

TEWKESBURY TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON WEDNESDAY 20TH DECEMBER 2017 IN THE COUNCIL CHAMBER, TEWKESBURY TOWN HALL AT 6.00 PM

Present: Cllrs C Danter (Deputy Mayor), P Aldridge, K Brennan, H Burns, S Carter, K Powell, M Poxon, J Raywood, S Raywood, V Smith, M Sztymiak, and P Workman
D Hill (Locum Clerk)

17/18-154 To receive apologies

Apologies were received from Cllrs A Smith and T Walker.

17/18-155 To receive declarations of interests

None were received.

17/18-156 To consider requests for dispensation

None were received.

17/18-157 To note draft minutes of the following committees:

Finance Committee minutes of 2nd November (now confirmed) and 7th December 2017 were noted.
Personnel Committee minutes of 4th November, 6th December and 12th December 2017 were noted.

17/18-158 To retrospectively agree the purchase of a dedicated PC server for shared drive and Scribe software and a replacement PC for the Town Clerk

The Locum Clerk had attempted to obtain three estimates for the emergency IT work required and Members had been informed of the estimates and had agreed to the Locum Clerk appointing Quintech Computer Systems Ltd to provide and install the new equipment. It was resolved that the purchase and installation of the equipment be retrospectively approved. Proposed by Cllr Aldridge, seconded by Cllr Danter. Unanimous, **motion carried.**

17/181-159 To note the auto renewal of the Ellis Whittam HR Support Services and Legal Expenses Insurance from 16th December 2017 for one year, not having served notice to exit the contract one month before the renewal date

It was noted that subsequent to the agenda being published, it had been confirmed that the contract had in fact not auto renewed, contrary to previous information provided. However it was noted that the contract may need to be renewed subject to the outcome of agenda item 9.

17/18-160 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items

Proposed by Cllr Aldridge, seconded by Cllr Brennan. Unanimous, **motion carried.**

Signature of Chairman upon approval of Minutes 15th January 2018