

**MINUTES OF THE ENVIRONMENT & AMENITIES COMMITTEE HELD ON
TUESDAY 6TH SEPTEMBER 2016, AT 6PM**

Present: Councillors M Sztymiak (Chairman), P Clatworthy, H Burns and S Raywood.

1. Apologies

- i. Cllr C Danter
- ii. Cllr A Smith

Absent without apology:

- i. Cllr K Brennan
- ii. Cllr M Poxon

2. Declarations of Interest

Name	Interest
Cllr M Sztymiak	Tewkesbury Borough & County Councillor

3. Dispensations

None

4. Minutes of the Environment & Amenities Committee held on 26th July 2016

Resolved that the minutes of the meeting be agreed as a correct record.
Councillors also noted that the minutes of the extraordinary meeting of 10th July should be presented for final approval at the October meeting.

5. Work Programme

Cllr Clatworthy suggested that the end of bus shelters could be made into notice boards, and requested information on the costs of such a change. It was noted that similar configurations were used in Worcester and Bishop's Cleeve. It was also noted that Stonehills in particular stands to benefit the most from such a change.

6. Inventory Update

- i. St Margaret's Walk

The Clerk noted that no decision regarding this litter bin was possible due to staff at Tewkesbury Borough Council being on annual leave prior to the meeting.

- ii. Restoration of public benches on the High Street

Cllr Burns suggested the use of recycled plastic for such a restoration. Councillors also agreed that these benches could be included in the Memorial Benches provision

7. Requests for memorial benches and adoption of policy, procedure and location information for future requests

Clerk to create a report on location, costs, style, and maintenance requirement for councillor approval at the next meeting.

8. Play Areas updates from Town Clerk

i. Warwick Place

Cllr Sztymiak and Cllr Raywood attended the Heart of Priors Park open day at which there was a good turnout of around 100 people. They are currently awaiting the residents survey in relation to Warwick Place Park and this will be presented at the next committee meeting.

ii. Mitton

The Clerk updated the committee regarding the ongoing works at Mitton Park and noted recent posts on social media informing the public of this. The work has been delayed by 2 weeks due to a lack of information of services below the ground.

iii. Derek Graham

The Clerk informed councillors that the tyre seat swing needs replacing, and presented an illustration of the part with a possible cost of £200-500. The committee instructed the Clerk to ask TBC contractors to replace the missing part and bill TTC.

9. Emergency Plan Update

It was noted that the emergency plan's contents are confidential and that Cllr Sztymiak would review the folder to confirm its accuracy. The committee also asked for keys to the bunkers to be made available alongside the plan.

10. Budget Position Update

The Clerk delivered an update on the budget position for the Environment & Amenities cost centre which was received and noted by councillors.

11. Proposal for extended work experience placement with TTC

Councillors noted a proposal for a work experience placement from Bredon School. This was accepted and the Clerk was asked to ensure that a review process is in place.

12. Holiday cover for toilet cleaning

Councillors noted the hours required to be covered by a temporary toilet cleaner. Clerk to ask Cleanspace for a quote. Consideration is to be given to transferring the cleaners to the maintenance contract so that holiday cover would be managed by them in future.

13. Grass cutting specification

Councillors received a draft specification for grass cutting at Town Council play areas, and suggested a number of amendments to the document. Councillors expressed the need for Cllr Sztymiak to agree the new draft before sending it out for tender.

14. Tewkesbury Borough Council weed spraying program

Cllr Sztymiak explained that the information received actually related to a Gloucestershire County Council weed spraying programme along kerbs for 'out of town' areas which was done by Amey Highways in Mythe Road (A38) in August. This would also include Gloucester Road, Stonehills, Priors Park, Twixtbears, Mitton Road, and other named streets on the route of the A38.

Cllr Raywood stated that there was no noticeable difference after the spraying was completed and he had had to pull up weeds himself from Lincoln Green lane. Cllr Sztymiak noted that he had not seen any change either. Cllr Burns stated that she would investigate Priors Park to see for signs of weed death. Cllr Raywood suggested that it would take more than one spray to fully kill the weeds, but Cllr Sztymiak suggested that the weeds should still have turned yellow.

15. Quotes for repairs to the taps in the public toilets

Councillors agreed to accept the quote of Hicks Heating and Plumbing Limited to supply replacements and change faulty mixer taps in the Spring Gardens toilets.

The meeting ended at 8:40pm