

At present the legislation removing business rates from Public Conveniences has not passed through Parliament, so business rates continue to be payable. The Committee will continue to monitor the situation and add to a future agenda once the legislation has been passed.

E&A 18/151 To discuss the response from Fisher German regarding Public Conveniences in Tewkesbury and agree next steps

Councillors provided responses to the questions raised by Fisher German.

The priority is to provide a 'Changing Places' and mother and toddler toilets.

Need to investigate grants available and cost of changes to the building.

Would like to complete in time for Abbey 2021, if possible.

Action: Assistant to Town Clerk to respond to Fisher German and investigate grant options and costs for changes to the building.

E&A 18/152 To discuss and agree the next steps for replacing litter bins at the Derek Graham Play Area

Defer to the next meeting.

E&A 18/153 To discuss and agree replacement benches for the Derek Graham Play Area

It was RESOLVED to purchase two steel benches at a cost £765 each, from Greenfields Limited for the Derek Graham Play Area.

Proposed by Cllr Sztymiak, seconded by Cllr J Raywood.

Action: Councillors wish to investigate the additional cost for anti-theft fixings.

E&A 18/154 To note the use of emergency powers for:

The use of emergency powers was noted for:

- a. The repair of the zipwire at the Derek Graham Play Area at a cost of £589.00
- b. Repair of the taps and sinks at Spring Gardens toilet block at a cost of £226.25

E&A 18/155 To receive an update on the Lincoln Green Lane noticeboard

The Assistant to the Town Clerk provided an update. A mock up of the sign has been received, but was not in keeping with the way finder signs, so an alternative has



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been requested. As soon as this mock up is available, the Assistant to the Town Clerk will organise a meeting between Tewkesbury Borough Council, the Lincoln Green Resident’s Association, Councillor Cromwell and the Town Council to finalise the details. Tewkesbury Borough Council are currently preparing the licence for the board.

***E&A 18/156* To agree Phases 2 & 3 of the Warwick Place Play Area improvement project**

It was RESOLVED to approve Phases 2 & 3 of the Warwick Place Play Area improvement project at a cost of £47,220 and to delegate authority to the Assistant to the Town Clerk to commence the project, as soon as the necessary funds are in place, including a contribution of up to £37,670 from Tewkesbury Town Council.

Proposed by Cllr Sztymiak, seconded by J Raywood.

***E&A 18/157* To agree the Grant Relationship Agreement with Tewkesbury Borough Council in respect of the Pocket Parks Plus Grant Funding Scheme and to authorise the Town Clerk to sign the agreement on behalf of the Town Council.**

It was RESOLVED to agree the Grant Relationship Agreement with Tewkesbury Borough Council in respect of the Pocket Parks Plus Grant Funding Scheme and to authorise the Town Clerk to sign the agreement on behalf of the Town Council.

Proposed by Cllr J Raywood, seconded by Cllr Franklin.

The Chair thanked Councillors for their hard work on the Committee over the last four years and feels that they have set up the Committee and Council for success over the next year. Councillors thanked the Chair for his leadership over this period.

The meeting closed at 19.07

Signature of Chairman upon approval of the minutes21st May 2019