

MINUTES
of the
Full Council meeting held on 8th October 2018
In the Council Chamber at the Town Hall, High Street, Tewkesbury

Present: Cllrs C Danter (Chair); H Burns; S Carter; S Raywood; P Workman; M Sztymiak; K Powell; S Franklin; M Poxon; M Linton; P Aldridge; A Smith

In attendance: D Hill (Town Clerk); P Stanford (Mayor's Chaplain); J King (Assistant to the Town Clerk); three members of the public

18/19 - 222 To receive and note apologies for absence

Cllrs K Brennan; J Raywood; T Walker.
No apologies received from Cllr V Smith.

18/19 - 223 To receive declarations of interest

Cllr Workman – Tewkesbury Borough Councillor
Cllr Sztymiak – Tewkesbury Borough Councillor
Cllr Raywood – member of Tewkesbury Town Regeneration Partnership Supplementary Planning Document Working Group.
Cllr Aldridge – President of the Fair Society

18/19 - 224 To consider requests for dispensation

None requested.

18/19 - 225 To receive written questions from members of the public

None received. A Cllr queried this as he was aware of correspondence between the Town Council and a member of the public. The Town Clerk advised that this was part of an ongoing email dialogue, rather than a question for full council. Members of the public are reminded that all written questions should be submitted at least seven days in advance of the full council meeting.

18/19 - 226 Public participation

Members of the public raised the following items:

- Could the Council comply with mandatory standards for example: publishing agenda packs online.
- Requesting a suitable and impartial scrutiny committee to ensure the Council complies with mandatory standards.
- Reference changing the resolution previously passed that stipulated eligibility of a Cllr to be elected Mayor (three years) and Deputy Mayor (two years) and also that the Deputy Mayor is automatically the next Mayor. The member of the public spoke in favour of removing the eligibility period and requested that the Council's decision should be in the Standing Orders rather than quoted as Custom and Practice.

18/19 - 227 To note the Mayor's announcements

- The Mop Fair has arrived – October 9th & 10th

- The High Street will be closed for the Street Market on October 27th. On the same day the Tewkesbury War Memorial event will roll call the names of those who died in the First World War.

18/19 - 228 To approve the Minutes of the meetings held on 10th & 25th September 2018
 10th September 2018 – Proposed by Cllr Franklin, seconded by Cllr Linton. It was RESOLVED to approve the Minutes.
 25th September 2018 – Proposed by Cllr Walker, seconded by Cllr Franklin. It was RESOLVED to approve the Minutes.

18/19 - 229 Matters arising from the Minutes – for information only
 Cllrs were reminded that if they are unable to attend a meeting to give notice to the office, as meetings have recently been delayed due to being inquorate.

18/19 - 230 To note the following committee Minutes:
Buildings and Moorings 25th September
Environment & Amenities 4th September
Finance 27th September
Planning 5th & 19th September

Buildings & Moorings – Cllr A Smith stated that he was marked as absent, but was not sitting on any committees this year.

A Cllr asked if the Sea Cadets had been informed of the decision regarding the mooring. The Town Clerk confirmed that a letter had been sent.

Finance – Delayed start to the meeting due to being inquorate. Some Cllrs requested that the virement of £1500 to new cost code of Tourism & Marketing be referred back to the Finance Committee to consider spending on new website instead. Cllrs stressed the importance of the new website as a means of community engagement and a priority for the Council.

Planning - A Cllr questioned whether when there is no objection to planning, the committee needs to state why there is no objection, due to it being a conservation area.

Cllrs were reminded that Committees have delegated powers.

18/19 - 231 To receive Councillor reports for Tewkesbury Borough Council and Gloucestershire County Council

Borough Councillor report:

- Local Borough Plan will be out for public consultation, recommended that the Town Council responds to the consultation when it is launched.
- Borough is looking to endorse the Joint Core Strategy Review Issues and Options consultation document which will also go out for public review.
- Borough is looking to put out a Masterplan for Ashchurch for public consultation in November and December. It is recommended that the Town Council responds to the document as it could impact on Tewkesbury.
- The Community Infrastructure Levy Charging Schedule will be adopted from 1st January 2019.

- The Gateway signs to the town will be replaced when a satisfactory safe method of attaching the signs to the posts has been found.
- The Public Spaces Protection Order regarding dog fouling is in place and the Borough Council will be embarking on an advertising campaign to raise awareness later in the year.

County Councillor report:

- No report

18/19 - 232 To receive the reports from members representing the Town Council on outside bodies

Cllr Burns attended the GMTF Revive & Thrive event at the Rugby Club. It was well attended by members of the Town Council but not as many traders as expected.

Cllrs were reminded that they are welcome to attend GMTF Revive & Thrive meetings around the country.

Cllr Burns also attended the Parish Meeting at the Borough Council and will circulate the slides.

18/19 - 233 To note proposed feedback to GMTF on their initiative to establish a series of state of the locality reports

Cllrs reviewed the proposed feedback regarding the state of locality reports. Cllrs were requested to email the Town Clerk by 12th October if there were any additional items they wished to add.

18/19 - 234 To consider a request from Cllr Carter to join the Environment & Amenities Committee

The appointment of Cllr Carter to the Environment & Amenities Committee was proposed by Cllr Sztymiak and seconded by Cllr A Smith.

It was RESOLVED to ratify the appointment of Cllr Carter to the Environment & Amenities Committee.

18/19 - 235 To receive the expenditure report for August 2018 and the budget report

Cllrs discussed the trust status of Watson Hall and the allocation of insurance and other costs to determine the full cost of supporting the Hall. The Town Clerk will continue to investigate the implications of the trust status.

Cllrs also discussed switching to a green tariff for the electricity supply at the end of November 2018. This is being led by Cllr Franklin and the increased cost to the budget is likely to be around £100 per annum.

It was RESOLVED to approve the expenditure report for August 2018 and budget report.

18/19 - 236 To note the bank reconciliations for August 2018

The bank reconciliations were noted.

18/19 - 237 To approve the payments list

Proposed by Cllr Aldridge, seconded by Cllr Linton. It was RESOLVED to approve the payments list.

- 18/19 - 238 To receive an update from the Town Clerk on the External Audit**
Currently awaiting the final report, which will be circulated and posted on the website when received.
- 18/19 - 239 To approve the purchase of a desktop computer for the Reception areas of the office to be used by officers as required according to staffing levels and by members are required in respect of implementing the emergency / winter plan**
Proposed by Cllr Workman, seconded by Cllr Franklin. The motion was not carried.
- 18/19 - 240 To consider a request from the Buildings & Moorings committee to release £4,000 from contingency for essential electrical work at the Watson Hall**
Proposed by Cllr Sztymiak, seconded by Cllr Powell. It was RESOLVED to approve the release of £4,000 from contingency for essential electrical work at the Watson Hall.
- Cllrs discussed Watson Hall and the Town Clerk advised that the current trust deed is with the solicitors and she is awaiting clarification on several items. Cllr Franklin will arrange a meeting of those interested in the Watson Hall once clarification has been received.
- 18/19 - 241 To consider a recommendation from the Finance Committee that from 2019/20 each committee should budget an amount for contingency and therefore remove the committee authority to spend up to £1,000 on non-budgeted expenditure**
Proposed by Cllr Aldridge, seconded by Cllr Linton. It was RESOLVED that from 2019/20 each committee should budget an amount for contingency and therefore remove the committee authority to spend up to £1,000 on non-budgeted expenditure.
- 18/19 - 242 To agree a formal response to Tewkesbury Borough Council regarding the proposed Tewkesbury Town Regeneration Partnership Statutory Planning Document**
Cllrs discussed the formal response to the Supplementary Planning Document. In addition to the amendments to the document; specified in the notes of a meeting between Tewkesbury Town Council Planning Committee and Tewkesbury Borough Planning Officers on 3rd October 2018, Cllrs requested an additional request concerning the requirement for Tewkesbury Borough Council planning officers and committee to consider the input from Tewkesbury Town Council and to note the requirements of the Fair Society. It was agreed that Cllr Danter would work on suitable wording with the Town Clerk.
- Cllr Danter proposed, Cllr Linton seconded. Cllrs Sztymiak & Workman abstained.
- It was RESOLVED that the response to Tewkesbury Borough Council would be as stated in the notes from the meeting on 3rd October 2018, with the addition of words requesting Tewkesbury Borough Council to consider the input from Tewkesbury Town Council when making planning decisions.
- 18/19 - 243 To receive an update on Tewkesbury Borough Council's Section 106 Policy**
Deferred to the next Full Council meeting.

18/19 - 244 To consider a proposal from Cllr S Raywood to change the resolution previously passed that stipulated eligibility of a Councillor to be elected as Mayor (three years) and Deputy Mayor (two years) and also that the Deputy Mayor is automatically the next Mayor

All Councillors stated their position regarding the above proposal.

It was RESOLVED that there be no eligibility criteria to become Mayor and no automatic right that the Deputy Mayor will become Mayor. All Councillors will be eligible for both positions and this will be added to Standing Orders.

Cllr S Raywood proposed, Cllr Poxon seconded.

18/19 - 245 To consider a proposal from Cllr Poxon that the Town Council run a campaign to encourage people to stand for election to the Town Council in May 2019.

Cllrs discussed the importance of encouraging people to stand for election to the Town Council in May 2019. Cllr Burns felt that the most important thing that the Council needs to do is to encourage public participation and involvement and volunteered to lead a campaign. There will be no cost associated with this campaign.

A member of the public left the meeting.

Cllr Poxon proposed, Cllr Carter seconded. It was RESOLVED that the Town Council will run a campaign to encourage people to stand for election to the Town Council in May 2019.

18/19 - 246 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda

Proposed by Cllr S Raywood, seconded by Cllr Linton. It was RESOLVED the public and press leave the meeting.

18/19 - 247 To receive an update from the Clerk on the Moorings dispute

The Clerk gave an update.

There being no further business, the meeting closed at 8.25pm.

Signature of Chairman upon approval of the minutes12th November 2018