



# TEWKESBURY TOWN COUNCIL AGENDA

## To: Town Councillors

You are summoned to attend a meeting of the Town Council which will be held in the Council Chamber, Town Hall, High Street, Tewkesbury, on **Monday 18<sup>th</sup> June 2018 commencing at 6:00 pm.**

**Members of the public and press are welcome to attend.**

Debbie Hill  
Town Clerk  
13<sup>th</sup> June 2018

1. To receive and note apologies for absence
2. To receive declarations of interest
3. To consider requests for dispensation
4. To receive a short presentation on a website option from Myke Woollett, Foundation & Co
5. To receive written questions from members of the public
6. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
7. To note the Mayor's announcements
8. To approve the minutes of the meetings held on 14<sup>th</sup>, 21<sup>st</sup> and 30<sup>th</sup> May 2018
9. Matters arising from the minutes – for information only
10. To note the following committee minutes: Buildings & Moorings 6<sup>th</sup> June 2018, Finance 4<sup>th</sup> June 2018, Planning 30<sup>th</sup> May and 13<sup>th</sup> June 2018, Severn Ham 10<sup>th</sup> May 2018 and Personnel 15<sup>th</sup> May 2018
11. To receive reports from outside bodies
12. To receive reports from Tewkesbury Borough Council and Gloucestershire County Council
13. To approve payments for April and May 2018
14. To receive the budget report for May 2018

15. To receive the internal audit report and to note recommendations from the Finance Committee meeting held on 4<sup>th</sup> June 2018
16. To consider and approve the Annual Governance Statement 2017/18
17. To approve the Balance Sheet and Income & Expenditure Account for the financial year ended 31st March 2018
18. To consider and approve the Accounting Statement 2017/18
19. To ratify the appointment of Cllr Sztymiak to the Environment & Amenities committee in his absence at the Full Council meeting held on 21<sup>st</sup> May 2018
20. To approve the payment of the annual stipend to the Town Crier
21. To review the revised schedule of quotes for the office IT and telephony services and to agree the preferred provider
22. To consider a motion from Cllr Sztymiak that Tewkesbury Town Council register a community right to buy on the green open spaces on Mitton Estate (location maps to follow)
23. To consider the recommendation from the Planning Committee that Tewkesbury Town Council adopts the draft pre-application policy
24. To consider a motion from Cllr Carter to establish a stand-alone Scrutiny Committee (Terms of Reference to be established if the motion is carried)
25. To consider a motion from Cllr Carter to review the decision of Full Council on 21<sup>st</sup> October 2015 in relation to a grievance complaint
26. Tewkesbury Town Council resolves from 18<sup>th</sup> June 2018 until the next relevant Annual meeting of the Council, that having met the conditions of eligibility (at least two thirds of its members being declared elected and the Clerk must hold an appropriate qualification) as defined under the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (prescribed Conditions) Order 2012, to adopt the General Power of Competence
27. Correspondence
28. Cheques for signature

**The next full Council meeting will be  
9<sup>th</sup> July 2018 at 6pm in the Town Hall**

Final date for agenda items and accompanying papers for the Meeting is **7 clear days before the meeting**.

As part of managing the Council's Risk Assessment, Councillors are reminded to ensure they keep their register of interests up to date.

If you have any questions, please contact the Town Clerk.

The Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights. Anyone wishing to attend any meetings of the Town Council who need ground floor access to do so, should inform the Clerk three days in advance of the meeting so that arrangements can be put into place.