

# TEWKESBURY TOWN COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON  
MONDAY 11<sup>th</sup> JANUARY 2016 AT 6.00pm IN THE TOWN HALL

## PRESENT

Councillors J. Badham (Chairman), Miss K. Brennan, P. Aldridge, Mrs C. Danter, M. Sztymiak and P. Workman

Also in attendance Councillor Mrs H. Burns, Carter, R. Mills and A. Smith

One member of the public

### 1. APOLOGY

Councillor M. Poxon

### 2. DECLARATIONS OF INTERESTS

Councillor	Interest
M. Sztymiak	Borough & County Councillor; Item 13 – Military Museum Request (personal interest)
P. Workman	Borough Councillor

### 3. DISPENSATION REQUESTS RECEIVED

None

### 4. MINUTES OF THE MEETING HELD ON 7<sup>th</sup> DECEMBER 2015

**RESOLVED:** - that the minutes of the Finance Committee held on 7<sup>th</sup> December 2015 be agreed as a correct record

### 5. WORK PROGRAMME

**RESOLVED:** - that the work programme be noted

### 6. STRATEGIC RISKS

**RESOLVED:** - that the report be noted

### 7. AUDIT ACTION PLAN

**RESOLVED:** - that the update be noted

### 8. TRANSPORT IN GLOUCESTERSHIRE GCC CONSULTATION

**RESOLVED:** - that the Town Clerk circulate the questionnaire directly to the working group and coordinate the replies in a report for Town Council

### 9. ASSET MANAGEMENT

The Town Clerk reported that a bid had been included in the draft budget 2016/17 to purchase professional support to help register the Council's assets and deliver the asset management plan

**RESOLVED:** - that the position be noted

## 10. BUDGET POSITION

The Town Clerk informed the Committee that because of the Christmas break the budget update had not been completed but that the full update would be ready for the next Council meeting

- i. Receipts & Payments

**RESOLVED:** - that

a) The current position be noted

b) The updated report be presented to Council on 25<sup>th</sup> January 2016

- ii. Electronic Banking

**RESOLVED:** - that the additional suppliers, as identified in the report, be added to the list for electric payment

## 11. SPECIFICATION FOR CLEANING & MAINTENANCE

**RESOLVED:** - that a working group consisting of Councillors Badham, Aldridge, and Danter be set up to advise on the cleaning and maintenance specification

## 12. BUDGET 2016/17

**RECOMMENDATION TO COUNCIL:** - that Council approve

- i. An increase in the precept of 3%
- ii. The balanced budget as presented
- iii. A reserve level of £70K

## 13. RECOMMENDATION FROM COUNCIL

### MILITARY MUSEUM REQUEST

(Councillor Sztymiak declared a personal interest)

The Committee considered the request. After discussion it was agreed that while the Committee were sympathetic to the idea:-

- i. The Town Council is not in a position to support a Military Museum in the Parish
- ii. The question be referred to the Town Museum to see if they can help

## 14. EXCLUSION OF THE PUBLIC

**RESOLVED:-** that, because of the nature of the following items, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960

## 15. GRANT APPLICATIONS 2016/17

**RESOLVED:** - a grant of £500 be agreed for the Manor Players

Grants approved for 2016/17

	<b>Organisation</b>	<b>£</b>	<b>Declarations of Interest</b>
1	Medieval Festival	1,500	
2	Roses Theatre	0	
3	Tewkesbury Sea Cadets	250	
4	Wheelchair Bus	1,250	Aldridge & Brennan
5	Tewkesbury in Bloom	2,000	Badham, Brennan and Aldridge
6	Town Band	500	
7	Tewkesbury Nature Reserve	0	
8	Jowett Car Club	0	
9	Severn Area Rescue Service	500	

10	Tewkesbury Town Residents Association	(North)	340	Sztymiak
11	Manor Players		500	
	<b>TOTAL</b>		<b>6840</b>	<b>Balance £1,160</b>

The meeting closed at 7.26pm

DRAFT