


**TEWKESBURY TOWN COUNCIL
BUILDINGS & MOORINGS COMMITTEE
MONDAY 4TH MARCH 2019**

To: Councillors K Brennan (Chairman), C Danter (Mayor), T Walker (Deputy Mayor), S Franklin, K Powell, G Preedy, S Raywood, and P Workman.

You are hereby summoned to a meeting of the Buildings & Moorings Committee to be held in the Town Hall, High Street, Tewkesbury, **Monday 4th March at 6.00 pm. in the Mayor's Parlour**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
27th February 2019

AGENDA

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To approve the minutes of the Buildings & Moorings Committee meeting held on 6th February 2019
5. Matters arising from the minutes – for information only
 - i. 18.101 door entry system at the Town Hall
 - ii. 18.106 repairs to the clock at the Town Hall
6. To receive correspondence relating to the Buildings & Moorings Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. To review the work programme and agree the schedule of work
9. To receive the committee income and expenditure reports for January 2019
10. To receive the committee Budget Report
11. To receive an update from the Town Clerk in relation to leases and agree the next steps:
 - i. Tewkesbury Town Band (insurance of instruments, access to the fire exit and agreed use of the storage room in the Rehearsal Rooms)
 - ii. Avon Navigation Trust
12. To note the use of emergency powers by the Town Clerk for the following works undertaken at the Watson Hall:

- i. Replacement of cabinets in the bar area at the Tudor Bar £560
- ii. Build and installation of cabinet in the bar corridor area at the Tudor Bar £365
- iii. Three door bottle chiller £470
- iv. Ice maker £400
- v. Programmed electronic cash register and till rolls £392.94
- vi. Decorating materials
- vii. Bar equipment and supplies
- viii. Replacement lighting/bulbs in the bar areas, corridors and stairwell
- ix. Emergency lighting in the basement

13. To agree to prepare and re-seal the wooden floor at the Watson Hall at a cost of £1,190 in the next financial year
14. To agree to pay for 50% of the replacement/repair costs of the noticeboards at the Watson Hall
15. To discuss the installation of wi-fi at the Watson Hall and to agree the next steps
16. To discuss the replacement of the sound and lighting system and facilities at the Watson Hall and to agree the next steps
17. To agree to delegate authority to the Town Clerk to purchase a buffer and cleaning fluids as recommended by Total Floor Care in the next financial year
18. To agree to the installation of a cabinet at the Town Hall for use by Tewkesbury in Bloom
19. To discuss the feedback from the meeting held on 25th February regarding hire rates and terms and conditions for venue hire at the Town Hall and the Watson Hall
20. To discuss the progress in relation to the reinstatement of Moorings at Priors Court
21. To discuss additional information received from Severn Leisure Cruises in respect of leisure river trips in 2019
22. Payments list for approval
23. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following item on this agenda
24. To receive an update from the Town Clerk regarding the running of the Tudor Bar and to agree any further actions required