

**MINUTES OF THE ENVIRONMENT & AMENITIES COMMITTEE HELD ON**  
**TUESDAY 27<sup>th</sup> JUNE 2017, AT 6PM**

**Present:** Councillors P Clatworthy (Chair), H Burns, K Powell, M Poxon, M Sztymiak (arrived at 8:30 pm) and S Raywood.

**Councillor in Attendance:** Cllr P Aldridge.

**1. To elect a Chairman for the coming year**

Cllrs Simon Raywood and Mark Poxon proposed themselves. The item was moved to later in the Agenda when more members were available to vote.

**2. Apologies:** Cllrs A Smith and C Danter

**3. Declarations of Interest**

*None*

**4. Dispensations**

*None*

**5. To approve the minutes of the meeting held on 16<sup>th</sup> May 2017**

It was decided to change back to the old format. The minutes were approved.

**6. Work Programme:**

Cllrs Danter and Raywood will provide a report on litter and dog bins in Priors Park. Cllr Poxon updated the Committee on the CCTV project. He has requested alternative quotes from Red Hand.

Litter Bins - The Clerk told the Committee that Sweets & Treats have requested a bin on the High Street. Cllr Raywood proposed that the Northbound Gupshill Stone Shelter Bin (Heritage style) be put on the High Street. 4 Councillors were in favour.

Marilyn Cox (GRCC) updated the Committee on the Emergency Plan and the involvement of HOPP for the Priors Park area in the event of flooding. The Clerk provided the Committee with minutes of the meeting with HOPP, Cllr Cromwell and the Clerk. Also Marilyn Cox provided a summary of the decisions made and answered questions from members. Cllr Raywood requested a summary of the Flood Warden advice booklet. Cllr Clatworthy suggested that teenagers need to have information given to them for the future. Members expressed an interest in holding a community workshop and including information in the Tewkesbury Town Council Newsletter. Cllr Burns will contact Marilyn Cox to discuss the community workshop.

Benches – The Clerk was instructed to get the old metal ends back from the bench maker. The Clerk requested permission to spend approximately £1,000 on a new noticeboard for Warwick Place park. All in favour to spend £1,000. The Clerk will email a selection of images for members to choose from.

A full Committee Working Group will prepare a draft for the meeting in September. The Chairman of the Committee will organise this.

**7. To receive an update on the CCTV Grant from Cllr Brennan**

Cllr Brennan was not at the meeting. Cllr Poxon updated the Committee and is awaiting a new quote from Red Hand.

**8. To discuss the provision of new bus shelters**

Cllr Raywood suggested the Committee includes the purchase of bus shelters during budget planning.

**9. To update the Committee on Youth Provision in the Parish**

Ben from GMAS is attending Tewkesbury Town Council on Thursday to ascertain a brief from the Councillors. Cllrs Raywood and Powell will also attend. The information is to be gained from years 7 & 8 for general youth provision.

The Clerk has also visited the Churchdown Town Clerk and viewed their skate park. She has a financial breakdown of the project if members would like the information. The Committee agreed to wait to hear the results of the interviews with the children to see what they want the Council to provide for them.

**10. To receive a summary of Receipts and Payments and Budget Reports for May 2017**

The Committee received the payments reports and discussed the budget.

**11. An update from the Clerk on delivery of the new Cleaning & Maintenance Contract**

The Clerk updated the Committee on the Boxer Contract and their proposal to employ a third member of staff. The Committee asked what they propose to pay the third person? Living Wage? With reference to time sheets the work needs to be apportioned by Committee and hours paid for by the Committee's budget.

**12. To receive the Playground Inspection Report Analysis from Tewkesbury Borough Council**

The Playground Inspection Report was received.

**13. To receive feedback on Community Consultation with reference to Warwick Place Park and to agree a design for the Park**

The Land Registry application is still ongoing.

The Clerk gave feedback from Queen Margaret's School children in the form of drawings and letters from the children. Cllr Sztymiak proposed that as Wicksteed was the most favourable design with the children (also we received feedback from HOPP Easter Fun Day) then this supplier be used. The approximate cost would be £70,000. This was seconded by Cllr Raywood and was carried. The Clerk was given the authority to engage Wicksteed and invite them in to the next meeting. Cllr Sztymiak will go through Queen Margaret's School's feedback with Gavin Preedy of HOPP to inform the plans made with Wicksteed.

The Clerk read out the prepared Press Release and Councillors agreed to it.

**14. Cheques for signature**

The cheques were signed. Cllr Sztymiak declared an interest in Friends of the Earth.

**1. To elect a Chairman for the coming year**

Cllr Poxon withdrew his proposal and resigned from the Committee.

Cllr Sztymiak proposed Cllr Simon Raywood and this was agreed unanimously.

***The meeting finished at 8:45 pm***