

Appendix B TO TEWKESBURY TOWN COUNCIL FORWARD PLAN

	Actions	Assigned to	Budget	Timescale
1. Reinvigorate work on Neighbourhood Plan and bring to a successful conclusion				
1.1	Review work done to date on the Plan and obtain expert advice to assess work done and move Plan forward. Identify funds required, make grant application to Locality	Planning Consultant NPSG	NP funds	Jan to March 2019
1.2	Council to help NPSG to drive the Plan by providing admin support, SG to report monthly to Council on progress	NPSG & Council	Ditto	On going to end of Plan process
1.3	Formulate schedule of Community Engagement events and activities, and set end date for same. Draw up project plan to ensure timely process, thru' formulation of policies, consultation, etc, to Referendum	NPSG & Council	Ditto	April 2019 to Spring 2021
2. Maintain and protect the distinctive historic character of the town				
2.1	Consider and respond to planning applications and consultations; report enforcement issues to Borough Council	Planning Committee	N/A	Ongoing
2.2	Engage with key local bodies and authorities (to include Borough Conservation Officer) for information sharing and partnership working.	Planning Cttee & Council	N/A	Ongoing
2.3	Review Community Engagement data from NP process to determine scope for formulation of Plan policies on the built environment.	NPSG & Planning Consultant	As 1.1	Spring 2019 onward

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3. Maintain and protect the green and blue environment of the town				
3.1	Protect open spaces, amenity land, woods, wildlife corridors, river, brooks and water bodies/features	Planning, Severn Ham, B & M, E & A Cttees Consultant NPSG	Annual committee budgeting	Ongoing
3.2	Engage with key local bodies and authorities for information sharing and partnership working.	Ditto & Council	Ditto	Ongoing
3.3	Review Community Engagement data from NP process to determine scope for formulation of Plan policies on the natural environment.	NPSG & Planning Consultant	Ditto	From Spring 2019
4. Investigate options for traffic management, active travel and connectivity to villages				
4.1	Consider and respond to consultations on highways schemes	Planning Committee & Council	N/A	Ongoing
4.2	Engage with County Council to develop schemes to manage traffic and improve footpaths (including removal of trip hazards), develop active travel options and improve public transport; lobby same for prompt and high quality routine maintenance; protect and improve (in partnership with County Council) public rights of way network.	Planning Cttee & Council	N/A	Ongoing

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4.3	Review Community Engagement data from NP process to determine scope for formulation of Plan policies on the movement of people. Consider engaging services of a consultant to study and formulate solutions to identified traffic management problems and to enhance street environment in town centre (eg, shared space scheme)	NPSG Consultant	As 1.1	Spring 2019 onward
5. Build Community Cohesion and raise profile of Town Council				
5.1	Initiate regular Town Council newsletter	Mayor/Clerk	Newsletter budget (Finance)	Ongoing
5.2	Promotion and provision of grants to local charities and voluntary groups for key community events and activities.	Finance Cttee	Grants budget	Ongoing
5.3	Make use of Community Engagement events to promote work of Town Council and for recruitment of volunteers to help with the Plan. Use information obtained from NP Community Engagement data to formulate Action Plan to include specific ideas from the community for activities and events	NPSG	NP funds	Spring 2019 onward
6. Strengthen partnership working particularly with the Borough Council				
6.1	Attendance by Borough Officers at key Council meetings, e.g. Planning Committee	Committees & Council	N/A	Ongoing
6.2	Work collaboratively with Borough and their consultants, Mace, for improvement and regeneration of the town centre (including Spring Gardens). Host public meeting for Mace to explain their vision.	Planning Cttee & Council	Outreach Expenses (Planning)	ASAP

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