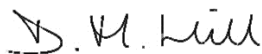


**TEWKESBURY TOWN COUNCIL
FINANCE COMMITTEE
TUESDAY 29TH JANUARY 2019**

To: Members of Finance Committee: Councillors C Danter (Chairman), T Walker (Deputy Mayor), P Aldridge, K Brennan, H Burns, J Raywood and S Raywood

You are summoned to attend a meeting of the Finance Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **Tuesday 29th January 2019 commencing at 6.00pm.**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
24th January 2019

AGENDA

1. To receive apologies
2. To receive declarations of Interests
3. To receive dispensations
4. To approve the minutes of the Finance Committee meeting held on 10th January 2019
5. Matters arising from the minutes – for information only
6. To receive correspondence relating to the Finance Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. To review bank reconciliations for December 2018
9. To review aged debtors and creditors reports
10. To review payments & receipts reports for December 2018
11. To review budget reports and approve virements as required
12. To consider and agree grant applications from outside bodies
13. To note the date of the next internal control checks and to discuss the Council's Risk Register
14. To agree to purchase a Square reader and dock at a cost of £58 to enable the Town Council to take card payments and to agree the associated processing charges of 1.75% for Chip and PIN or contactless payments and 2.5% for customer not present payments.

- 15.** To agree charges to be paid by the Town Mayor for hosting fundraising events in the Town Council's venues and to agree a recommendation to the Buildings & Moorings Committee
- 16.** To agree to the repair of the Mayor's Chain at a cost of around £900
- 17.** To note the use of emergency powers by the Town Clerk in relation to the purchase of a replacement projector
- 18.** To agree the payments list