

TEWKESBURY TOWN COUNCIL

MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON THURSDAY 28TH FEBRUARY 2019 IN THE MAYOR'S PARLOUR, TEWKESBURY TOWN HALL AT 4.00 PM

Present: Cllrs T Walker (Chair), P Aldridge, K Brennan, S Franklin, J Raywood and C Danter
(Mayor)
D Hill (Town Clerk)

- 1) **To receive apologies**
None.
- 2) **To receive declarations of interests**
None received.
- 3) **To receive dispensations**
None.
- 4) **To approve the minutes of the Staffing Committee meeting held on 4th February 2019**
It was RESOLVED to approve the minutes of the Staffing Committee meeting held on 4th February 2019. Proposed by Cllr Brennan, seconded by Cllr Aldridge.
- 5) **To discuss matters rising from the last meeting – for information only**
Installation of CCTV camera at Gloucester Road. **Action: Agenda item for next Staffing Committee meeting.**
- 6) **To approve the payments list**
There were no payments.
- 7) **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items**
Proposed by Cllr Aldridge, seconded by Cllr Brennan.
- 8) **Staffing Matters**
The Town Clerk have an update regarding ongoing staffing matters.
Further correspondence received from the ICO in relation to the GDPR subject access request was discussed. It was noted that the Town Council could not operationally meet the latest request from the ICO. It was also noted that guidance received from the ICO had not been consistent and accordingly the Town Clerk will escalate the matter as a complaint to the ICO. **Action: Town Clerk to respond to the latest email and raise a complaint with the ICO.**
The Committee considered the draft Safeguarding Policy. It was RESOLVED to adopt the Safeguarding Policy. Proposed by Cllr Aldridge, seconded by Cllr Raywood.

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There being no further business the meeting closed at 5.20 pm.

Signature of Chairman upon approval of Minutes

2019