

## TEWKESBURY TOWN COUNCIL

### MINUTES OF THE BUILDINGS & MOORINGS COMMITTEE MEETING HELD ON THURSDAY 26<sup>TH</sup> APRIL 2018 IN THE MAYOR'S PARLOUR, TEWKESBURY TOWN HALL AT 6.00 PM

**Present:** Cllrs H Burns (Chairman), C Danter and S Raywood and P Workman  
D Hill (Town Clerk)

**Observing:** Cllrs Carter and Franklin (subsequently co-opted to join the meeting) and one member of the public

Due to the meeting being inquorate it was resolved to co-opt Cllrs Carter and Franklin to the meeting. Proposed by Cllr Burns, seconded by Cllr Danter.  
Cllrs Carter and Franklin joined the meeting.

**1) To receive apologies**

Apologies were received from Cllrs K Brennan, A Smith and P Workman

**2) To receive declarations of interests**

None received.

**3) To receive dispensations**

None received.

**4) To approve the minutes of the Buildings & Moorings Committee meeting held on 8<sup>th</sup> February 2018**

This item was deferred until the next meeting.

**5) Matters arising from the minutes – for information only**

This item was deferred until the next meeting.

**6) To receive correspondence**

Correspondence had been received from CAMRA. It was suggested that a discount of 10% may be acceptable. **Action: Clerk to liaise with CAMRA.**

**7) To review and update the work programmes**

This item was deferred until the next meeting.

**8) To update the Buildings Risk Report and Moorings Risk Report**

This item was deferred until the next meeting.

**9) To receive a Payments and Receipt Report for January, February and March 2018**

This item was deferred until the next meeting.

**10) To receive a Budget Report for March 2018**

The report was received.

**11) To consider any budget that may need to be earmarked for 2018/19**

It was agreed to earmark £2,530 for the repair of the Museum façade, £10,000 for Prior's Court Mooring and £3,692.06 for the replacement of the Town Hall floor. Proposed by Cllr Raywood, seconded by Cllr Danter. Unanimous, **motion carried.**

**12) To discuss future grant funding options for the Museum**

Steve Goodchild gave a report on funding options for the Museum based on existing repairs and maintenance budget of £4,000 and the previous budget of £8,000 for the Curator. It was agreed to pay £1,000 a month to the Museum for a period of eight months, each payment to be approved at a committee meeting. Proposed by Cllr Burns, seconded by Cllr Danter. Unanimous, **motion carried.**

**13) To note the appointment by the Clerk under emergency powers of Platinum Roofing to repair the Museum roof and Locksmith Gloucester**

The appointments were noted.

**14) To discuss work required at the Watson Hall and Town Hall and agree appropriate measures to address the following:**

1. The provision of hot water in the men's toilets at the Watson Hall – the Clerk was authorised to spend up to £1,300. Proposed by Cllr Danter, seconded by Cllr Burns. Unanimous, **motion carried.**
2. Electrical works required at the Town Hall – item deferred
3. Tudor room light switch – the Clerk was authorised to arrange for this to be actioned. Proposed by Cllr Danter, seconded by Cllr Raywood. Unanimous, **motion carried.**
4. Repairing the lighting on the top floor of the Museum – not required.
5. Repairs required to the bar roof at the Watson Hall – the Clerk was authorised to spend up to £3,700. Proposed by Cllr Danter, seconded by Cllr Raywood. Unanimous, **motion carried.**

Cllr Danter left the meeting as this juncture and accordingly the meeting became in quorate.

The meeting closed at 7.10 pm.

Signature of Chairman upon approval of Minutes ..... 6<sup>th</sup> June 2018