

MINUTES OF THE ENVIRONMENT & AMENITIES COMMITTEE HELD ON
TUESDAY 23rd FEBRUARY 2016, AT 6PM

Present: - Councillors M. Sztymiak (Chairman), M. Poxon and S. Raywood
Also in attendance: - Mr A. Snarey

1. Apologies

Councillors J. Badham, Miss K. Brennan, Mrs P. Clatworthy, Mrs C. Danter, and A. Smith

2. Declarations of Interest

Name	Interest
Councillor M. Sztymiak	Borough & County Councillor

3. Dispensations

None

4. Minutes of the meeting held on 18th January 2016

RESOLVED: - that the minutes be agreed as a correct record

5. Work Programme

RESOLVED: - that

- i. the Work Programme be noted
- ii. the sandbag management and Severn Trent sewerage management be added to the work programme

6. Risk Report

RESOLVED: - that the

- i. report be noted
- ii. the cash collection risk be reduced to low

7. Inventory

RESOLVED: - that the Town Clerk prepare a 'handover file' for the Chairman

8. Play Areas Updates

RESOLVED: - that

i. Safety Checks

The safety checks be circulated electronically with each agenda

ii. Canterbury Leys

The progress on terminating the lease be noted

iii. Warwick Place

It be noted the bid for the development of the play area has been approved and a project for the development would need to be initiated at the start of the next financial year

iv. Mitton

Lottery Grant application be completed and returned to the Community Group

v. Derek Graham

a. Severn Trent

The Town Clerk pursues an onsite meeting between ward councillors, the Chairman and Severn Trent to agree the repairs and future maintenance of the affected part of the site

b. Play Equipment

The purchase of the upgrade to the play equipment at a cost of £4K be noted

9. Toilets Update

Gloucester Road & Spring Gardens

The Town Clerk reported that he had approached 4 suppliers to get costings for the planting at Gloucester Road. Unfortunately only one supplier had shown an interest in providing the planting. This was due to the low cost of the work

RESOLVED: - that

- i. the update be noted
- ii. the Town Clerk be authorised to work with the one supplier to provide planting as long as it is within the agreed budget

10. Emergency Plan

The Chairman identified the need for a final meeting of Councillors to sign off the update of the Emergency Plan

RESOLVED: - the Town Clerk, in consultation with the Chairman, identify a date for Councillors to meet to finalise the update to the Emergency Plan

11. Neighbourhood Development Plan

Councillor Raywood updated the Committee on the progress of the NDP.

RESOLVED: - that the position be noted

12. Budget Position

RESOLVED: - that the budget position be noted

The meeting ended at 6.45pm