

**MINUTES OF THE BUILDINGS & MOORINGS COMMITTEE HELD ON  
WEDNESDAY 21<sup>ST</sup> SEPTEMBER 2016, AT 6PM**

**Present:** Councillors P Workman (Chairman), K Brennan, P Clatworthy, H Burns, C Danter, S Raywood, and A Smith.

**Also present:** Cllr Monk, Cllr Carter, Barbara Pond.

**1. Apologies**

- i. Cllr J Badham
- ii. Cllr R Mills

**2. Declarations of Interests**

- i. Cllr P Workman – Tewkesbury Borough Council

**3. Dispensations**

*None*

**4. Minutes of the Buildings & Moorings committee meeting held on 20<sup>th</sup> July 2016**

Councillors resolved that the minutes of the 20<sup>th</sup> July 2016 be agreed as a correct record. Cllr Workman introduced Barbara Pond of GRCC who can offer a review of the Town Hall and Watson Hall. He asked her to talk as part of the matters arising of the previous meeting.

Barbara Pond asked councillors to provide her with problems and issues affecting the buildings, as well as a general overview of the community such as the organisations and services required to be serviced by the building. Umbrella group ACA also look at employment law and new legislation to form part of an analysis of community assets.

Cllr Workman noted that the Town Council has two underutilised buildings and is looking at options. The Watson Hall is a charitable trust owned by the community and the Town Council is the custodian trustee holding the deeds with the permission to occupy and manage.

Barbara Pond said that other local buildings are managed by paid employees and charity trustees working together. The Clerk was instructed to arrange meeting with Barbara to form plan a for the future, and to establish any future costs.

**5. Work Programme**

Councillors proposed updates to the work programme to reflect completed work.

**6. Risk Report**

It was noted that a meeting of the Buildings & Moorings committee would need to be set aside specifically to deal with the committee's role as trustees of the Watson Hall. The Clerk was asked to investigate the associated legal requirements in full.

## **7. Budget Position Report**

Cllr A Smith suggested that the Council consider using Building & Plumbing Supplies for future work on buildings. Councillors asked for clarification of items on the budget report and the Clerk responded to them.

## **8. Report from the Registration of Moorings working group meeting held on 9<sup>th</sup> September 2016**

Councillors discussed the working group meeting. Cllr Workman asked where the group had originated from and why it met separately. Cllr Brennan explained that this was not a working group of Buildings & Moorings, but a holdover group created by the previous Moorings committee to assess existing issues with land registration on the moorings.

## **9. Request for work on Mooring 2**

Councillors looked at suggestions by a tenant for improvements. The Clerk was asked to arrange a meeting with the current tenant, Cllr Brennan and Cllr Workman to discuss this request and determine the level of success of the current ferry operation. A specification will be required in the event of work being actioned to the moorings.

## **10. Updates from Clerk**

### **i. Floating Globe**

Cllr Workman expanded on the decision made by the Floating Globe to discontinue negotiations and noted that the door had been left open for pursuing the deal in future.

### **ii. Town Band**

The Clerk noted what was discussed at the Full Council meeting and was asked the contact Barbara Pond to see if she can help.

## **11. Two lead members for Watson Hall and Town Hall**

Cllr Workman explained that an individual councillor could take a building 'under their wing' and take more advice to bring back to meetings. Councillors discussed this idea. Cllr Danter asked about delegation. Cllr Burns was assigned to the Watson Hall with support from Cllr Clatworthy when required and Cllr Danter was assigned to the Town Hall.

## **12. Cllr Burns requested an assessment of whether pictures in the Town Hall should be above radiators.**

Councillors noted that the Council Chamber and Office Hallway were affected. Cllr Clatworthy asked to Clerk to consult with Maggie at the Museum to recommend an expert and involve Cllr Danter as new Town Hall lead member.

## **13. Cllr Burns suggested that Councillors should have knowledge of our assets. Do Councillors want to tour each building to get to know it?**

Cllr Burns said that all Councillors should know the buildings owned by the Council. Cllr Monk had suggested that this would help Councillors to feel more attachment to the buildings. A similar project already exists at the Abbey. Clerk to arrange walking tour of 2 buildings with Dave from Cleanspace.

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of the remaining items on the agenda.**

#### **14. Consideration of 3 Boiler quotes for the Watson Hall**

Cllr Danter suggested that if Company A could start in 2 weeks they would be the favourite. Cllr Monk asked whether the changes to the spec made by Company B could cause problems in future and suggested asking questions of the company who wrote the specification. Cllr Workman proposed going with Company A but wanted assurances on compliance and on issues with the internal flue. The Clerk provided a positive reference from Stroud District Council in support of Company A. Cllr Raywood expressed his concerns at the change of specification suggested by Company B. Cllr Brennan suggested going back to the spec writer for answers. Cllr A Smith agreed and suggested asking them for their opinion on the quotes given.

Cllr Workman recommended that the Council proceed with Company A providing that it had assurances from the spec writer and from company A that the flue can be redirected through a location other than the Main Hall. It was noted and agreed that there would be an extra cost of up to £1000 for this. This was seconded by Cllr Brennan and agreed by the committee. Cllr A Smith said that work should proceed as soon as the companies making tenders can assure that such work is possible.

#### **15. Consideration of Key Holding quotes**

It was resolved to accept the tender from Patrol and Protect Services for a 12-month period, to be reviewed thereafter.

#### **16. Readmittance of Press and Public**

Members of the public were invited to return to the meeting.

*The meeting closed at 7:45pm*