

**TEWKESBURY TOWN COUNCIL
STAFFING COMMITTEE MEETING
THURSDAY 18TH OCTOBER 2018**

To: Members of Staffing Committee: Councillors T Walker (Chairman), P Aldridge, K Brennan, S Franklin, J Raywood and C Danter (Mayor)

You are summoned to attend a meeting of the Staffing Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **18th October 2018 commencing at 4.30 pm.**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
12th October 2018

AGENDA

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To approve the minutes of the Staffing Committee meeting held on 30th August 2018
5. To discuss the following policies:
 - i. Unreasonable Complaints
 - ii. Freedom of Information
 - iii. General Data Protection Regulation (GDPR)
6. To receive a report from the Town Clerk in relation to a subject access request
7. To review the training budget for 2018/19
8. To consider the preparation of the committee budget for 2019/20 and the initial development of the committee budget for 2020/21 and 2021/22
9. To discuss and review the staffing structure
10. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda
11. Staffing matters