



# TEWKESBURY TOWN COUNCIL AGENDA

**To: all Town Councillors**

You are hereby summoned to attend a meeting of the Town Council which will be held on **Monday 13<sup>th</sup> November 2017** in the Council Chamber, Town Hall, High Street, Tewkesbury at 6.15pm for the transaction of the following business.

**Members of the public and press are welcome to attend.**

Helen Railton-Price  
Town Clerk  
7<sup>th</sup> November 2017

1. To receive apologies
2. To receive declarations of interest
3. To consider requests for dispensations
4. To approve the minutes of the previous meetings held on 11<sup>th</sup> September 2017 and 16<sup>th</sup> October 2017
5. To receive questions from members of the public
6. To note the Mayor's announcements
7. To note the DRAFT minutes of the following committees:  
Environment & Amenities 17<sup>th</sup> October 2017, Buildings & Moorings 30<sup>th</sup> October 2017, 18<sup>th</sup> October 2017 and 1<sup>st</sup> November 2017, Finance & Staffing 2<sup>nd</sup> November 2017 and Severn Ham 12<sup>th</sup> October 2017, Planning 18<sup>th</sup> October and 1<sup>st</sup> November 2017
8. To receive a Tewkesbury Town Regeneration Partnership report from Cllr S. Raywood
9. To receive reports from outside bodies

10. To approve payments for October and to note the October bank reconciliation
11. To receive the October budget report
12. To receive an update on the budgeting process for 2018/19
13. To review and approve the list of retained contractors
14. To review and approve the list of contractors approved for electronic payment
15. To authorise a presentation at a Full Council meeting by the Counter Fraud Unit at a cost of £100
16. To receive an update on the external audit by Grant Thornton
17. To consider a response to a Freedom of Information request
18. To receive reports from Tewkesbury Borough Council and Gloucestershire County Council
19. Cheques for signature
20. Public Participation

At the end of the meeting there will be a presentation by Avon Navigation Trust

The next full Council meeting will be  
**11<sup>th</sup> December 2017 at 6pm in the Town Hall**

Final date for agenda items and accompanying papers for the Meeting is **7 clear days before the meeting.**

As part of managing the Council's Risk Assessment, Councillors are reminded to ensure they keep their register of interests up to date.

If you have any questions, please contact the Town Clerk.

The Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights. Anyone wishing to attend any meetings of the Town Council who need ground floor access to do so, should inform the Clerk three days in advance of the meeting so that arrangements can be put into place.