

## TEWKESBURY TOWN COUNCIL

### MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON SATURDAY 4<sup>TH</sup> NOVEMBER 2017 IN THE MAYOR'S PARLOUR, TEWKESBURY TOWN HALL AT 9.30 AM

**Present:** Cllrs C Danter (Chairman), P Aldridge, S Raywood and P Workman  
D Hill (Locum Clerk, minutes)

- 1) To receive apologies**  
None received.
- 2) To receive declarations of interests**  
None received.
- 3) To receive dispensations**  
None.
- 4) Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of items 5, 6 and 7 on this agenda.**  
Proposed by Cllr Aldridge, seconded by Cllr Raywood. Unanimous, **motion carried.**
- 5) To receive a report from the Council's HR Advisor**  
The report was received from the Council's HR Advisor.
- 6) To agree any necessary action as a result of the report**  
It was agreed that a letter will be sent to the Clerk by email.
- 7) To receive an update on the Grievance**  
The Grievance report was received. The recommendations contained in the report will be discussed at an extraordinary meeting of the Full Council.

There being no further business the meeting closed at 11.15am.

Signature of Chairman upon approval of Minutes .....

2017