

TEWKESBURY TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 23RD APRIL 2018 IN THE COUNCIL CHAMBER, TEWKESBURY TOWN HALL AT 6.00 PM

Present: P Workman (Chairman), P Aldridge, K Brennan, H Burns, S Carter, S Franklin, M Linton, J Raywood, S Raywood, M Sztymiak, and T Walker
D Hill (Town Clerk)

In attendance: Cllr K Cromwell (GCC), The Reverend Canon Paul Williams and one member of the public

The Reverend Canon Paul Williams said prayers.

18/19-075 To receive apologies for absence

Apologies were received from Cllrs C Danter (Deputy Mayor), M Poxon, A Smith and V Smith

18/19-076 To receive declarations of interest

Cllr Aldridge and Brennan declared an interest in agenda item 14 in respect of the grant application from Tewkesbury in Bloom.

18/19-077 To consider requests for dispensation

None.

18/19-078 To receive written questions from members of the public

No questions had been received.

18/19-079 Public Participation

No comments were received.

18/19-080 Mayor's Announcements

Cllr Workman announced that Mayor Making will be held on Monday 14th May at 6.30pm in the George Watson Memorial Hall. The Town Crier had a successful operation last Tuesday and he will hopefully be leaving hospital later in the week. The Town Council sends him their very best wishes for a speedy recovery.

18/19-081 To approve the minutes of the meetings held on 12th March and 26th March 2018

Subject to four minor amendments, the minutes of the meeting held on 12th March 2018 were approved as a true record. Proposed by Cllr Aldridge, seconded by Cllr J Raywood. Unanimous, **motion carried**.
Proposed by Cllr Brennan, seconded by Cllr Walker. Unanimous, **motion carried**.

18/19-082 Matters arising from the minutes – for information only

The Clerk is waiting for details of the Code of Conduct training proposal from Tewkesbury Borough Council.

18/19-083 To note draft committee minutes

Minutes of the following committees were noted:

Environment & Amenities 22nd March, Finance & Staffing 8th and 26th March, Planning 21st February, 7th March and 11th April 2018.

18/19-084 To receive reports from outside bodies

Cllr S Raywood reported that the Town Council had been represented by three Councillors and the Clerk at the recent Tewkesbury Town Regeneration Partnership (TTRP) meeting. The masterplan had been discussed and it was noted that the Town Council will be required to endorse the plan once it has been finalised. There was also a demonstration of a new website for the partnership.

Cllr Burns reported that Gloucestershire Market Town Forum is planning for the year ahead. The AGM will be held in June, date to be confirmed.

County Cllr Cromwell reported that the flags are up for St. George's Day and that flags will also be up for the Royal Wedding.

18/19-085 To receive reports from Tewkesbury Borough Council and Gloucestershire County Council

Cllr Sztymiak reported that the issues with the Severn Ham will be discussed at the Overview & Scrutiny meeting at Tewkesbury Borough Council on 24th April. Anti-Social Behaviour and Crime and Policing is also being reviewed.

County Cllr Cromwell reported that the Travellers next to the Borough Council offices will be evicted on 24th April at 2pm. The introduction of the Lengthsmen scheme for 2018/19 has been put back to 28th May. Cllr Cromwell urged Town Councillors to provide ideas for this scheme to the Clerk and also urged Councillors to attend the Skill Zone in Tuffley, Gloucester.

18/19-086 To approve payments for March and to note the March bank reconciliation

The payments for February were approved. Proposed by Cllr Aldridge, seconded by Cllr J Raywood.

Motion carried, 1 abstention. The Clerk reported that the bank reconciliation for March would be available for the next meeting along with other year end documents.

18/19-087 To receive the March budget report

The March budget report was noted.

18/19-088 To consider and agree grant applications from outside bodies

Cllrs Aldridge and Brennan left the room.

The grant application from Tewkesbury in Bloom was discussed. It was felt that to award a grant of one fifth of the budget so early in the financial year would not be fair. It was therefore agreed to award a grant of £1,000. Proposed by Cllr S Raywood, seconded by Cllr Burns. Unanimous, **motion carried.**

Cllrs Aldridge and Brennan re-joined the meeting.

The grant application from Manor Players was discussed. It was agreed to award a grant of £1,000. Proposed by Cllr Sztymiak, seconded by Cllr Burns. Unanimous, **motion carried.**

18/19-089 To agree additional Councillors to perform internal control checking

Cllrs Franklin and J Raywood volunteered to perform internal control checking.

18/19-090 To approve the addition of Hy-clean Supplies Ltd to the list of approved contractors and to agree to pay their invoices by electronic payment

Proposed by Cllr Aldridge, seconded by Cllr S Raywood. Unanimous, **motion carried.**

18/19-091 To consider and agree whether Tewkesbury Town Council wishes to submit a resolution for debate at the Annual General Meeting of GAPTC on Saturday 21st July 2018

It was proposed to submit the following resolution for debate at the GAPTC AGM:

“GAPTC to put pressure on principal authorities to update their codes of conduct.”

Proposed by Cllr Aldridge, seconded by Cllr S Raywood. Unanimous, **motion carried.**

18/19-092 To agree proposed meeting dates for 2018/19

Cllr S Raywood pointed out conflicts between Buildings & Moorings and Planning dates and suggested the removal of two Planning dates. It was also noted that there was no requirement for a Severn Ham meeting in June. Accordingly, the meeting schedule was agreed. Proposed by Cllr S Raywood, seconded by Cllr J Raywood. Unanimous, **motion carried.**

18/19-093 To consider a proposal from Cllr Poxon that future committee reports produced for the Annual Assembly are approved by each Committee and Full Council, respectively, before the Assembly

Cllr Burns commented that this year's Annual Assembly has been one of the best she had ever attended and felt that planning for the Annual Assembly should commence in January in future years. It was proposed to defer this item to a future meeting. Proposed by Cllr Cater, seconded by Cllr Burns. Three in favour, six against, **motion not carried.** It was proposed to reject Cllr Poxon's proposal. Proposed by Cllr Aldridge, seconded by Cllr Brennan. Eight in favour, one against, **motion carried.**

18/19-094 To resolve that the Council confirms that it meets the criteria in order to achieve the Foundation Award of the Local Council Award Scheme as recommended by the Finance & Staffing committee

Proposed by Cllr Aldridge seconded by Cllr J Raywood. Unanimous, **motion carried.**

18/19-095 To consider holding the '2050 vision' presentation and how this could be facilitated

All members agreed that this idea should be pursued and felt the Watson Hall would be a suitable venue. Cllr Poxon agreed to facilitate moving this forwards.

18/19-096 Correspondence

The Clerk had circulated an email from GAPTC regarding forthcoming training opportunities.

Action: Clerk to add training as an agenda item at the next Finance & Staffing Committee meeting.

18/19-097 Cheques for signature

Cheques were signed in accordance with the payments list.

18/19-098 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items

Proposed by Cllr S Raywood, seconded by Cllr Franklin. Unanimous, **motion carried.**

18/19-099 To receive an update from the Clerk on the Moorings dispute and to agree any necessary action

The Clerk provided an update and referred to recent correspondence from Thomson & Bancks. Cllr Carter queried when the decision had been made not to offer mooring number one to the incumbent tenant and instead to offer it to an alternative tenant. **Action: the Clerk was asked to check the**

minutes of the Buidling & Moorings committee in this respect. It was proposed to wait for a further update from Thomson & Bancks and to review any action necessary when an update has been received. Proposed by Cllr Sztymiak, seconded by Cllr walker. Cllr Carter requested that the voting be recorded. Members in favour: Cllrs Sztymiak, Linton, Aldridge, Walker, S Raywood, Brennan and J Raywood. Members against: Cllrs Franklin, Carter and Burns. **Motion carried.**

18/19-100 To receive a report from the Personnel Committee
The report was received.

There being no further business the meeting closed at 7.15 pm.

Signature of Chairman upon approval of Minutes 21st May 2018