

**TEWKESBURY TOWN COUNCIL
STAFFING COMMITTEE MEETING
MONDAY 26TH NOVEMBER 2018**

To: Members of Staffing Committee: Councillors T Walker (Chairman), C Danter (Mayor), P Aldridge, K Brennan, S Franklin and J Raywood

You are summoned to attend a meeting of the Staffing Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **26th November 2018 commencing at 9.30 am.**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
21st November 2018

AGENDA

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To approve the minutes of the Staffing Committee meeting held on 12th November 2018
5. To discuss matters arising from the last meeting - for information only
6. To discuss and agree the new Employee Handbook
7. To discuss and agree the renewal of the HR Support contract with Ellis Whittam
8. To discuss and agree a response to the email received from the ICO in respect of a GDPR subject access request
9. To discuss the budget for 2019/20 and the following two financial years
10. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda
11. Staffing matters