

TEWKESBURY TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 12TH SEPTEMBER 2016 AT 6.00pm IN THE TOWN HALL

PRESENT

Councillors K Brennan (Chairman), J. Badham, P. Aldridge, H. Burns, P Clatworthy, C. Danter, R. Mills, C. Monk, M. Poxon, S. Raywood, V. Smith, M. Sztymiak, and P. Workman.

Also in attendance: Stuart Adair, Bill Adie, Julie Greening

10378(01) APOLOGIES

- i. Cllr A Smith

Absent without Apology

- i. Cllr S Carter

10379(02) DECLARATIONS OF INTEREST

- i. Cllr V Smith – Tewkesbury Borough Council and Gloucestershire County Council
- ii. Cllr Sztymiak – Tewkesbury Borough Council and Gloucestershire County Council
- iii. Cllr Workman – Tewkesbury Borough Council

10380(03) DISPENSATIONS

None

10381(04) MINUTES OF THE PREVIOUS MEETING HELD ON 25TH JULY 2016 FOR APPROVAL

Cllr Burns suggested that the minutes should not name members of the public who speak. Cllr Aldridge disagreed, explaining that only people living in the parish are allowed to speak at meetings and therefore they need to be identified. Cllr Badham stated that not letting people know who had spoken would be counter to the transparency code, and Cllr Clatworthy stated that past experience was that people are to identify themselves. Clerk to investigate and report back at the next meeting.

Cllr Danter stated that she did not second a motion specified on the previous minutes and believed it was Cllr Badham instead. Cllr Sztymiak noted that the first public participation session on an agenda should be for written questions only, whereas the second is for comments on the entire meeting and that the agenda layout should state this clearly. He suggested the Clerk should refer to standing orders.

10382(05) MAYOR'S ANNOUNCEMENTS

A civic service will be held at the Abbey at 3pm on Sunday 18th September. A parade from the Town Hall to the Abbey will commence at 2:30pm.

The Mayor thanked Cllr Burns for organising the Heritage Open Days events and thanked Cllr Clatworthy for arranging the collection of items for refugees.

Signed, Chairman...../...../.....

10383(06) TRANSFER OF LAND ADJACENT TO MOORINGS NEAR OLD MILL

The Clerk presented an update on the ongoing transfer of land adjacent to Town Council moorings.

10384(07) FINANCIAL POSITION

The Clerk presented an update on the Town Council's Financial Position. It was requested that the bill for Cleanspace services be split on an 80/20 basis between Environment & Amenities and Buildings & Moorings committees respectively. It was also requested that the income from the two public toilets be accounted for separately when received.

10385(08) TO RECEIVE THE DRAFT MINUTES OF THE FOLLOWING COMMITTEES

The draft minutes of the previous Environment & Amenities and Planning committee meetings were not available and it was resolved that they would instead be presented at the meeting on 10th October 2016. Councillors received and noted the draft minutes of the previous Severn Ham meeting.

Cllr Aldridge asked Cllr Sztymiak for information on the costs of the TBC contract for grass cutting. Cllr Sztymiak noted that Canterbury Leys will be maintained until March after which time it will no longer be covered by the Town Council grass cutting contract. Cllr Burns asked if the second spray is happening in March, and it was noted that 5 hours are left to be done this Autumn.

Cllr Aldridge gave updates regarding Severn Trent and Abbey Mill. Cllr Sztymiak asked for an update on the Bund. Cllr Aldridge explained the specification and noted that the Severn Ham committee is looking for advice to identify the best quote. Clerk to contact Tewkesbury Borough Council for advice.

10386(09) REPORTS FROM OUTSIDE BODIES

Riverside Partnership: Cllr Badham reported very positive news on boat trips by the two boats currently operating and praised the Mayor's efforts in ensuring this service was provided.

Regeneration Partnership: Cllr Brennan and Cllr Danter discussed Townscape Heritage Initiative and their concerns that Tewkesbury Town Council was not invited to attend the meeting with TBC. It was resolved that three Town Councillors would attend future Townscape Heritage Meetings with the Clerk to ensure that information was distributed in future.

3 Year Plan: Cllr Brennan stated all Councillors needed to participate. Cllr Danter suggested starting the plan from items on Regeneration Partnership List.

10387(10) UPDATE ON THE FORTHCOMING BY-ELECTION IN TOWN WITH MITTON WARD

The Clerk informed councillors that Democratic Services at Tewkesbury Borough Council are currently speaking to polling venues for the forthcoming by-election to arrange a suitable date, with the announcement of poll likely to be ready by Friday 16th September 2016.

10388(11) TO CONSIDER THE FUTURE OF THE REGENERATION PARTNERSHIP

The Clerk read out a report detailing the projects identified. Cllr Aldridge noted that nothing on the list was presently being addressed by the Town Council. Cllr Brennan stated that the car park projects needed to be reviewed. Cllr Badham said that the Riverside Partnership is successful because they get involved in a project work and work on it. He also said that contributions from committee members is needed to achieve results.

Cllr V Smith noted that Tewkesbury Town Council had a regeneration committee previously with lots of public consultation. He suggested that there should always be 3 Councillors at Regeneration Partnership meetings. He described it as a fantastic project to be part of and recommended that Town Councillors should take part. He urged Councillors to be positive and report back to the Mayor and Clerk. He said that members unable to attend should let the Clerk know in order to arrange for reserve members to attend instead.

Councillor Brennan stated that County Councillors are not letting Tewkesbury Town Councillors know by circulating reports. Cllr Aldridge proposed that that the regeneration partnership carry on, which was seconded by Cllr Sztymiak and unanimously approved by council. Cllrs Raywood, Mills, and Danter are to be sent items in advance of a meeting to ensure their participation.

10389(12) UPDATE ON THE TOWN BAND

The Town Clerk read out a report on legal advice given to her with reference to the Town Band and suggested that a working group should be set up to continue this work. Cllr Badham asked for clarification on whether the Town Band was part of the Town Council. Cllr Aldridge noted that the 1976 constitution should say this and requested further information from the Town Clerk. Cllr Workman said that certain criteria are required to be organised by the Town Band. Cllr Monk said that if the Town Band is not part of Tewkesbury Town Council then giving them financial or constitutional advice may expose the Council to risk.

Cllr Badham asked whether a working group on this matter would have too much of a workload. Cllr Aldridge requested that the minutes be inspected for the original deal. Cllr Brennan requested that a meeting be held with the Town Band on how to be constituted with the inclusion of Cllr Workman and the Town Clerk.

10390(13) REPORT ON FLY-POSTING POLICIES AT TEWKESBURY BOROUGH COUNCIL

Cllr Aldridge asked Cllr V Smith in his capacity as Gloucestershire County Councillor to clarify the situation on fly-posting regulations. Cllr Aldridge noted that he doesn't see it as being separately managed and that a common policy between Gloucestershire County Council, Tewkesbury Town Council, Tewkesbury Borough Council and the Chamber of Commerce is required.

Cllr Badham said that a problem lies in the definition of fly posting as sponsorship plaques were included which would undermine the work of Tewkesbury in Bloom. Cllr Danter noted that the pots that include the sponsorship plaques are Tewkesbury in Bloom property, and are therefore exempt from the regulations.

Cllr Clatworthy noted that event organisers should take their own posters down, as many posters are left in places after events have finished. Cllr Raywood asked whether Tewkesbury Town Council had any effective nudge mechanism to ensure people comply

with regulations. Cllr Brennan asked the Clerk to get in touch with Richard Waters to discuss this and report back to Council. Cllr Clatworthy noted that the application form for the Watson Hall should include a request to remove all advertising surrounding the event after it has taken place.

10391(14) TO AGREE THE PAYMENT AND COST CENTRE FOR THE INSURANCE OF THE WOODEN SCULPTURES AS AGREED BY THE TOWN CLERK IN 2012

Cllr Brennan asked whether the current costs for the insurance of the wooden sculptures is too expensive. Cllr Aldridge stated that the invoice must be paid regardless, but that the level of protection should be cross checked with the price to ensure the invoice value is correct. Cllr Sztymiak asked whether the rate is competitive and asked whether Tewkesbury Borough Council negotiated the best rate for Tewkesbury Town Council. He asked whether the Council can obtain a new insurer if it is unsatisfied with the current rates. The Clerk was instructed to find other quotes and ask the Borough what they were insuring against with a report to be presented at the next Full Council meeting.

10392(15) PUBLIC PARTICIPATION

Canon Paul Williams asked Councillors to look after the Town Band as they are a very special part of the community and will need help understanding the process.

Bill Adie said that he has attended a meeting of Townscape Heritage Initiative and that it was very important and extremely interesting, potentially involving a grant of up to £2million with a representative sent to work through the process of submitting an application. Tewkesbury Borough Council have submitted an expression of interest and Heritage Lottery Fund are coming on the 4th October 2016. Tewkesbury Alleycats are involved. He suggested that Tewkesbury Town Council should ask for an invitation and should have done so a month ago by writing to Katie Power. He also noted that they will award grants to refurbish shop fronts and that such grants would be helpful to help maintain the Museum and War Memorial. He argued that Tewkesbury Town Council should have its own priorities due to the number of venues that need refurbishing, with such an initiative making a real difference to the Town. Cllr Raywood responded that the Council had received some information and agreed that Councillors should be involved.

DATE AND TIME OF NEXT MEETING

Monday 10th October 2016 at 6pm

Final date for agenda items: 3th October 2016
Final date for dispensation requests: 6th October 2016

The meeting ended at 8.10pm