

TEWKESBURY TOWN COUNCIL

PLANNING COMMITTEE

Wednesday 30th January 2019

MINUTES

Present: Cllrs J Raywood, C Danter, T Walker, S Raywood, H Burns

1. Welcome and introductions

The Chairman welcomed everyone to the meeting, noting that no introductions were necessary, before issuing the usual housekeeping notices.

2. To receive apologies for absence

Cllr G Preedy (family member in hospital)

3. To receive declarations of interest

None

4. To receive and consider requests for dispensations

None

5. Public participation *(to provide members of the public with the opportunity to comment on items on the agenda)*

None

6. To approve the minutes of the Planning Committee meeting held on 16th January 2019

Proposed by CD, seconded by TW

Approved

7. To receive updates on matters arising from the minutes – for information only

Re. item 7, the Mayor has signed Ashchurch Rural Parish Council's letter of objection to the Ashchurch Concept Masterplan.

8. To note correspondence

- Gladman has contacted the Clerk to ask to meet with us again and apprise us of the progress of their plans for a garden village to the south of Tewkesbury.
- Tomorrow, at the Borough Council offices, there is a Town Centre Regeneration meeting with Mace, to which all Town Councillors have been invited.

- James Hartley Bond, of JHB Developments and his client have met with members of the Planning Committee to discuss the Town Council’s continuing objection to application 10/01013/FUL – 71-73 Barton Street. Samples of the rendering material were shown, which was very helpful. They have been invited to bring their samples to the next Planning Committee on 13th February 2019, when the Committee will decide, either to uphold or withdraw, its objection before the Borough Planning Committee is next due to meet. Mr Bond’s attention was drawn to the Council’s pre-applications policy, which might make for smoother progress through the planning process in future applications.
- Former councillor Mr R Mills has contacted the Clerk to complain about the timber fencing that has been erected outside 36-37 Gravel Walk, following the collapse of the previous brick wall. The Clerk will raise this matter with the owners – Bromford Housing.
- The Clerk has been approached by Bredon School to see if we can accommodate a pupil who is very interested in Planning, for a work experience placement during the week of 24th-28th June. The feeling is that, yes, we can do this, but there is not the spare capacity in the office to provide the necessary level of supervision and planning required to make this a meaningful week for the student. Cllr J Raywood, having prior experience of organising work experience, would be happy to manage the placement for the Council.

9. Lime tree marked 5739 to be removed as decay in base and limbs 5 Lime trees to benefit from 50% Crown reduction & removal of epicormic growth

Planning Application

Tewkesbury Cricket Club Swilgate Ground Gander Lane Tewkesbury Gloucestershire GL20 5PQ

Ref. No: 19/00044/TCA

Letter reference	Date requested	Expiry date
DC/E07000083/PLH2W7QD08O01	Thu 17 Jan 2019	Thu 07 Feb 2019
Observations: No objection, subject to the replacement of the removed tree with another tree of the same, or greater, environmental benefit.		

10. Erection of 1.8m high green Diamex vertical fencing with gate to secure existing car park and premises of specialist school

Planning Application

Launchpad International Drive Tewkesbury Business Park Tewkesbury Gloucestershire GL20 8UQ

Ref. No: 18/01276/FUL

Letter reference	Date requested	Expiry date
DC/E07000083/PK1DIKQDK9712	Thu 17 Jan 2019	Thu 07 Feb 2019
Observations: No objection.		

11. To review the Planning Committee’s terms of reference and agree any amendments.

Following detailed discussion, the following terms of reference were formulated:

Membership	Quorum	Duties	Powers and Responsibilities
<p>7, including the Mayor and Deputy Mayor (ex officio). All Tewkesbury Town Councillors to be eligible to attend as ad hoc members.</p>	<p>3</p>	<p>To consider and respond to planning applications from Central Government, principal authorities and associated organisations. To manage pre-application discussions with the public on behalf of the Council. To oversee the management of the neighbourhood funding element of the Community Infrastructure Levy. To engage the public interest with respect to planning matters. To assume oversight of community planning activities on behalf of the council.</p>	<p>Delegated authority in respect of all planning and highways matters with the exception of major planning applications or schemes with significant infrastructure implications. To respond to all planning applications. To respond to consultations. To refer major plans to the Town Council. To furnish the Finance Committee with a budget for the following year by 31st October. To report all decisions to Full Council. To endeavour to work in compliance with the requirements of the NPPF (National Planning Policy Framework). To oversee the production of an annual CIL monitoring report in line with Community Infrastructure Levy regulations, for the previous financial year, by 31st December. To organise public sessions relating to planning, in partnership with the local planning authority.</p>

12. To review the times and frequency of Planning Committee meetings.

The rationale for the current position, whereby Planning Committee meetings are held at 7.00pm, usually at fortnightly intervals, but at three-weekly intervals during the quiet seasons (August and around Christmas) was discussed in detail. It was noted that the 7.00pm start time was problematic for some members, due to work commitments but that there are many good reasons for continuing with this.

It was proposed that the ex-officio members need not actually be summoned, it being implicit within their roles that they would attend whenever possible; also that a substitution system be used, similar to that operated by the Borough; and that, subject to these changes, the times and frequency of meetings should remain as they are currently.

Proposed by TW, seconded by CD

Carried

13. To note decisions made in December 2018, in respect of planning applications made to Tewkesbury Borough Council

Noted.

There being no further business, the meeting closed at 8.28pm.

Chairman’s signature

Date