

**TEWKESBURY TOWN COUNCIL
PERSONNEL COMMITTEE MEETING
TUESDAY 20TH FEBRUARY 2018**

To: Members of Personnel Committee: Councillors C Danter (Chairman), P Aldridge, S Raywood and P Workman

You are summoned to attend a meeting of the Personnel Committee which will be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, on **Tuesday 20th February 2018 commencing at 2.00 pm.**

Members of the public and press are welcome to attend.



Debbie Hill
Locum Town Clerk
15th February 2018

AGENDA

1. To receive apologies
2. To receive declarations of Interests
3. To receive dispensations
4. To approve the minutes of the Personnel Committee meetings held on 22nd January and 9th February 2018
5. To review the terms of the Personnel Committee
6. To consider implementing a full staffing review
7. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda
8. To receive a report from the meeting relating to staffing issues held on 15th February 2018
9. To discuss any future staffing requirements
10. To note annual leave and training dates for 2018-19