



TEWKESBURY TOWN COUNCIL

MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON MONDAY 4TH FEBRUARY 2019 IN THE MAYOR'S PARLOUR, TEWKESBURY TOWN HALL AT 12.00 PM

Present: Cllrs T Walker (Chair), P Aldridge, K Brennan, S Franklin, J Raywood and C Danter
(Mayor)
D Hill (Town Clerk)

1) To receive apologies

None.

2) To receive declarations of interests

None received.

3) To receive dispensations

None.

4) To approve the minutes of the Staffing Committee meeting held on 17th December 2018

It was RESOLVED to approve the minutes of the Staffing Committee meeting held on 17th December 2018. Proposed by Cllr Brennan, seconded by Cllr Raywood.

5) To discuss matters rising from the last meeting – for information only

Item 7 – The Town Clerk reported that the CCTV cameras at Gloucester Road are owned by Tewkesbury Borough Council. **Action: Town Clerk to liaise with TBC to upgrade the CCTV camera closest to the Public Toilet block.**

6) To approve the payments list

It was RESOLVED to approve the payments list. Proposed by Cllr Danter, seconded by Cllr Brennan.

7) Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items

Proposed by Cllr Raywood, seconded by Cllr Danter.

8) Staffing Matters

The Town Clerk reported a technical issue with Lloyds Bank that had impacted salary payments made on 18th February 2019.

Further correspondence received from the ICO in relation to the fee to action a GDPR subject access request was discussed. It was noted that the scope of the request had not changed from



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the original request. It was RESOLVED that given the repeated nature and the volume of the information requested the fee remains as advised but if the request is made more specific then the committee would review the fee. Proposed by Cllr Walker, seconded by Cllr Brennan. The Town Clerk gave an update on regarding ongoing staffing matters.

There being no further business the meeting closed at 12.55 pm.

Signature of Chairman upon approval of Minutes

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