

**MINUTES OF THE ENVIRONMENT & AMENITIES COMMITTEE HELD ON
TUESDAY 28TH FEBRUARY 2017, AT 6PM**

Present: Councillors M Sztymiak (Chairman), P Clatworthy, C Danter, M Poxon, S Raywood.

- 1. Apologies:** Cllr K Brennan
Cllr A Smith
Cllr H Burns

2. Declarations of Interest

Name	Interest
Cllr M Sztymiak	Tewkesbury Borough & Gloucestershire County Councillor

3. Dispensations <i>None</i>	ACTION
<p>4. To approve the minutes of the meeting held on 10th January 2017</p> <p>The minutes were approved by the committee.</p>	
<p>5. Work Programme:</p> <p>Councillors received the work programme from the Town Clerk. Cllr Poxon agreed to change the format and bring to the next meeting for approval. Members discussed the Youth Working Group, which is to report to Environment & Amenities Committee by the summer. It was recommended to use the budget money to do a GMAS survey in the school half term holidays after Easter. Clerk to contact Ben Evans. Information is needed on uniformed provision and the project needs to be promoted on our website. Members agreed to organize a visit to Pershore's Youth Club at Riverside.</p>	<p>MP</p> <p>Clerk</p> <p>All Members</p>
<p>6. To Receive 8 Quotations for Grass Cutting and Strimming in Play Areas and Riverside from March 2017 to October 2019</p> <p>The committee opened and considered the quotations. The Clerk was asked to obtain work references from previous employers on 3 of the bidders. The Clerk to update members by email regarding the results.</p>	<p>Clerk</p>
<p>7. CCTV Grant Update</p> <p>The committee asked Cllr Poxon to contact Red Hand as Cllr K Brennan was unable to pursue this project at this time and he agreed to do so. Cllr Poxon will contact Red Hand to discuss the position of a line of site mast around Tesco or near the Roses Theatre as suggested by Red Hand as an alternative to the Abbey. Cllr Poxon will also join Red Hand in a meeting with</p>	<p>MP</p>

<p>Tewkesbury Police. The clerk will update Tewkesbury Borough Council's grant department to explain that there has been a delay due to technical issues.</p>	<p>Clerk</p>
<p>8. To Consider Requesting that GCC bring forward Road Maintenance Works on Wenlock Road, Margaret Road and York Road</p> <p>Committee agreed to ask GCC to undertake this road maintenance work. Clerk to contact Richard Waters from GCC.</p>	<p>Clerk</p>
<p>9. To Consider asking GCC to reduce the Speed Restriction to 30 mph on A38 Stonehills Roundabout to Tewkesbury Borough Offices</p> <p>The speed limit is currently 40 mph. Members agreed that the Clerk should contact Richard Waters to address this matter.</p>	<p>Clerk</p>
<p>10. To Consider the Appointment of a Flood Warden for Tewkesbury Town Council</p> <p>Tewkesbury Town Council need to appoint a flood warden. Cllr Sztymiak volunteered to be a Flood Warden and he needs to complete the relevant form. The Clerk to contact all Councillors for another volunteer.</p>	<p>MS Clerk</p>
<p>11. To receive an update from the Clerk on the Procurement of Contract Cleaning Service</p> <p>The Clerk updated the Committee regarding the procurement programme and requested dates for opening the tender documents and preparing a shortlist for the next full Council meeting. It was agreed that a meeting would be held on Monday 13th March 2017 at 9am to open the tenders and prepare a shortlist for a presentation to full Council later that evening.</p>	<p>All Members</p>
<p>12. To Consider the Report of the Contract Cleaning Working Group</p> <p>The Working Group have produced a report on their considerations. Their specifications illustrated the work required, instead of dictating the amount of hours needed. They are proposing that a separate entity cleans the alleys and courts only for street cleaning and emergencies. The Working Group are awaiting information from the Buildings & Moorings</p>	<p>MP</p>
<p>13. Presentation from Gavin Preedy of Heart of Priors Park Group (HOPP)</p> <p>Mr Preedy was unwell and not able to attend the meeting. Another date will have to be scheduled for this presentation. The Town Clerk to enquire about Community Grants from Tewkesbury</p>	<p>Clerk</p>

<p>Borough Council to help with the Warwick Place Park refurbishment.</p> <p>14. To Receive the Playground Inspection Report</p> <p>Items highlighted to be completed by the end of March 2017. The report will be assessed by the Clerk and any safety issues listed as 'High' will be communicated to the Chairman to agree this work. The Clerk will contact Friends of Derek Graham Park Group to discuss the removal of picnic benches highlighted on the safety inspection report.</p>	<p>Clerk</p>
<p>15. Budget Position</p> <p>The budget position was noted.</p>	

The meeting finished at 8.35 pm.

DRAFT