

**MINUTES OF THE MEETING OF THE BUILDINGS COMMITTEE
HELD AT 6.00pm ON WEDNESDAY 24th FEBRUARY 2016**

Present: Councillors P. Workman (Chairman), J. Badham, Miss K. Brennan, Mrs C. Danter, Mrs P. Clatworthy, K. Powell and S. Raywood

Also in attendance 1 member of the public

1. Apologies

Councillors R. Mills and A. Smith

2. Declarations of interest.

Name	Interest
Councillor Brennan	Medieval Festival, personal interest. Councillor Brennan did not vote
Councillor Clatworthy	Medieval Festival, personal interest. Councillor Clatworthy did not vote

3. Dispensations.

None

4. Minutes of the previous meeting.

RESOLVED: - that the minutes of the meeting held on 13th January 2016 be agreed as a correct record

5. Museum Presentation

Steve Goodchild, Chairman of the Museum Trustees gave a presentation on future options for the running of the Museum and the plans to develop a long term strategy for the Museum's success

The points he made included

- The most significant obstacle to long-term planning is the short lease agreement the museum has with the Town Council
- To access any grant funding the Trustees must demonstrate they have a long-term lease in place
- The Museum is restricted by the size and condition of the building

The Committee discussed the possibilities of relocating the Museum, expanding its offering and working in partnership with other groups in the Town

It was:-

RESOLVED: - that the

- i. Committee reaffirms its support for the Museum
- ii. Detailed questions of analysing options be referred to the Review Group for consideration and report

6. Work Programme

- i. **Town Hall Electrics**

The Town Clerk reported that while the Committee had previously delegated the detail of appointing a supplier to upgrade the Town Hall lighting only two quotes had been submitted from four companies invited to bid.

The Town Clerk reported that the Committee could continue to seek further quotes
Of appoint the lowest bidder

RESOLVED: - that the

- i. quote of Cleanspace in the sum of £1,795 (plus VAT) be agreed for the upgrade of the lighting in the Town Hall
- ii. the issue of upgrading the fuse boards be deferred until the lighting upgrade is completed

7. Risk Report

The Committee considered the risks around the Trusts and agreed that as all data had been updated on the Charities Commission website the risks could be downgraded to low

RESOLVED: - that the

- i. report be noted
- ii. Trust risks be downgraded to low

8. Watson Hall & Town Hall Review Group

The Chairman reported that he would set up dates for the group to reconvene
(*This work would now include the future of the Museum)

9. Watson Hall Maintenance Works

i. Boiler

The Town Clerk reported that the condition of the boiler had caused serious concerns for the maintenance engineers who had come to update the meters.

The Committee agreed to start the replacement programme immediately

RESOLVED: - that the Town Clerk consult the independent engineer to prepare a report on options and estimated costs to replace the Watson Hall boiler

ii. Watson Hall Floor

Councillors Workman and Powell had visited the Watson Hall to inspect the floor. It was in need of an upgrade as the damage to the floor from bleaching was significant.

This is specialist work and two quotes had been secured.

RESOLVED: - that the quote of Cleanspace, in the sum of £4,295 (plus VAT) be agreed for the refurbishment of the Watson Hall floor

10. S238 Extension to No.3 Saffron Road

RESOLVED: - that

- i. The suggestion of Spaghetti Structures to use Chris Sheppard of Sheppard BPC to carry out the independent assessment be agreed
- ii. Councillor Powell be appointed as the liaison for this work

11. Saffron Road Toilets

RESOLVED: - that

- i. Councillors Badham, Brennan and Danter be appointed to negotiate a detailed proposal for Tewkesbury Town Band to take over the Saffron Road toilets

12. Budget Position

The Town Clerk reported that the income targets were underperforming but that the maintenance budgets were within budget

RESOLVED: - that the budget position be noted

13. Exclusion of the Press & Public

RESOLVED:- that, because of the nature of the following items, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960

14. Charging Proposals

The Town Clerk reported that the new charges were being implemented but there were some considerations needed to accommodate longstanding customers and charities

RESOLVED: - that Councillors Brennan and Danter be delegated to

- i. consider and agree the outstanding requests
- ii. refine the charging policy and report back to the next meeting

15. Roses

RESOLVED: - that the roses be offered the times and dates requested at a rate of £10.00 per hour subject to

- i. The Roses managing their use of the Hall
- ii. No other customers being inconvenienced

16. The Floating Globe Proposal

RESOLVED: - that the Councillors Workman and Clatworthy be delegated to negotiate a detailed proposal with the Floating Globe and to report back to the next meeting

17. Tewkesbury Arts & Drama Society (TADS)

RESOLVED: - that

- i. TADS be offered use of the Council Chamber at £5.00 per session to cover utility costs
- ii. a key is provided for access
- iii. they must agree to leave the facility in the condition they find it in

18. Medieval Society

Councillors Brennan and Clatworthy declared an interest and did not vote on this item

RESOLVED: - that the Medieval Society be offered free use of the Watson Hall on 30th April 2016 to help raise funds to finance the Medieval Festival

19. Readmittance of the Press and Public

RESOLVED: - that, press and public be readmitted to the meeting.

The meeting ended at 8.10pm.