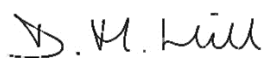


**TEWKESBURY TOWN COUNCIL  
BUILDINGS & MOORINGS COMMITTEE  
THURSDAY 8<sup>th</sup> FEBRUARY 2018**

**To: Members of Buildings & Moorings Committee:** Councillors K Brennan, H Burns, C Danter, S Raywood, A Smith and P Workman

You are hereby summoned to a meeting of the Buildings & Moorings Committee to be held in the **Court Room**, Town Hall, High Street, Tewkesbury, on **Thursday 8<sup>th</sup> February commencing at 6:00 pm.**

**Members of the public and press are welcome to attend.**



Debbie Hill  
Town Clerk  
3<sup>rd</sup> February 2018

**AGENDA**

1. To appoint a Chairman of the Buildings & Moorings Committee
2. To receive apologies
3. To receive declarations of interests
4. To receive dispensations
5. To approve the minutes of the Buildings & Moorings Committee meeting held on 20<sup>th</sup> December 2017
6. To review and update the work programmes and to consider the Fire Safety reports on the Town Hall and Watson Hall
7. To update the Buildings Risk Report and Moorings Risk Report
8. To receive a Payments and Receipt Report for October, November and December 2017
9. To receive a Budget Report for December 2017
10. To receive a report from the Clerk regarding implementing the terms and conditions for booking the Town Hall and Watson Hall

- 11.** To receive a report from XMark Productions concerning the condition of the electrical installation at the Watson Hall
- 12.** To consider advance bookings requested for the Town Hall
- 13.** To consider a request to book the Watson Hall on Christmas Day 2018
- 14.** To authorise the repair/replacement of the water boiler in the coffee bar, the repair of the hot water heater in the male toilets and the replacement of the water urn at the Watson Hall
- 15.** Updates:
  1. Waste bin near the moorings
  2. Works previously authorised at the Watson Hall and the replacement of the electric meter
  3. Works previously authorised at the Town Hall
  4. Facilities Management contract
- 16.** To consider the quotes obtained for the improvement of the floor surface in the Corn Exchange at the Town Hall
- 17.** To discuss the management of the Watson Hall. Review the feedback on the three candidates who were interviewed at the Town Hall on 11th January 2018
- 18.** To receive an update from Cllr Brennan on urgent repairs required at Tewkesbury Museum and on their 99 year lease with the Council
- 19.** To consider the request from Project Alleycat to erect an 'alleycat sculpture'
- 20.** To receive an update from the Clerk on the handover of the toilet block at Saffron Road to the Town Band (hereinafter referred to as the Rehearsal Room, Saffron Road)
- 21.** To review and authorise two Councillors to sign the Heads of Terms and the Agreement to Lease for the Rehearsal Room at Saffron Road
- 22.** To discuss the actions from the Moorings Working Group
- 23.** To consider the request for the installation of a pole at Mooring No.1 at St Mary's Road (to allow for rise and fall) and to consider the damage to the wall adjacent to this mooring
- 24.** To consider insurance for St. Marys Lane and Red Lane Moorings
- 25.** Correspondence
- 26.** Cheque list for signing
- 27.** Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be

transacted, the public and press leave during the consideration of the following items on this agenda

**28.** To receive an update from the Clerk on the Moorings Legal case

**29.** To receive an update from the Clerk on the Moorings by Pump Cottage, Millbank