

TEWKESBURY TOWN COUNCIL

MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON WEDNESDAY 15TH AUGUST 2018 IN THE COUNCIL CHAMBER, TEWKESBURY TOWN HALL AT 5.00 PM

Present: Cllrs T Walker (Chairman), P Aldridge, K Brennan, S Franklin and J Raywood
D Hill (Town Clerk)

- 1) To receive apologies**
None.
- 2) To receive declarations of interests**
None received.
- 3) To receive dispensations**
None.
- 4) To approve the minutes of the Personnel Committee meeting held on 28th June 2018**
The minutes of the meeting held on 28th June 2018 were agreed as a true record. Proposed by Cllr Brennan, seconded by Cllr Raywood. Unanimous, **motion carried.**
- 5) Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items**
Proposed by Cllr Brennan, seconded by Cllr Aldridge. Unanimous, **motion carried.**
- 6) Staffing matters**
The recruitment process for the Assistant to the Town Clerk vacancy was discussed. Facilities Management staffing issues were discussed. It was agreed to act upon HR advice received. Proposed by Cllr Walker, seconded by Cllr Raywood. Unanimous, **motion carried.**

There being no further business the meeting closed at 6.50 pm.

Signature of Chairman upon approval of Minutes 30th August 2018