

TEWKESBURY TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 15TH JANUARY 2018 IN THE COUNCIL CHAMBER, TEWKESBURY TOWN HALL AT 6.00 PM

Present: C Danter (Deputy Mayor), P Aldridge, K Brennan, H Burns, S Carter, K Powell, M Poxon, J Raywood, S Raywood, V Smith, M Sztymiak, T Walker and P Workman
D Hill (Locum Clerk)

In attendance: Cllr K Cromwell (GCC), Cllr J Greening (TBC), The Reverend Canon Paul Williams and two members of the public

The Reverend Canon Paul Williams said prayers.

18/19-001 To receive apologies for absence

Apologies were received from Cllr A Smith

18/19-002 To receive declarations of interests and consider requests for dispensation

Cllr M Sztymiak – Tewkesbury Borough Council

Cllr P Workman – Tewkesbury Borough Council and specifically agenda item 12

Cllr V Smith – Gloucestershire County Council and Tewkesbury Borough Council

18/19-003 To receive written questions from members of the public

No questions had been received.

18/19-004 Public Participation

Cllr Sztymiak requested for this item to be moved to the end of the meeting. Cllr Danter explained that moving forwards public participation will be at the beginning of the meeting in line with current best practice, however the public will also be able to comment at the end of this meeting.

18/19-005 To approve the minutes of the previous meeting held on 11th December 2017 and the extraordinary meeting held on 20th December 2017

The minutes of the meeting held on 11th December 2017 were approved. Proposed by Cllr Aldridge, seconded by Cllr Brennan. Unanimous, **motion carried.**

The minutes of the extraordinary meeting held on 20th December 2017 were approved. Proposed by Cllr J Raywood, seconded by Cllr Poxon. Unanimous, **motion carried.**

18/19-006 Matters arising from the minutes – for information only

The list of retained contractors will be reviewed by the Environment & Amenities committee in the first instance and then referred to Full Council for approval. Cllr Danter to meet with the Clerk to discuss the War Memorial. **Action: Cllr Danter to meet with the Clerk.**

18/19-007 To note the Mayor's announcements

Cllr Danter read out Peggy Clatworthy's letter of resignation and commented that Peggy will be greatly missed. Cllr Danter announced that Helen Railton-Price had left the employment of the Town Council

on 31st December 2017. Members were reminded to complete nomination forms for the community service awards (senior and junior) ideally in time for the March meeting.

18/19-008 To note draft minutes of the following committees:

Planning 6th December 2017 and 10th January 2018, Severn Ham 9th January, 2018, Finance & Staffing 11th January 2018 and Buildings & Moorings 20th December 2017 minutes were noted. Environment & Amenities 9th January 2018 were not available.

18/19-009 To receive a Tewkesbury Town Regeneration Partnership report

Cllr S Raywood reported that the next full meeting will be held on 18th January at Tewkesbury Borough Council. The walk around planned for 15th December 2017 had in fact been a desk based meeting. A comment was made that this meeting forum does not feel like a genuine partnership.

18/19-010 To receive reports from outside bodies

Cllr Aldridge reported that Tewkesbury Hospital League of Friends is short of committee members. Cllr Brennan reported that Tewkesbury Museum is in need of volunteers. There is a meeting on 17th March at 7pm to show people around the Museum who may be interested in becoming a volunteer.

18/19-011 To consider a request from Cllr J Raywood to join the Environment & Amenities Committee

The request was agreed.

18/19 -012 To discuss and agree the Council's response to planning application 17/01178/FUL:

Erection of 4 no. terraced single storey units comprising of uses within use classes A1, A2, A3 and mixed A1/A3 and A3/A5 only, erection of single storey care village pod comprising of hand car wash facility and tyre fitting facility only, erection of 2 no. detached single storey retail units (use class A1 only) and provision of associated vehicular access and parking area, within existing Morrisons car park
The planning application was discussed. Members were concerned about car parking capacity, traffic congestion, pedestrian access and potential added litter problem. Cllr S Raywood will take the comments back to the next Planning Committee meeting.

18/19-013 To approve payments for December and to note the December bank reconciliation

The payments for December were approved and the December bank reconciliation were both noted. It was noted that there were still some inaccuracies in relation to VAT amounts which need to be corrected. Cllr Poxon to discuss these with the Locum Clerk. The Locum Clerk was thanked for providing all the information in relation to the bank reconciliation. Proposed by Cllr Poxon, seconded by Cllr Aldridge. Twelve in favour, **motion carried.**

18/19-014 To receive the December budget report

The December budget report was noted.

18/19-015 To consider a request from the Buildings & Moorings Committee to use contingency budget to cover legal costs of £1,500 plus VAT in connection with the Moorings dispute

Members discussed the request, however it was felt that more information was needed in order to make an informed decision. Members were concerned that progress in this matter should not be delayed any more than necessary. Some members felt that the Council was creating a rod for their own back and that any expenditure should be taken from the Moorings budget. The Locum Clerk was asked

to check that the payment already made to Thomson Bancks had not been used and report back accordingly. It was agreed to discuss this further at the next Full Council meeting.

18/19-016 To review and approve the budget for financial year 2018-19 as recommended by the Finance & Staffing Committee

Cllr Burns stated that the finances of the Watson Hall need to be separated from the Town Council and that a Trustee meeting is required as soon as possible. Cllr Poxon stated that a grant to the Watson Hall should be detailed in the budget. Members discussed the budget proposal.

A budget of £433,645 expenditure and £152,958 income was approved. Proposed by Cllr Aldridge, seconded by Cllr J Raywood. Eight in favour, four against and one abstention, **motion carried.**

18/19-017 To agree the Council's precept request for financial year 2018-19

The precept request of £280,687 was approved. Proposed by Cllr Aldridge, seconded by Cllr S Raywood. Nine in favour, four against, **motion carried.**

18/19-018 To receive the external audit report from Grant Thornton and any recommendations from the Finance & Staffing Committee

The report was noted. It was agreed to form a Task/Finish group to review internal and external audit comments and recommendations. Cllrs Aldridge, Carter, Poxon, J Raywood and the Locum Clerk will form the group.

18/19-019 To receive reports from Tewkesbury Borough Council and Gloucestershire County Council

Cllr Workman provided a report for Tewkesbury Borough Council. Cllr Burns commented that she had received lots of positive comments concerning the waste and recycling collections over the period of recent bad weather.

Gloucestershire County Council is looking forward to the implementation of Tewkesbury Town Council's Winter Plan.

One member of the public left at this juncture.

18/19-020 Correspondence

Correspondence was noted.

18/19-021 Cheques for signature

The cheques were approved for signature.

18/19-022 Public Participation

Three items of correspondence from Project Alleycat are awaiting a response.

18/19-023 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following item

Proposed by Cllr S Raywood, seconded by Cllr Aldridge. Unanimous, **motion carried.**

18/19-024 To approve the confidential minutes of the extraordinary meeting held on 20th December 2017

The confidential minutes of the extraordinary meeting held on 20th December 2017 were approved. Proposed by Cllr Poxon, seconded by Cllr Aldridge. Unanimous, **motion carried.**

There being no further business the meeting closed at 8.04 pm.

Signature of Chairman upon approval of Minutes 12th February 2018

DRAFT