

TEWKESBURY TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 9th JANUARY 2016 AT 6.00PM IN THE TOWN HALL

PRESENT

Councillors K. Brennan (Chairman), H. Burns, S. Carter, C. Danter, C. Monk, M. Poxon, S. Raywood, V. Smith, M. Sztymiak, R Mills, P Clatworthy and P. Workman.

10440(01) APOLOGIES

- i. Cllr J Badham – Personal reasons
- ii. Cllr A Smith – Work
- iii. Cllr P Aldridge – Long standing meeting commitment elsewhere.
- iv. Cllr T Walker - Holiday

Cllr Carter suggested that Cllr Badham's reason for apologies were unacceptable. Cllr V Smith responded that he believed Cllr Badham was feeling unwell.

10441(02) DECLARATIONS OF INTEREST

- i. Cllr V. Smith – Tewkesbury Borough Council and Gloucestershire County Council
- ii. Cllr M. Sztymiak – Tewkesbury Borough Council and Gloucestershire County Council
- iii. Cllr P. Workman – Tewkesbury Borough Council

10442(03) DISPENSATIONS

None

10443(04) TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON 12TH DECEMBER 2016

Two amendments were made before the minutes were agreed as a correct record.

10443(05) QUESTIONS FROM THE PUBLIC

No written questions were received from members of the public.

10444(06) MAYOR'S ANNOUNCEMENTS

The Mayor had no announcements.

Correspondence

- ii. Miller Homes have written to the Clerk to request attendance at the Planning Committee meeting to make a presentation on their current planning application. The chairman of the committee, Cllr Mills, suggested that this

Signed, Chairman...../...../.....

presentation should be made to Full Council. Cllr Monk proposed that Miller Homes be invited to the next Full Council meeting to make a short presentation. This was seconded by Cllr Danter with all in favour. Resolved: Town Clerk to invite Miller Homes to the next Full Council meeting.

ii. Thompson and Bancks Solicitors: This correspondence refers to a current legal case. Resolved: That because of the confidential nature of the correspondence, the public and press be excluded before the consideration of the item.

10445(07) TO RECEIVE THE DRAFT MINUTES OF COMMITTEES

Councillors received the minutes of four committee meetings.

10446(08) TO RECEIVE REPORTS FROM MEMBERS WHO HAVE ATTENDED OUTSIDE BODIES

Cllr P Clatworthy reported that Father Christmas raised £600 for the Museum.

Cllr Raywood encouraged members to view the updated NDP website.

10447(09) TO RECEIVE A PROPOSAL BY COUNCILLOR RAYWOOD THAT TEWKESBURY TOWN COUNCIL SHOULD MARK UK MEMBERSHIP OF THE UN, COUNCIL OF EUROPE AND COMMONWEALTH OF NATIONS

Cllr Raywood's proposal was seconded by Cllr Monk. All in favour. Cllr Raywood is to provide information to the Clerk to action this resolution.

10448(10) TO APPROVE THE BUDGET FOR THE 2017/2018 FINANCIAL YEAR

Councillors discussed the draft budget proposed by the Finance and Staffing Committee. Cllr Workman suggested some changes to reduce the percentage increase. Cllr Sztymiak proposed that the Finance and Staffing Committee should consider the budget again.

Resolved: To bring forward the January Finance and Staffing meeting from the 19th to the 16th January and to include the budget on the Agenda. Further, to call an extraordinary meeting of the Full Council to be held on the 19th January to accept the budget proposal.

10449(11) TO RECEIVE AN UPDATE ON THE TOWN CLERK'S CONTRACT

Cllr K Brennan reported that she had referred this back to the Finance and Staffing Committee for acceptance of these model documents.

10450(12) TO AGREE THE PROPOSAL OF THE EXTENSION OF THE ELLIS WHITTAM CONTRACT

This was proposed by Cllr R Mills and seconded by Cllr P Clatworthy. 7 out of 12 voted in favour.

Resolved: To extend the contract with Ellis Whittam for HR & Employment Law provision for 1 year.

10451(13) TO AGREE A PROCESS OF PROCUREMENT FOR HEALTH AND SAFETY PROVISION

The Town Clerk was instructed to contact 3 companies to gain prices using the existing Ellis Whittam Health and Safety document as a specification. Also to:

1. Take recommendations from other Parish Councils
2. Use GAPTC model documents
3. Ask Tewkesbury Borough Council for advice

10452(14) TO RECEIVE THE CLERK'S REPORT ON THE SUMMER 2016 FERRY BOAT SERVICE

The Clerk had attached a written report to the Agenda and this was received by all Councillors.

10453(15) TO RECEIVE UPDATES FROM THE CLERK

i. Office Space in the Corn Exchange – Cllr T Walker has someone who may be interested. The Clerk to check that the Council don't need to pay business rates on the empty office.

ii. Insurance of Arrival Sculptures – The Tewkesbury Borough Council Insurance Invoice has been paid and work is ongoing work to gather other quotes for future insurance coverage. The Arrival insurance cost should be added to next year's budget under the Environment and Amenities cost centre described as "Insurance of Arrival Sculpture".

iii. Review of Town Hall & Watson Hall contact with Barbara Pond (GRCC). There is to be a meeting on 6th February 2017.

10454(16) PUBLIC PARTICIPATION

Bill Adie asked the Clerk to provide a list of Town Councillors who had failed to attend Full Council meetings and hadn't given their apologies to the Clerk. The Clerk will provide this information at the next meeting.

Bill Adie also asked which alleys would cease to be cleaned and which added under the new cleaning regime to begin in April 2017. Cllr Poxon replied that there had been no definitive list previously and that the Environment & Amenities Committee had produced the list based on their opinions.

Resolved: That the Press and Public be excluded from the meeting on the grounds that the business to be discussed was of a confidential nature.

Correspondence

The Chairman explained that she, Cllr P Workman and the Clerk had visited the solicitor Thompson Bancks. A letter has been prepared by Thompson Bancks and sent to the claimant, a copy of which was received by the clerk. The letter was read out by the Chairman to the Full Council. The Clerk was asked to contact Thompson Bancks to ask for a communication confirming their advice to Tewkesbury Town Council.

Resolved: That the Press and Public be readmitted to the meeting.

DATE AND TIME OF NEXT MEETING

Monday 13th February 2017 at 6pm

Final date for agenda items: 2nd February 2017
Final date for dispensation requests: 6th February 2017

The meeting ended at 7:50 pm