

MINUTES
of the
Full Council meeting held on 11th February 2019
In the Council Chamber at the Town Hall, High Street, Tewkesbury

Present: Cllrs C Danter (Chair); K Brennan; H Burns; J Raywood; S Raywood; P Aldridge; P Workman, M Linton

Absent: Cllrs K Powell and V Smith

In attendance: D Hill (Town Clerk); J King (Assistant to the Town Clerk)
P Stanford (Mayor's Chaplain), one member of the public

18/19 - 321 To receive apologies for absence
Apologies for absence were received from Cllrs S Carter, S Franklin, A Smith, G Preedy, M Sztymiak & T Walker.

18/19 - 322 To receive declarations of interest
Cllr Workman – item 15 – member of Tewkesbury Borough Council Planning Committee.

18/19 - 323 To consider requests for dispensation
None requested.

18/19 - 324 To receive written questions from members of the public
None received in advance of the meeting.

18/19 - 325 Public participation
None received in advance of the meeting.
One member of the public requested a future agenda item.

18/19 - 326 To note the Mayor's announcements
The Mayor thanked everyone who attended the children's table top sale - £80 was raised from the tombola and refreshments and this will go to the Sensory Zone. The next Kid's Sale is planned for 30th March, all are welcome to attend. It has been suggested that one is held for teenagers in an evening.

Dates for Mayor Making may need to be moved due to the election dates.

Action: Town Clerk to investigate and report back to next meeting.

All Cllr positions are up for election this year and this complicates the process for selecting the Town Mayor and Deputy Mayor. Nomination forms are available from the office and should be returned by 5th March, for consideration at the next meeting.

Nominations for the Civic Awards are now open. All nominations are required by 28th February.

The Abbey 2021 meeting is being held on 21st February. All Councillors are invited.

Correspondence has been received from Tewkesbury Christmas Lights thanking the Council for their grant.

Correspondence was also received from Country Markets, thanking GAB Services for a job well done and how pleased they are with the cleanliness of the Town Hall.

Cllr Linton left the meeting.

18/19 - 327 To approve the Minutes of the meeting held on 21st January 2019

It was RESOLVED to approve the Minutes of the meeting held on 21st January 2019, subject to the inclusion of Cllr Franklin on the attendee list.

Proposed by Cllr Aldridge, seconded by Cllr Workman.

18/19 - 328 Matters arising from the Minutes – for information only

18/19-289 Chartered Parish Invitations - The Town Clerk advised that she has requested the Town Clerk's email address to be added back on to mailing list. Cllr Burns advised that the next meeting is first week of March. Cllrs advised that they had not received any notification. **Action:** Town Clerk to chase again.

18/19-305 Public Participation – The Town Clerk has replied to the questions raised.

Cllr Linton returned to the meeting

18/19-318 Legal advice – no update as this time.

**18/19 - 329 To note the following Committee Minutes:
Environment & Amenities – 15th January
Planning – 9th, 16th & 30th January
Finance – 7th January**

The above minutes were noted.

18/19 - 330 To receive Councillor reports for Tewkesbury Borough Council & Gloucestershire County Council

Gloucestershire County Council

No report was received from Cllr V Smith.

Tewkesbury Borough Council

Cllr Workman provided a report on behalf of Tewkesbury Borough Council:

- Mace have held several meetings with stakeholders to present their plans for Spring Gardens Car Park.
- Annual opening time of the Mop Fair at 4.30pm will now be a fixed time for future fairs.
- Tewkesbury Borough Council are partnering with Emmaus Gloucester to support rough sleepers, particularly in the winter. If anyone wishes to donate rucksacks, scarves, hats, sleeping bags etc, they can deliver them to the Council offices during office hours.
- The Borough Mayor for 19/20 will be Cllr Gill Blackwell and the deputy Cllr Phil Awford, assuming, of course, that they are re-elected in May.

- 18/19 - 331 To receive reports from members representing the Town Council on outside bodies**
 Cllr S Raywood provided an update on the recent TTRP meeting. This was followed a week later by a meeting between TTRP and Mace. Mace are still working thorough feasibility phase.
 Discussions were also had about Future High Streets Fund. This fund is for £25m per site, one nominated town per district. As a Town Council we cannot bid for this, as we are not a Principal Authority. The Town Council needs to work in partnership with the Borough Council on any application to this fund.
 Cllr S Raywood checked before the end of the meeting and confirmed that the Town Council were not eligible to apply.
- 18/19 - 332 To receive the expenditure report for January 2019 and the budget report**
 The expenditure report for January 2019 and the budget report were received.
- 18/19 - 333 To receive the bank reconciliations for December 2018**
 The bank reconciliations for December 2018 was received.
 The Finance officer is working with Scribe on tidying up the accounts ready for the next financial year.
 The next internal control check is due on Thursday 14th February.
- 18/19 - 334 To approve the payments list**
 It was RESOLVED to approve the payments list.
 Proposed by Cllr S Raywood, seconded by Cllr J Raywood
- 18/19 - 335 To receive an updated on the following planning application:**
18/01013/FUL application for the change of use of ground floor from bank (A2) to offices (B1) and change of use of upper floors from bank (A2) to 2 no. apartments (C3) plus external alterations to the ground floor frontage 71-73 Barton Street, Tewkesbury, Glos GL20 5PY
 Cllr J Raywood provided an update on the planning application that came before full Council last month. The council objected on the basis that the material used for the lower frontage of the building not in keeping with the town scape. The developer will be attending the planning meeting on Wednesday 13th February with samples of the material, as they felt the term silicon did not accurately represent the material. The Planning Committee will consider their decision and all Councillors are welcome to attend. If the opinion of the Committee is changed, there is still sufficient time to submit an updated response to the Borough Planning Department.

There being no further business, the meeting closed at 18.43pm

Signature of Chairman upon approval of the minutes11th March 2019