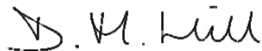


**TEWKESBURY TOWN COUNCIL
FINANCE COMMITTEE
THURSDAY 27TH SEPTEMBER 2018**

To: Members of Finance Committee: Councillors C Danter (Chairman), T Walker (Deputy Mayor), P Aldridge, K Brennan, M Poxon, J Raywood and S Raywood

You are summoned to attend a meeting of the Finance Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **Thursday 27th September 2018 commencing at 6.00pm.**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
22nd September 2018

AGENDA

1. To receive apologies
2. To receive declarations of Interests
3. To receive dispensations
4. To approve the minutes of the Finance Committee meeting held on 16th August 2018
5. Matters arising from the minutes – in relation to matters not covered on the agenda and for information only, including the following:
 - i. Proposal of costs relating to the civic calendar of events
 - ii. March 2018 bank reconciliations
 - iii. To note committee spend limits as per agreed Constitution of Committees
6. To review the Finance Risk Register
7. To review bank reconciliations for August 2018
8. To review aged debtors and creditors reports
9. To review payments & receipts reports for 1st April to 31st August 2018
10. To review budget reports for 1st April to 31st August 2018
11. To consider amendments to the approved budget
 - i. To vire £1,500 from Insurance to a new cost code, Tourism & Marketing under the Finance committee

- ii. To vire £800 from Insurance to IT and £1,700 from Contingency to IT for an upgrade to the Town Council website under the Finance Committee
 - iii. To vire £300 from Contingency to Civic under the Finance Committee
 - iv. To vire £400 from Contingency to Regalia under the Finance Committee
 - v. To consider an amendment to the budget of £8,000 for curator costs to running cost contribution under the Buildings & Moorings Committee
12. To discuss the formation of a Community & Events sub-committee
 13. To review the earmarked reserves report
 14. To receive an update on the budgeting process and the proposed strategic review
 15. To review training requirements of this committee for recommendation to the Staffing Committee
 16. To receive feedback from the Internal Control checks undertaken in July 2018
 17. To consider and agree grant applications from outside bodies
 18. To approve the payments report