

## TEWKESBURY TOWN COUNCIL

### MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON MONDAY 26<sup>TH</sup> MARCH 2018 IN THE COUNCIL CHAMBER, TEWKESBURY TOWN HALL AT 6.00 PM

**Present:** Cllrs P Workman (Chairman), C Danter (Deputy Mayor), P Aldridge, K Brennan, H Burns, S Carter, M Linton, K Powell, M Poxon, S Raywood, A Smith, V Smith, M Sztymiak and T Walker  
D Hill (Town Clerk)

**18/19-075 To receive apologies**

Apologies were received from Cllrs Franklin and J Raywood.

**18/19-076 To receive declarations of interests**

None were received.

**18/19-077 To consider requests for dispensation**

None were received.

**18/19-078 To note the February bank reconciliation**

The bank reconciliation was noted. Cllr Poxon raised the issue of the report being reflective of the year to date rather than a month. Cllr Poxon to liaise with the Clerk on the production of this report.

**18/19-079 To note the February budget report and outstanding purchase orders**

The report was noted.

**18/19-080 To approve the list of Contractors approved for electronic and direct debit payments**

The list was noted and no amendments were required.

**18/19-081 To note and agree the adoption of amended and new policies**

The revised Complaints Policy and Publication Scheme were both adopted. Proposed by Cllr Poxon and seconded by Cllr Burns. Ten in favour, **motion carried.**

**18/19-082 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items**

Proposed by Cllr Aldridge, seconded by Cllr S Raywood. Unanimous, **motion carried.**

**18/19-083 To discuss a settlement proposal in relation to an ongoing dispute concerning a Mooring and to agree the Council's response**

The settlement proposal was discussed at length and consideration was given as to whether the Council wished to enter informal mediation. It was proposed that the settlement proposal was not taken any further and that the Council was not prepared to enter informal mediation. Proposed by Cllr A Smith, seconded by Cllr Brennan. Ten in favour, one abstention, **motion carried.**

**18/19-084 To receive a report from the Personnel Committee on staffing issues and to agree any further actions**

Councillor Danter gave the report. It was noted that Scribe training has recently been received by the temporary Administration Support Officer – Finance. The options in relation to the recruitment of a permanent Town Clerk were discussed. It was agreed to request Debbie Hill, the current Acting Town Clerk to attend an interview and give a presentation to all Councillors at a future date to be agreed.

There being no further business, the meeting closed at 19:05

Signature of Chairman upon approval of Minutes ..... 23<sup>rd</sup> April 2018

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