

**MINUTES OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON
TUESDAY 9TH JANUARY 2018, AT 6.00 PM**

Present: Councillors S Raywood (Chair), Mike Sztymiak, H Burns,
C Danter (Deputy Mayor) and Simon Carter

Also present: Two members of the public and Alex Brady, Boxer FM

1. To receive apologies for absence and note attendance

Clrs P Clatworthy, K Powell and A Smith

2. To record declarations of interest

None received.

3. To consider requests for dispensations

None received.

4. To approve the minutes of the meetings held on 17th October 2017

The Minutes of the meeting held on 17th October 2017 were approved. Proposed by Cllr Burns, seconded by Cllr Danter.

Unanimous,
Motion carried

5. Matters arising from the Minutes

- List of retained contractors to be circulated to all committee members.
- A meeting has been arranged with Barnwood Trust on Thursday 11th January to discuss grant funding for the Warwick Place play park project.
- The new Community Connexions bus service for Tewkesbury commenced on 5th January 2018.

Admin Support
Officer

6. To receive correspondence relating to the Environment & Amenities Committee

Cllr. Raywood reported there had been a considerable number of emails in relation to the Winter Plan. Cllr. Raywood to circulate an email from Simon Hopkins regarding the Tewkesbury Flood Indicator app.

Cllr Raywood

An email has been received from Bill Adie concerning Project Alleycat.

7. To review the work programme

The work programme was reviewed.

8. To form a CCTV update working group and determine the terms of reference

Cllr Burns offered to liaise with Upton Upon Severn Town Council and Gloucestershire Market Towns Forum to fact find regarding upgrading the CCTV.

Cllr Burns

9. To receive income & Expenditure and Budget Reports for October, November and December 2017

Item has been deferred until the next meeting.

10. To note the Playground Inspection Report Analysis from Tewkesbury Borough Council (previously emailed to members) and agree remedial measures required

Item has been deferred until the next meeting.

11. To receive updates on Play Areas

- a) Derick Graham Memorial Park
- b) Mitton Play Area
- c) Warwick Place Play Area

Item has been deferred until the next meeting.

12. To consider the replacement of street furniture within the Parish

The missing dog bin at Station Lane needs to be replaced. If possible this will be replaced with the existing dog bin at Orchard Court or if that is not possible then a new bin will need to be purchased.

Admin Support
Officer

13. To receive an update on the Youth Services Survey and agree on the next steps to be taken on the TTC Youth Provision

Item has been deferred until the next meeting.

14. To discuss and agree the committee budget for Financial Year 2018/19 for referral to the Finance & Staffing Committee

The draft committee budget will be forwarded for consideration to the Full Council meeting on 15th January 2018.

Town Clerk

15. To receive an update on work to prevent movement of paving slabs adjacent to the Spring Gardens public toilets

Item has been deferred until the next meeting but in the meantime the issue will be investigated.

Admin Support
Assistant

16. To receive an update on the baby changing door at Spring Gardens public toilets

It was resolved to repair the lock on the baby changing door at a cost of up to £500. Proposed by Cllr Sztymiak, seconded by Cllr Danter. There in favour, two abstained.

Motion carried

17. To review the performance data from April 2017 to December 2017 for Cleaning and Maintenance Contract and to make a recommendation to Full Council for the review of the contract

The performance data was not available. Item deferred until the next meeting.

18. To discuss and agree the scope of the amended Winter Plan

Item has been deferred until the next meeting.

19. To note the appointment by the Clerk under emergency powers of Gloucestershire Electrical Services to attend to emergency lighting at Gloucester Road public toilets and provision of hot water and electricity at Spring Gardens public toilets

Noted.

20. To note receipt of the Active Together Grant Funding for Warwick Place on 15th February 2018 and to agree to request to the Finance & Staffing Committee that £5,000 be earmarked for this project

The receipt of the funding was noted and the request to earmark the funds will be referred to the Finance & Staffing Committee being held on 25th January 2018.

21. Cheques for signature

Cheques were reviewed and will be approved at the Finance & Staffing Committee meeting on 11th January 2018.

There being no further business the meeting closed at 19.40.

DRAFT