

MINUTES OF THE BUILDINGS & MOORINGS COMMITTEE HELD ON
WEDNESDAY 20TH JULY 2016, AT 6PM

Present: Councillors P Workman (Chairman), K Brennan, P Clatworthy, H Burns, C Danter, R Mills, and S Raywood.

1. Apologies

- i. Cllr J Badham – attending a Tewkesbury in Bloom meeting
- ii. Cllr A Smith

2. Declarations of Interests

- i. Cllr P Workman – Tewkesbury Borough Council

3. Dispensations

None

4. Election of Chairman

Councillors re-elected Cllr Workman to the position of Chairman of the Buildings & Moorings committee.

5. Minutes of the Buildings committee meeting held on 19th April 2016

Councillors resolved that the minutes of the 19th April 2016 be agreed as a correct record.

6. Minutes of the Moorings committee meeting held on 20th April 2016

Councillors resolved that the minutes of the 20th April 2016 be agreed as a correct record.

7. Minutes of the Extraordinary Buildings & Moorings committee meeting held on 6th July 2016

Councillors resolved that the minutes of the 6th July 2016 be agreed as a correct record.

8. Work Programme

Councillors proposed updates to the work programme to reflect completed work and to ensure that aspects of the Town Council's workload are being managed by the appropriate committee.

9. Risk Report

Councillors requested a paper copy of the risk report to be amended either by the Chairman or the Clerk.

10. Budget Position Report

The Clerk informed the committee that the report will be provided as the next meeting due to an ongoing update to the accounts package.

11. Use of GRCC to gain ideas on improved use of Watson Hall and Town Hall

Councillors requested that the Clerk contact Barbara Pond to invite her to assess the two buildings and make presentation to the next meeting.

12. Updates from Clerk

i. Watson Hall Boiler

Councillors restated their wish for thermostats on existing radiators in the Watson Hall and requested the Clerk advertise for 3 quotes in a tender process with commencing on 22nd July and closing on 15th August. A period of one week ending on 1st August is to be allocated for expressions of interest. A specification is to be sent out to any interested parties, with letters marked for tender to be considered at an extraordinary meeting.

ii. Extension to 3 Saffron Road

A report from the surveyor was received by the committee and assigned to Cllr Mills to read.

iii. Underpinning of Watson Hall

A report on the underpinning of the Watson Hall was received and acknowledged by the committee.

iv. Issues in alleyway near Potters Court

The Clerk informed the committee that she has responded to the members of the public concerned and will report the drug use issues to the police and drug centre.

v. Proposed defibrillator

The Clerk informed the committee that, in light of a conversation with the Conservation Officer of Tewkesbury Borough Council, it is not possible to affix a defibrillator box to the exterior of a Grade II listed building.

vi. Riverside Partnership

Cllr Brennan expressed her desire to amalgamate with the Regeneration Group to help co-ordinate future work.

vii. Boating operations from Back of Avon

Cllr Brennan delivered a report on the new ferry services operating from Back of Avon which consists on one long trip and one short trip.

viii. Registration of Moorings

The proposal to complete the registration of the moorings was highly recommended by the committee subject to satisfactory survey and will be referred to Full Council for approval.

ix. Occupied Moorings

Councillors received and acknowledged a report on the existing tenants of the Town Council moorings.

13. Cleaning and Maintenance

i. Safety and Maintenance Report

The Clerk reported a maintenance issue with the jetty between Moorings 1 and 2 for which emergency work to replace rotten decking had taken place.

14. Requests for discounted hire rates

i. Angela Jones (Mitton Manor Pre-School)

Councillors asked for more clarification on the invoice prior to making a decision and requested that a 20% discount for charities be applied.

ii. Gareth Williams (Yoga)

Councillors resolved to charge £75 per session (including VAT) with immediate effect and then from 1st January 2017 charge the full commercial rate.

iii. Jane Dunwell (Tredington Primary School)

Councillors requested that Tredington Primary School's PTA provide a registered charity number if they wish to become eligible for the 20% discount.

iv. John Savory (Tewkesbury RAF Veterans)

Councillors resolved to charge the Tewkesbury RAF Veterans the rate for the Tudor Room only, amounting to a price of £48 (including VAT).

v. Andrew Turner (Rotary Club of Tewkesbury)

Councillors resolved to apply a discount of 20% on provision of a registered charity number and invited the Rotary Club of Tewkesbury to apply for a grant to cover their costs.

vi. Paul O'Neil (Floating Globe)

Councillors resolved to apply a 20% discount to the normal weekday rate for the Tudor Room for the Floating Globe bookings described.

vii. Cllr Pete Aldridge (Scouts Association)

Councillors resolved to apply a discount of 20% to the normal rate and invited the Scouts Association to apply for a grant to cover their costs.

15. Manor Players request to use Watson Hall for storage

Councillors declined the request of the Manor Players due to the Town Council's intention to redevelop the usage of the Watson Hall in the imminent future.

16. To seek a new tenant for the small office in the Town Hall following notice given by Local World

Councillors requested that the office be advertised online on Facebook and on the Town Council website in line with the current price of £60/week. Availability commences on 1st October with previous tenant departing the premises on 31st August. It was requested that the Clerk suggest the space to the Manor Players as a potential alternative to using the Watson Hall for storage.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of the remaining items on the agenda.