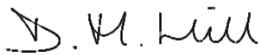


**TEWKESBURY TOWN COUNCIL  
FINANCE & STAFFING COMMITTEE  
MONDAY 26<sup>TH</sup> MARCH 2018**

**To: Members of Finance & Staffing Committee:** Councillors C Danter (Deputy Mayor), P Aldridge, K Brennan, H Burns, M Poxon, S Raywood, M Sztymiak and P Workman

You are summoned to attend an extraordinary meeting of the Finance & Staffing Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **Monday 26<sup>th</sup> March 2018 commencing at 9:30 am.**

**Members of the public and press are welcome to attend.**



Debbie Hill  
Town Clerk  
21<sup>st</sup> March 2018

**AGENDA**

1. To receive apologies
2. To receive declarations of Interests
3. To receive dispensations
4. To consider quotes for the Town Council's annual insurance policy and to agree a recommendation to Full Council for approval
5. To review the complaints and unreasonable complaints policies and the publication scheme
6. To review nominations for the Community Awards
7. To agree amendments to the Member Officer Protocol
8. To discuss data protection best practice in relation to email addresses
9. To agree to pay invoices from Payrolls UK by electronic transfer
10. To receive a report from Cllrs J & S Raywood on their recent training with G.A.P.T.C.
11. To sign cheques for payment
12. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following item on this agenda
13. To receive a report from the Personnel Committee