

**TEWKESBURY TOWN COUNCIL
STAFFING COMMITTEE MEETING
THURSDAY 30TH AUGUST 2018**

To: Members of Staffing Committee: Councillors T Walker (Chairman), C Danter (Mayor), P Aldridge, K Brennan, S Franklin and J Raywood

You are summoned to attend a meeting of the Staffing Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **30th August 2018 commencing at 4.00 pm.**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
24th August 2018

AGENDA

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To approve the minutes of the Staffing Committee meeting held on 15th August 2018
5. To discuss and agree to delegate power to the Town Clerk relating to urgent staffing matters that may arise
6. To review third party HR support
7. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda
8. To discuss and review the detailed staffing budget
9. Recruitment of Assistant to the Town Clerk
10. Staffing matters