

TEWKESBURY TOWN COUNCIL

MINUTES OF THE ENVIRONMENT AND AMENITIES EXTRAORDINARY COMMITTEE HELD ON

THURSDAY 1st FEBRUARY 2018, at 6.00 PM

MINUTES

Present: Councillors S Raywood (Chair), M Sztymiak, H Burns, C Danter (Deputy Mayor) and J Raywood D Hill (Locum Clerk)

Also present: Cllrs T Walker and S Carter observing, plus Mr G Preedy (HOPP)

1. To receive apologies

Apologies were received from Cllr K Powell

2. To record declarations of interest

None received

3. To consider requests for dispensations

None received.

4. To approve the minutes of the meeting held on 9th January 2018

The minutes of the meeting held on 9th January 2018 could not be approved because of the omission of a minute to the effect that Cllr Carter had been temporarily co-opted for the evening, to make the meeting quorate. There were also two corrections required; ie. Item 15 – in the action column it should read Admin Support Officer. Item 16 – the last sentence should read ‘three in favour, two abstained’.

5. Matters arising from the Minutes

- Cllr Burns reported that the Market Towns Forum meeting had been postponed.
- Cllr S Raywood to follow-up on arranging a replacement bin at Station Lane

Action

Cllr S Raywood

	Action
<p>6. To receive correspondence relating to the Environment & Amenities Committee</p> <ul style="list-style-type: none"> • Mr Hopkins wrote to alert the Council to the existence of an app. that provides real time information and warnings related to flooding. • Mr Adie raised the subject of cleaning in the alleyways. • Mr Watson continued his correspondence regarding stewardship of the grassy strip between The Meadows and Bredon Road. • Mr Boazman complained about the state of the public conveniences • A request for a memorial bench on the Severn Ham was made by the descendant of a former Mayor. This has been passed on to the chair of the Severn Ham Committee. 	
<p>7. To review the work programme</p> <p>The work programme was reviewed. Cllr S Raywood pointed out that the Vehicle Activated Sign locations has been added to the work program. Amendments to the Dog Bin and Litter Bin sections had also been made in respect of the relocation of the dog bin at Orchard Court to Station Lane, the installation of new litter bins. The delivery and the adoption of a new bus shelter at Gupshill, northbound was also noted as this has been amended and the action closed in the work programme.</p>	
<p>8. To receive income & Expenditure and Budget Reports for October, November and December 2017</p> <p>Reports were received.</p>	
<p>9. To note the Playground Inspection Report Analysis from Tewkesbury Borough Council (previously emailed to members) and agree remedial measures required</p> <p>It was noted that the annual inspection was due any time. It was agreed that to gain greater understanding about the playground inspection Tewkesbury Borough Council would be asked if a member of the E&A could attend a future inspection. The Clerk and Cllr S Raywood need to review the findings and agree and priority work that requires attention.</p>	Clerk and Cllr S Raywood
<p>10. To receive updates on Play Areas</p> <ol style="list-style-type: none"> a) Derick Graham Memorial Park- no further reports of anti-social behaviour have been received. b) Mitton Play Area – equipment in this play park needs to be updated on the asset register. It was noted that the sand needs topping up and advertising signs need to be removed. c) Warwick Place Play Area – Cllr S Raywood reported that a meeting has been held with Barnwood Trust concerning potential funding. Wicksteed, the chosen contractor has confirmed that the price of the project has been fixed. Additional grants will be required to enable the project to commence. It was suggested that GPFA may be able to help with details of potential funding opportunities. 	Cllr S Raywood and Clerk Admin support to contact GPFA

	Action
<p>11. To review the Youth Services Survey results and analysis and agree on the next steps to be taken on TTC youth provision</p> <p>Cllr Raywood agreed to find out whether the Borough Youth Stakeholder Group is open to Tewkesbury Town Council. It was agreed to look into the formation of a Youth Council.</p> <p>Cllr Danter left at this juncture.</p> <p>It was proposed that Cllr Walker be co-opted to the committee to enable the committee to remain quorate. Proposed by Cllr J Raywood, seconded by Cllr Burns. Unanimous, motion carried.</p>	<p>Cllr S Raywood</p>
<p>12. To receive an update on maintenance work required at the Spring Gardens public toilets and to agree work to be undertaken</p> <p>It was noted that roof tiles have been damaged and there is a high chance that the roof will start leaking. Accordingly the Clerk was asked to arrange roof repairs under emergency powers. Several toilet doors need repairs to the locks and most doors no longer self-close. The taps in the baby changing toilet and possibly also other toilets need replacing and additional plumbing works are required to the wash hand basin in the baby changing toilet. Some of the paving slabs outside the toilet block are cracked and need replacing. It was noted that repair works are required to the female doors and possibly also other doors. It was agreed to spend up to £600 on plumbing repairs, up to £500 to replace the paving slabs and up to £500 on repairs to the doors. Proposed by Cllr Szymiak, seconded by Cllr J Raywood.</p>	<p>Clerk</p> <p>Clerk and Cllr S Raywood</p>
<p>13. To review the performance data from April 2017 to December 2017 for Cleaning and Maintenance Contract and to make a recommendation to Full Council for the review of the contract</p> <p>The performance data was not available. A meeting to discuss a possible interim solution is being held on 5th February.</p>	
<p>14. To note the submission of the Winter Plan to Gloucestershire County Council</p> <p>The areas proposed for spreading were discussed. Cllr S Raywood reported that the third spreader had now been moved from the Watson Hall back to the Town Hall.</p>	
<p>15. Cheques for signature</p> <p>Cheques were reviewed and signed in accordance with the cheque list</p>	

There being no further business the meeting closed at 20.25.

Signature of Chairman

Date